

**Agency Report of:  
Ceremonial Role Events and Ticket/Pass Distributions**

**A Public Document**

<b>1. Agency Name</b>		Date Stamp	<b>California Form 802</b> For Official Use Only
City & County of San Francisco			
<b>Division, Department, or Region</b> <i>(if applicable)</i> War Memorial & Performing Arts Center		<input type="checkbox"/> <b>Amendment</b> <i>(Must Provide Explanation in Part 3.)</i>  <b>Date of Original Filing:</b> 07/31/2023 <i>(month, day, year)</i>	
<b>Designated Agency Contact</b> <i>(Name, Title)</i> Kate Sofis, Managing Director			
<b>Area Code/Phone Number</b> 415-554-6317	<b>E-mail</b> katherine.sofis@sfgov.org		

**2. Function or Event Information**

Does the agency have a ticket policy? Yes  No  Face Value of Each Ticket/Pass \$ See Attachment

Event Description: See Attachment Date(s)     /    /      
*Provide Title/Explanation*

Ticket(s)/Pass(es) provided by agency? Yes  No  If no: See Attachment  
*Name of Source*

Was ticket distribution made at the behest of agency official? Yes  No  If yes:       
*Official's Name (Last, First)*

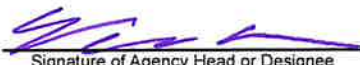
**3. Recipients**

• Use Section A to identify the agency's department or unit. • Use Section B to identify an individual. Use Section C to identify an outside organization.

A. Name of Agency, Department or Unit	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy
See Attachment		
B. Name of Individual (Last, First)	Number of Ticket(s)/ Passes	Identify one of the following:
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <i>If checking "Ceremonial Role" or "Other" describe below:</i>
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <i>If checking "Ceremonial Role" or "Other" describe below:</i>
C. Name of Outside Organization (include address and description)	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy

**4. Verification**

I have read and understand FPPC Regulations 18944.1 and 18942. I have verified that the distribution set forth above, is in accordance with the requirements.

	Kate Sofis	Managing Director	7/31/2023
Signature of Agency Head or Designee	Print Name	Title	(month, day, year)

Comment: \_\_\_\_\_

2. Function, Event or Ceremonial Role Information			Identity of Recipients and Explanation			Distribution at behest of agency official			Income to Official or Public Purpose for Distribution		
Date(s) of Event	Name of Outside Source of Ticket(s) Provided to Agency	Description of Event	Face Value of Ticket	Name of Official Receiving Ticket(s)	No. of Tickets	Y	N	Behesting official	Y	N	Public Purpose for Distribution (see below)
7/1/2023	SF Opera	Performance	\$286	Thomas E. Horn	2	X			X		d.
7/8/2023	SF Symphony	Performance	\$116	Quentin Kopp	2	X			X		d.
7/8/2023	SF Symphony	Performance	\$116	Donna D'Cruz	2	X			X		k.
7/8/2023	SF Symphony	Performance	\$116	Custodial Dept.	6	X			X		k.
7/9/2023	SF Symphony	Performance	\$116	Quentin Kopp	2	X			X		d.
7/9/2023	SF Symphony	Performance	\$116	Security Dept.	6	X			X		k.
7/9/2023	SF Symphony	Performance	\$116	Custodial Dept.	2	X			X		k.
7/15/2023	SF Symphony	Performance	\$116	Security Dept.	4	X			X		k.
7/15/2023	SF Symphony	Performance	\$116	Custodial Dept.	2	X			X		k.
7/16/2023	SF Symphony	Performance	\$116	Admin Dept.	2	X			X		k.
7/16/2023	SF Symphony	Performance	\$116	Quentin Kopp	2	X			X		d.
7/19/2023	SF Symphony	Performance	\$116	Thomas E. Horn	2	X			X		d.
7/27/2023	SF Symphony	Performance	\$116	Admin Dept.	2	X			X		k.
7/27/2023	SF Symphony	Performance	\$116	Custodial Dept.	6	X			X		k.
7/29/2023	SF Symphony	Performance	\$116	Security Dept.	2	X			X		k.
7/30/2023	SF Symphony	Performance	\$116	Security Dept.	2	X			X		k.
7/30/2023	SF Symphony	Performance	\$116	Custodial Dept.	6	X			X		k.

Description of Public Purposes of the War Memorial:

- a. Furthering the charitable purposes of the War Memorial under the War Memorial Trust Agreement and the San Francisco Charter.
- b. Facilitating the performance of a ceremonial role or function by a City Official on behalf of the City at an event.
- c. Facilitating public officials' familiarity with, or ability to carry out their services or fiduciary duties with respect to the management, administration, and/or care of the War Memorial.
- d. Monitoring and evaluation of operation and maintenance of public facilities available for City resident and visitor use by City employees.
- e. Promotion of economic development and employment in the City and surrounding areas.
- f. Promotion of City tourism on a local, state, national, or worldwide scale.
- g. Promotion of intergovernmental relations and/or cooperation and coordination of resources with other governmental agencies, including, but not limited to, attendance at an event with or by elected officials, appointed public officials, or dignitaries from other jurisdictions, and their immediate family members or no more than one guest, solely for their personal use.
- h. Promotion of cultural exchange amongst other artistic and cultural organizations, including, but not limited to, attendance at an event with or by organization officials, staff, and guests.
- i. Promoting, supporting and/or showing appreciation for programs or services rendered by charitable, non-profit, or educational organizations benefitting San Francisco residents.
- j. Facilitating increased direct contact, input from, and communication with, tenants, licensees, and event representatives.
- k. Facilitating familiarity of War Memorial staff and employees with the function of the venues during use by the public so they may better carry out their duties with respect to the maintenance, administration, and/or care of the War Memorial.
- l. Furthering any other public purpose that a department or commission is required or authorized by law to pursue.