

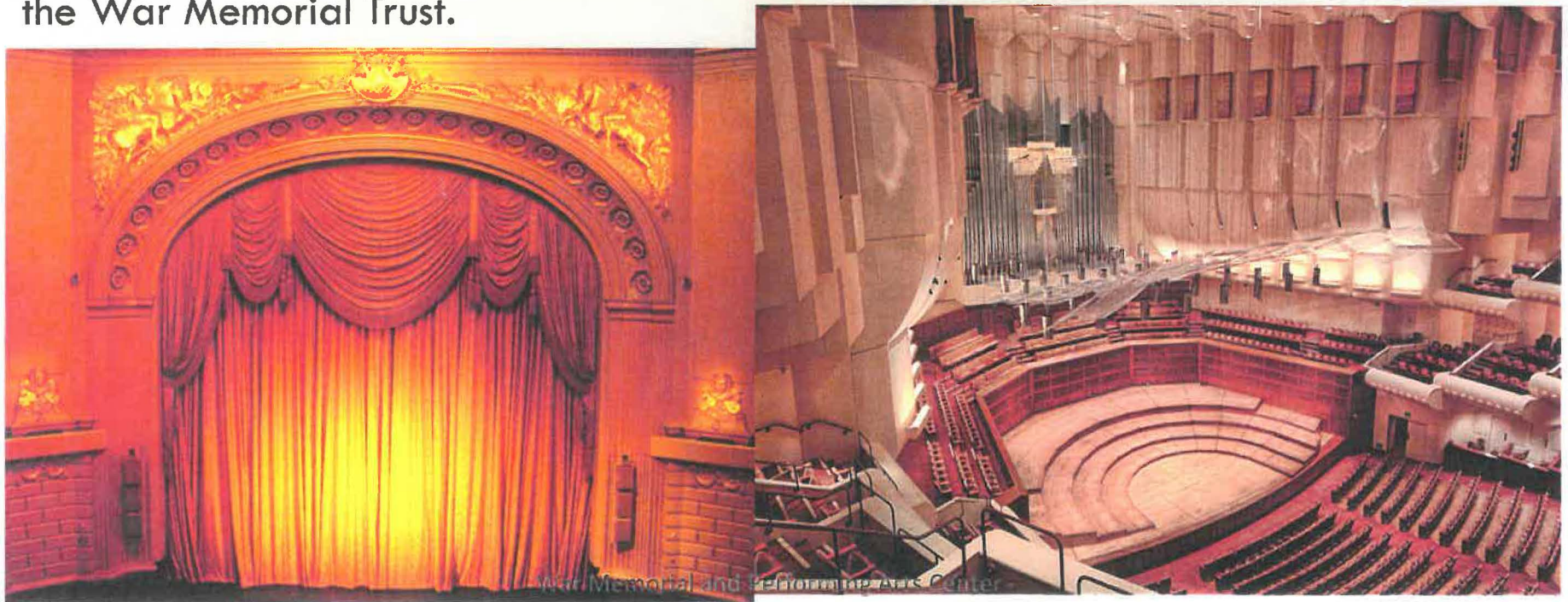
WAR MEMORIAL AND PERFORMING ARTS CENTER

FY 2017-18 / FY 2018-19 Budget Presentation

MISSION

To manage, operate, and maintain the War Memorial and Performing Arts Center, which includes the War Memorial Opera House, Veterans Building, Davies Symphony Hall, Zellerbach Rehearsal Hall, Memorial Court and adjacent grounds.

The Department works to provide safe, first-class facilities to promote cultural, educational, and entertainment opportunities in a cost-effective manner for maximum use and enjoyment by the public while best serving the purposes and beneficiaries of the War Memorial Trust.



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Revenue Summary

	Current Year	BY	BY+1
SOURCES OF FUNDS	FY 2016-17	FY 2017-18	FY 2018-19
General Fund – Operating Support	\$11,211,831	\$12,106,680	\$13,014,671
General Fund – FM/CIP Support	\$915,150	\$1,383,883	\$1,546,252
General Fund – Debt Service Support	\$9,104,680	\$9,273,607	\$9,273,607
Earned Revenue (Rents/Concessions)	\$3,060,546	\$3,138,466	\$3,213,271
Private Grants	\$400,000	\$400,000	\$400,000
War Memorial Fund Balance	\$700,444	\$705,139	\$75,829
TOTAL REVENUES	\$29,392,651	\$27,007,775	\$27,523,630

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Expenditure Summary

	Current Year	BY	BY+1
USES OF FUNDS	FY 2016-17	FY 2017-18	FY 2018-19
Salaries & Fringe Benefits	\$8,946,454	\$9,606,984	\$9,938,910
Non-Personal Services	\$988,759	\$1,009,023	\$1,043,695
Materials & Supplies	\$288,980	\$297,500	\$297,500
Services of Other Departments	\$4,977,213	\$5,265,873	\$5,266,429
Interdepartmental Recovery	<\$228,585>	<\$229,095>	<\$242,763>
TOTAL OPERATING BUDGET	\$14,972,821	\$15,950,285	\$16,303,771
Facilities Maintenance	\$454,650	\$477,383	\$501,252
Capital Projects	\$425,000	\$850,000	\$1,045,000
Capital Equipment	\$35,500	\$56,500	\$0
Debt Service (Veterans Building)	\$9,104,680	\$9,273,607	\$9,273,607
Grant Expenditures (OTO to GF)	\$400,000	\$400,000	\$400,000
TOTAL EXPENDITURES	\$25,392,651	\$27,007,775	\$27,523,630

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Position Summary

	Current Year	BY	BY+1
POSITION SUMMARY	FY 2016-17	FY 2017-18	FY 2018-19
Permanent Salaries FTEs	64.59	65.56	65.56
Temporary Salaries FTEs	3.87	4.89	4.39
TOTAL FTEs	68.46	70.45	69.95

Position Changes

Positions		FY 2017-18	FY 2018-19
1093 IT Operations Support Admin. III	Annualize FY 2016-17 new hire (1)	+ 0.23	0
8207 Bldg. & Grounds Patrol Officer	Annualize FY 2016-17 new hires (3)	+ 0.69	0
1842 Management Assistant	Substitute out for 1844	- 1.00	0
1844 Sr. Management Assistant	Substitute in for 1842	+ 1.00	0
Temporary Salaries - 0923 Manager II	Food & Beverage RFP Project	+ 0.58	- 0.50
Temporary Salaries - Security/ Engineers		+ 0.44	0
Salary Savings Variance		+ 0.05	0
TOTAL FTE CHANGE FROM 2016-17		+ 1.99	- 0.50

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Position Change Justification

Annualization of FY 2016-17 New Positions:

Four new positions were approved in FY 2016-17 with start dates effective 10/1/16 (.77 FTE per new position). Each of these 4 new positions is annualized to 1.00 FTE in FY 2017-18.

- 1 – 1093 IT Operations Support Administrator III
- 3 – 8207 Building & Grounds Patrol Officer

Position Substitution:

Substitution of 1842 Management Assistant to 1844 Sr. Management Assistant to properly reflect booking manager position assignments.

Temporary Salaries:

Increase Temporary Salaries by 1.02 FTE in FY 2017-18; reduce Temporary Salaries by .50 FTE in FY 2018-19:

- 1) Addition of up to 900 hours in FY 2017-18 and 160 hours in FY 2018-19 for 1-Manager II to administer the War Memorial's 2018 Food & Beverage Concession Request for Proposal, including data collection, preparation of RFP documents, RFP advertising and identification of potential proposers, RFP pre-proposal conferences, administration of selection process, contract negotiations assistance, and preparation of draft and final Agreement.
- 2) Addition of 1,428 Temporary Salaries hours in FY 2017-18 for Stationary Engineer, Stage Electrician and Building & Grounds Patrol Officer to cover vacant shifts due to permanent employee absence or leave.

PERFORMANCE ACTIVITY

PUBLIC ASSEMBLY VENUE	FY 2015-16 Actual	FY 2016-17 Target	FY 2017-18 Target	FY 2018-19 Target
War Memorial Opera House	182	183	170	175
Davies Symphony Hall	261	258	244	236
Herbst Theatre	192	216	210	209
Green Room	99	134	143	149
Zellerbach Rehearsal Hall	11	10	13	13
Atrium Theater (Wilsey Center)	39	56	56	56
TOTAL PERFORMANCES	784	857	836	838

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