San Francisco War Memorial and Performing Arts Center

FY 2019-20 / FY 2020-21 High Level Budget Summary

STAFF PROPOSAL - February 14, 2019

	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Change from FY 2018-19	FY 2019-20 PROPOSED BUDGET	FY 2020-21 Change from FY 2019-20	FY 2020-21 ESTIMATED BUDGET
REVENUES						
GENERAL FUND REVENUE						
9301G General Fund Transfer In - AAA Operating	$ 11,779,123	$ 12,043,667	$ 662,078	$ 12,705,745	$ 381,300	$ 13,087,045
9301G General Fund Transfer In - AAP/ACP Capital	1,383,883	1,451,252	3,801,563	5,252,815	(1,920,184)	3,332,631
SUB-TOTAL GENERAL FUND REVENUE	**$ 13,163,006**	**$ 13,494,919**	$ 4,463,641	**$ 17,958,560**	$ (1,538,884)	**$ 16,419,676**
EARNED REVENUE	**3,619,824**	**3,412,484**	289,680	**3,702,164**	(213,469)	**3,488,695**
INTERDEPARTMENTAL RECOVERY	**229,095**	**242,763**	-	**242,763**	15,749	**258,512**
PRIVATE GRANT REVENUE	**400,000**	**400,000**	(400,000)	-	-	-
USE OF FUND BALANCE (See Below)		**635,520**	(102,597)	**532,923**	233,838	**766,761**
TOTAL REVENUES	**$ 17,411,925**	**$ 18,185,686**	$ 4,250,724	**$ 22,436,410**	$ (1,502,766)	**$ 20,933,644**
EXPENDITURES						
OPERATING EXPENDITURES (AAA)						
001 Salaries	$ 6,266,517	$ 6,754,550	$ 304,495	$ 7,059,045	$ 192,025	$ 7,251,070
013 Mandatory Fringe Benefits	2,908,288	3,144,073	264,968	3,409,041	181,354	3,590,395
021 Non-Personal Services	911,888	1,069,006	91,748	1,160,754	33,798	1,194,552
040 Materials & Supplies	252,014	300,828	7,829	308,657	3,343	312,000
081 Services of Other Departments	4,858,036	5,065,977	180,121	5,246,098	6,898	5,252,996
TOTAL OPERATING (AAA)	**$ 15,196,743**	**$ 16,334,434**	$ 849,161	**$ 17,183,595**	$ 417,418	**$ 17,601,013**
CAPITAL BUDGET EXPENDITURES (AAP/ACP)						
06F Facilities Maintenance (AAP)	$ 477,383	$ 501,252	$ (74,937)	$ 426,315	$ 126,316	$ 552,631
067 Capital Projects (ACP)	850,000	950,000	3,876,500	4,826,500	(2,046,500)	2,780,000
060 Capital Equipment (ACP)	56,500	-	-	-	-	-
TOTAL CAPITAL BUDGET (AAP/ACP)	**$ 1,383,883**	**$ 1,451,252**	$ 3,801,563	**$ 5,252,815**	$ (1,920,184)	**$ 3,332,631**
PRIVATE GRANTS						
GIF Private Grants	$ 400,000	$ 400,000	$ (400,000)		$ -	$ -
TOTAL PRIVATE GRANTS	**$ 400,000**	**$ 400,000**	$ (400,000)	**$ -**	$ -	**$ -**
TOTAL EXPENDITURES	**$ 16,980,626**	**$ 18,185,686**	$ 4,250,724	**$ 22,436,410**	$ (1,502,766)	**$ 20,933,644**
FY Surplus/Deficit	$ 431,298	$ -		$ -		$ -
Net AAA/AAP Carry-Forward Adjustments	197,714	-		-		-
FY SURPLUS/<DEFICIT>	***$ 629,012***	***$ -***		***$ -***		***$ -***
FUND BALANCE						
FY Beginning Balance	$ 1,941,321	$ 2,805,978		$ 2,170,458		$ 1,637,535
Budgeted Fund Balance Use	0	(635,520)		(532,923)		(766,761)
Adjusted Beginning Balance	$ 1,941,321	$ 2,170,458		$ 1,637,535		870,774
FY Surplus/<Deficit>	629,012	-		-		-
Net TDR Revenue	63,065	-		-		-
FY Unappropriated Interest	172,580	-		-		-
FY ENDING BALANCE	**$ 2,805,978**	**$ 2,170,458**		**$ 1,637,535**		**$ 870,774**
Debt Service (General Fund Expense)	**$ 9,258,504**	**$ 9,281,585**	$ 3,414	**$ 9,284,999**	$ 1,062	**$ 9,286,061**

San Francisco War Memorial and Performing Arts Center

FY 2019-2020 DEPARTMENTAL BUDGET PROPOSAL
FY 2020-2021 DEPARTMENTAL BUDGET ESTIMATE

PROPOSAL TO WAR MEMORIAL BOARD OF TRUSTEES - 2.14.19

Presented to the War Memorial Board of Trustees: February 14, 2019
Submitted to Mayor/Controller: February 21, 2019
Approved by Mayor: June 1, 2019
Approved by Board of Supervisors: July 31, 2019

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER
FY 2019-20 / FY 2020-21 BUDGET SUMMARY

ANNUAL BUDGET	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
REVENUE				
Total General Fund Revenue (Schedule REV-1)	$ 13,163,006	$ 13,494,919	$ 17,958,560	$ 16,419,676
Total Earned Revenue (Schedule REV-2)	$ 3,619,824	3,412,484	3,702,164	3,488,695
Total Interdepartmental Recovery (Schedule REV-3)	$ 229,095	242,763	242,763	258,512
Total Private Grants (Schedule REV-4)	$ 400,000	400,000	-	-
SUB-TOTAL ANNUAL REVENUE	$ 17,411,925	$ 17,550,166	$ 21,903,487	$ 20,166,883
Total Use of Fund Balance (Schedule REV-5)	$ -	635,520	532,923	766,761
TOTAL REVENUE	$ 17,411,925	$ 18,185,686	$ 22,436,410	$ 20,933,644
EXPENDITURES				
Total Operating Budget-AAA	$ 15,196,744	$ 16,334,434	$ 17,183,595	$ 17,601,013
Capital Budget				
AAP-Facilities Maintenance	$ 477,383	$ 501,252	$ 426,315	$ 552,631
ACP-Capital Improvement Projects	$ 850,000	950,000	4,826,500	2,780,000
ACP-Capital Equipment Purchase	$ 56,500	-	-	-
Total Capital Budget-AAP/ACP	$ 1,383,883	$ 1,451,252	$ 5,252,815	$ 3,332,631
Total Private Grants-GIF	$ 400,000	$ 400,000	$ -	$ -
TOTAL EXPENDITURES	$ 16,980,627	$ 18,185,686	$ 22,436,410	$ 20,933,644
Sub-Total FY Surplus/(Deficit)	$ 431,298	$ -	$ (0)	$ (0)
Net AAA/AAP Carry-Forward adjustments	197,714	-	-	-
TOTAL FY SURPLUS/(DEFICIT) To Fund Balance (See Schedule Rev-5 for Fund Balance Status)	$ 629,012	$ -	$ (0)	$ (0)
Debt Service (General Fund Expense)	$ 9,258,504	$ 9,281,585	$ 9,284,999	$ 9,286,061

Schedule REV - 1

GENERAL FUND REVENUE

Account	Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
493001	General Fund - AAA Operating	$ 11,779,123	$ 12,043,667	$ 12,705,745	$ 13,087,045
493001	General Fund - AAP Annual Projects	477,383	501,252	426,315	552,631
493001	General Fund - ACP Capital Projects	850,000	950,000	4,826,500	2,780,000
493001	General Fund - ACP Capital Equipment Purchase	56,500	-	-	-
TOTAL GENERAL FUND REVENUE		**$ 13,163,006**	**$ 13,494,919**	**$ 17,958,560**	**$ 16,419,676**

Schedule REV - 2

EARNED REVENUE SUMMARY

Account	Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
435232	Employee Parking	$ 39,139	$ 38,352	$ 39,415	$ 39,415
435511	Opera House Rental	558,727	560,120	580,911	447,466
435512	Green Room Rental	279,500	242,569	259,144	259,144
435519	Opera House Office Rental	148,003	156,759	170,137	170,137
435521	Herbst Theatre Rental *	275,994	246,779	264,807	263,961
435531	Davies Symphony Hall Rental	633,780	672,801	646,170	646,170
435539	Davies Symphony Hall Office Rental	137,896	146,054	146,054	146,054
435540	Veterans Building Office Rental	347,814	392,319	462,990	462,990
435542	Veterans Building Event Rental (4th Floor)	158,644	128,350	143,438	137,190
435611	Opera House/Herbst Theatre Concessions	386,638	274,125	362,525	297,925
435612	Opera House/Herbst Theatre Program Concessions	10,902	9,563	9,563	8,713
435631	Davies Symphony Hall Concessions	183,054	153,000	182,750	182,750
435632	Davies Symphony Hall Program Concessions	3,518	2,763	3,400	3,400
462891	Zellerbach Rehearsal Hall Rental	240,986	230,660	250,278	242,798
462899	Miscellaneous Service Charges	215,279	158,270	180,582	180,582
478902	Insufficient Funds Adjustment	(50)	-	-	-
TOTAL EARNED REVENUE		**$ 3,619,824**	**$ 3,412,484**	**$ 3,702,164**	**$ 3,488,695**
Change Amount from Prior Year			*$ (207,340)*	*$ 289,680*	*$ (213,469)*
Change Percentage from Prior Year			*-5.73%*	*8.49%*	*-5.77%*

* 435521 Herbst Theatre Rental is net of annual sums paid by War Memorial to American Legion War Memorial Commission:

FY 2017-18	36,870	
FY 2018-19	39,756	
FY 2019-20	40,428	
FY 2020-21	41,274	(estimate)

Schedule REV - 3

INTERDEPARTMENTAL RECOVERY

(Veterans Building Occupancy Fees for City Offices)

Account	Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
486030	Grants for the Arts	$ 17,887	$ 18,954	$ 18,954	$ 20,184
486060	San Francisco Arts Commission	211,208	223,809	223,809	238,328
TOTAL INTERDEPARTMENTAL RECOVERY		**$ 229,095**	**$ 242,763**	**$ 242,763**	**$ 258,512**

Veterans Building Occupancy Fees: City Offices occupying office space in the Veterans Building pay Occupancy Fees (rent) to War Memorial. Veterans Building Occupancy Fees are based on the following rate per square foot per year:

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Rate per square foot per year	$ 15.42	$ 16.34	$ 16.34	$ 17.40

Schedule REV - 4

PRIVATE GRANTS

WAR MEMORIAL GIFT FUND

Account	Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
478201	WMPHER15 Herbst Foundation [1]	$ 400,000	$ 400,000	$ -	$ -
TOTAL PRIVATE GRANTS		**$ 400,000**	**$ 400,000**	**$ -**	**$ -**

1 Herbst Foundation Grant of $2,000,000 for improvements as part of Veterans Building Seismic Upgrade & Improvements Project to be paid in 5 annual installments of $400,000 commencing August 2015. FY 2015-16 recognized as Private Grant revenue the first two payments of $400,000 made in each of 8/15 and 8/16; FY 2016-17 recognized the third payment; FY 2017-18 recognized the fourth payment; and FY 2018-19 recognizes the fifth and final payment. (See correspondiing Grant Expenditures on page 21.)

Schedule REV - 5

WAR MEMORIAL FUND BALANCE

USE OF WAR MEMORIAL FUND BALANCE

Account Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
499999 Fund Balance to support AAA/AAP/ACP	$ - [1]	$ 635,520	$ 532,923	$ 766,761
TOTAL WAR MEMORIAL FUND BALANCE	**$ -**	**$ 635,520**	**$ 532,923**	**$ 766,761**

[1] FY 2017-18 Use of Fund Balance budgeted at $705,139 was not transferred as revenue due to City's change in financial system.

WAR MEMORIAL FUND BALANCE STATUS

	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
Beginning Fund Balance	$ 1,941,321	$ 2,805,978	$ 2,170,458	$ 1,637,535
FY Budgeted Use of Fund Balance	-	(635,520)	(532,923)	(766,761)
Adjusted Beginning Fund Balance	**$ 1,941,321**	**$ 2,170,458**	**$ 1,637,535**	**$ 870,774**
FY Surplus/(Deficit)	629,012	-	-	-
Net TDR Revenue	63,065	-	-	-
FY Unappropriated Interest	172,580	-	-	-
ENDING FUND BALANCE (Approximate)	**$ 2,805,978**	**$ 2,170,458**	**$ 1,637,535**	**$ 870,774**

SUMMARY EXPENDITURE BUDGET

Schedule	Account	Title	FY 2017-18 Actual	FY 2018-19 Budget	*FY 2019-20 Change*	FY 2019-20 Budget	FY 2020-21 Estimate
OPERATING BUDGET - AAA							
5010 Salaries							
A-1	501010	Permanent Salaries	$ 5,250,823	$ 5,934,898	278,578	$ 6,213,476	$ 6,380,401
A-2	501010	Temporary Salaries	590,952	460,741	15,115	475,856	490,207
A-3	509010	Premium Pay	107,157	134,205	4,061	138,266	142,074
A-4	511010	Overtime	235,831	134,307	4,029	138,336	142,484
A-5	501070	Holiday Pay	81,754	90,399	2,712	93,111	95,904
SUB-TOTAL PERSONAL SERVICES			$ 6,266,517	$ 6,754,550	304,495	$ 7,059,045	$ 7,251,070
5130 Mandatory Fringe Benefits							
B	Varies	Fringe Benefits	$ 2,908,288	$ 3,144,073	264,968	$ 3,409,041	$ 3,590,395
SUB-TOTAL MANDATORY FRINGE BENEFITS			$ 2,908,288	$ 3,144,073	264,968	$ 3,409,041	$ 3,590,395
5210 Non-Personal Services							
C-1	52100	Travel	$ 7,065	$ 8,596	2,886	$ 11,482	$ 9,742
C-2	52200	Training	6,519	11,870	(350)	11,520	14,740
C-3	52300	Auto Mileage	-	100	-	100	100
C-4	52400	Membership Dues	1,659	2,225	1,570	3,795	3,795
C-5	52700	Systems Consulting Services	38,033	26,892	1,358	28,250	28,750
C-6	52800	Building Maintenance Services	700,846	826,428	(1,123)	825,305	847,669
C-7	52900	Equipment Maintenance Svcs.	14,782	43,000	-	43,000	43,500
C-8	53100	Equipment Lease/Rent	9,864	15,725	-	15,725	15,725
C-9	53500	Other Current Expenses	27,016	41,540	(11,750)	29,790	30,390
C-10	55200	Taxes, Licenses & Permits	106,104	92,630	99,157	191,787	200,141
SUB-TOTAL NON-PERSONAL SERVICES			$ 911,888	$ 1,069,006	91,748	$ 1,160,754	$ 1,194,552
040 Materials and Supplies							
D-1	54000	Materials & Supplies-Annual	$ 252,014	$ 300,828	7,829	$ 308,657	$ 312,000
SUB-TOTAL MATERIALS AND SUPPLIES			$ 252,014	$ 300,828	7,829	$ 308,657	$ 312,000
060/070 Capital Outlay - Equipment							
E	56000	Equipment Purchase	$ -	$ -	-	$ -	$ -
SUB-TOTAL CAPITAL OUTLAY - EQUIPMENT			$ -	$ -	-	$ -	$ -
081 Services of Other Departments							
F	58100	Services of Other Departments	$ 4,858,036	$ 5,065,977	180,121	$ 5,246,098	$ 5,252,996
SUB-TOTAL SERVICES OF OTHER DEPARTMENTS			$ 4,858,036	$ 5,065,977	180,121	$ 5,246,098	$ 5,252,996
TOTAL OPERATING BUDGET - AAA			**15,196,744**	**$ 16,334,434**	**849,161**	**$ 17,183,595**	**$ 17,601,013**
CAPITAL BUDGET - AAP/ACP							
G	50000	AAP-Facilities Maintenance	$ 477,383	$ 501,252	(74,937)	$ 426,315	$ 552,631
H	58401	ACP-Capital Projects	850,000	950,000	3,876,500	4,826,500	2,780,000
I	58401	ACP-Capital Equipment Purchase	56,500	-	-	-	-
TOTAL CAPITAL BUDGET - AAP/ACP			**$ 1,383,883**	**$ 1,451,252**	**3,801,563**	**$ 5,252,815**	**$ 3,332,631**
PRIVATE GRANTS							
J	591060	GIF-Private Grants	$ 400,000	$ 400,000	(400,000)	$ -	$ -
TOTAL PRIVATE GRANTS			**$ 400,000**	**$ 400,000**	**(400,000)**	**$ -**	**$ -**
TOTAL DEPARTMENTAL BUDGET			**$ 16,980,627**	**$ 18,185,686**	**4,250,724**	**$ 22,436,410**	**$ 20,933,644**
DEBT SERVICE (Direct General Fund Expense)							
K	570000	Debt Service	$ 9,258,504	$ 9,281,585	3,414	$ 9,284,999	$ 9,286,061
TOTAL DEBT SERVICE			**$ 9,258,504**	**$ 9,281,585**	**3,414**	**$ 9,284,999**	**$ 9,286,061**

Schedule A-1

TITLE: SALARIES **ACCOUNT: 501010 Permanent Salaries - Miscellaneous**

Class	Title	FY 2017-18 Actual FTE	FY 2017-18 Actual Salary	FTE Change	FY 2018-19 Budget FTE	FY 2018-19 Budget Salary	FTE Change	FY 2019-20 Budget FTE	FY 2019-20 Budget Salary	FTE Change	FY 2020-21 Estimate FTE	FY 2020-21 Estimate Salary
0922	Director of Security (Manager I)	1.00		-	1.00	$ 132,989	-	1.00	$ 136,780	-	1.00	$ 140,993
0952	Asst. Mng. Director (Deputy Director II)	1.00		-	1.00	153,931	-	1.00	158,307	-	1.00	163,183
0962	Managing Director (Dept. Head II)	1.00		-	1.00	204,947	-	1.00	210,799	-	1.00	217,292
1093	IT Operations Support Admin III	1.00		-	1.00	100,479	-	1.00	103,354	-	1.00	106,537
1222	Sr. Payroll and Personnel Clerk	1.00		-	1.00	85,321	-	1.00	87,764	-	1.00	90,467
1244	Sr. Personnel Analyst	1.00		-	1.00	119,787	-	1.00	123,196	-	1.00	126,990
1404	Clerk	1.00		-	1.00	60,791	-	1.00	62,520	-	1.00	64,446
1406	Senior Clerk	2.00		-	2.00	126,187	-	2.00	129,801	-	2.00	133,799
1446	Secretary II	1.00		-	1.00	76,457	-	1.00	78,645	-	1.00	81,067
1452	Executive Secretary II	1.00		-	1.00	91,588	-	1.00	94,209	-	1.00	97,111
1822	Administrative Analyst	-		0.77	0.77	75,739	0.23	1.00	101,161	-	1.00	104,277
1823	Senior Administrative Analyst	1.00		-	1.00	114,618	-	1.00	117,874	-	1.00	121,505
1824	Principal Administrative Analyst	1.00		-	1.00	132,668	-	1.00	136,459	-	1.00	140,662
1842	Management Assistant	-		-	-	-	1.00	1.00	93,085	-	1.00	95,952
1844	Sr. Management Assistant	3.00		-	3.00	311,157	-	3.00	320,010	-	3.00	329,866
2708/2720	Custodial Positions	-	1	-	-	-	-	-		-	-	
4119	Performing Arts Center Aide	2.00		-	2.00	187,353	(1.00)	1.00	96,348	-	1.00	99,315
7120	Building & Grounds Supt.	1.00		-	1.00	139,122	-	1.00	143,091	-	1.00	147,498
7205	Chief Engineer	1.00		-	1.00	121,206	-	1.00	124,667	-	1.00	128,507
7333	Apprentice Stationary Engineer	1.00		-	1.00	90,784	(1.00)	-		-	-	
7334	Stationary Engineer	11.00		-	11.00	1,051,061	-	11.00	1,081,005	-	11.00	1,114,300
7335	Sr. Stationary Engineer	2.00		-	2.00	216,597	-	2.00	222,753	-	2.00	229,614
7345	Electrician	1.00		-	1.00	109,396	-	1.00	112,526	-	1.00	115,992
7346	Painter	1.00		-	1.00	89,579	-	1.00	92,123	-	1.00	94,960
7377	Stage Electrician	4.00		-	4.00	416,697	-	4.00	428,605	-	4.00	441,806
7392	Window Cleaner	1.00		-	1.00	85,723	-	1.00	88,165	-	1.00	90,880
8207	Bldg. & Grounds Patrol Officer	26.00		-	26.00	1,843,749	-	26.00	1,895,990	-	26.00	1,954,386
8211	Supv. Bldg. & Grds. Patrol Officer	2.00		-	2.00	152,485	1.00	3.00	235,214	-	3.00	242,459
SUB-TOTAL		69.00	-	0.77	69.77	$ 6,290,411	0.23	70.00	$ 6,474,451	-	70.00	$ 6,673,864
STEPM	Step Adjustments	-		-	-	(25,616)	-	-	(26,346)	-	-	(27,157)
9991M	Salary Adjustment (+1 working day)	-		-	-	-	-	-	47,432	-	-	24,443
9993M	Attrition Savings	(4.43)		0.75	(3.68)	(331,670)	0.62	(3.06)	(283,885)	-	(3.06)	(292,629)
9994M	MCCP Offset			-	-	1,773	-	-	1,824	-	-	1,880
TOTAL		64.57	$ 5,250,823	1.52	66.09	$ 5,934,898	0.85	66.94	$ 6,213,476	-	66.94	$ 6,380,401

Description of Change:	FY 19-20 Change Amount	% Change	FY 20-21 Change Amount	% Change
FY 19-20/FY 20-21 COLAs	$ 176,856		$ 199,413	
Salary Savings Adjustments (STEPM, 9991M, 9993M, 9994M)	94,538		(35,488)	
Position changes (see #2 below)	7,184		-	
TOTAL CHANGE:	$ 278,578	4.69%	$ 163,925	2.64%

1 Mayor's FY 2009-10 budget transferred 32 War Memorial custodial positions to Real Estate Division of City Administrator Office as part of Mayor's "Facilities Management Consolidation" plan; with War Memorial reimbursing Real Estate Division for custodial service costs via Interdepartmental Work Order (see page 17).

2 Position changes:

Classification	Description of Change	FY 19-20 Change FTE	FY 19-20 Change Salary	FY 20-21 Change FTE	FY 20-21 Change Salary
1822 Administrative Analyst	Annualization of position new in FY 18-19	0.23	$ 25,422		
8211 Sup. B&G Pat. Officer	Subsitution from 7333 Apprentice Engineer	-	$ (14,975)		
1842 Management Asst.	Substitution from 4199 PAC Aide	-	(3,263)	-	-
		0.23	7,184	-	-

2 Position Changes, both substitutions

Schedule A-2

TITLE: SALARIES **ACCOUNT: 501010 Temporary Salaries**

Description		FY 2018-19 Hours	FY 2019-20 Hours	FY 2020-21 Hours	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
4119	Performing Arts Center Aide	80	80	80		$ 3,603	$ 3,711	$ 3,822
7334	Stationary Engineer	1,920	2,000	2,000		88,201	94,493	97,404
7377	Stage Electrician	3,618	3,618	3,618		181,203	186,639	192,238
8207	Building & Grounds Patrol Officer	6,400	6,200	6,200		179,467	191,013	196,743
0923	Manager II (F&B RFP)	120	-	-		8,267	-	-
TOTAL		12,138	11,898	11,898	$ 590,952	$ 460,741	$ 475,856	$ 490,207
	FTE	4.58	4.26	4.26				

Description of Change from Current Year:	Change Amt.	Change Amt.
FY 19-20/FY 20-21 COLAs	$ 13,574	$ 14,351
Net change Temporary Salaries hours	1,541	-
TOTAL CHANGE:	$ 15,115	$ 14,351
Change Percentage:	3.28%	3.02%

Schedule A-3

TITLE: SALARIES **ACCOUNT: 509010 Premium Pay**

Description		FY 2018-19 Hours	FY 2019-20 Hours	FY 2020-21 Hours	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
Shift Differential: Work hours between 5:00pm and 7:00am.								
7334	Stationary Engineer (8.5%)	8,000	8,000	8,000		$ 31,240	$ 32,280	$ 33,248
7334	Stationary Engineer (10%)	230	230	230		1,057	1,092	$ 1,125
8207	Bldg. & Grounds Patrol Off. (8%)	19,950	19,950	19,950		54,412	56,224	$ 57,911
8207	Bldg. & Grounds Patrol Off. (10%)	8,400	8,400	8,400		28,638	29,592	$ 30,480
8211	Supv. Bldg. & Grds. Patrol Off. (8%)	2,250	2,250	2,250		6,598	6,818	$ 7,023
Lead Pay Premium:								
7377	Stage Electrician	45 days	45 days	45 days		450	450	$ 464
7345	Electrician	261 days	261 days	261 days		2,610	2,610	$ 2,610
Stand-By Premium:								
7334	Stationary Engineer	64	64	64		464	464	$ 478
Longevity Pay: 10+ years of City service (SEIU employees).								
Various Classifications (20 positions)		29,120	29,120	29,120		8,736	8,736	$ 8,736
TOTAL					$ 107,157	$ 134,205	$ 138,266	$ 142,074

Description of Change from Current Year:	Change Amt.	Change Amt.
FY 19-20/FY 20-21 COLAs	$ 4,061	$ 3,808
Net change in hours	-	-
TOTAL CHANGE:	$ 4,061	$ 3,808

Schedule A-4

TITLE: SALARIES **ACCOUNT: 511010 Overtime**

Description		FY 2018-19 Hours	FY 2019-20 Hours	FY 2020-21 Hours	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
1404	Clerk	16	16	16		$ 701	$ 722	$ 744
7120	Bldg. & Grounds Supt.	20	20	20		2,007	2,067	2,129
7205	Chief Engineer	40	40	40		3,496	3,601	3,709
7333	Apprentice Stat. Engineer	24	24	24		1,571	1,618	1,667
7334	Stationary Engineer	800	800	800		55,128	56,782	58,485
"	Stat. Engineer (w/8.5% Shift)	140	140	140		10,468	10,782	11,106
7335	Sr. Stat. Engineer	150	150	150		11,715	12,066	12,428
"	Sr. Stat. Eng. (w/8.5% Shift)	40	40	40		3,390	3,492	3,596
7345	Electrician	10	10	10		789	813	837
7346	Painter	10	10	10		646	665	685
7377	Stage Electrician	32	32	32		2,404	2,476	2,550
"	Stage Electrician - Extended work week	128	128	128		9,617	9,906	10,203
8207	Building & Grounds Patrol Officer	400	400	400		20,456	21,070	21,702
"	Bldg. & Grds. Patrol Officer - Avg. 9% Shift	170	170	170		9,478	9,762	10,055
8211	Supv. Bldg. & Grds. Pat. - 8% Shift	40	40	40		2,375	2,446	2,520
Various - Longevity Pay		220	220	220		66	68	68
TOTAL		**2,240**	**2,240**	**2,240**	**$ 235,831**	**$ 134,307**	**$ 138,336**	**$ 142,484**

Description of Change from Current Year:	Change Amt.	Change Amt.
FY 19-20/FY 20-21 COLAs	$ 4,029	$ 4,148
Net change in hours		-
TOTAL CHANGE:	**$ 4,029**	**$ 4,148**
Change Percentage:	**3.00%**	**3.00%**

Schedule A-5

TITLE: SALARIES **ACCOUNT: 501070 Holiday Pay**

Description		FY 2018-19 Hours	FY 2019-20 Hours	FY 2020-21 Hours	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
7334	Stationary Engineer	160	160	160		$ 11,026	$ 11,357	$ 11,697
"	Stat. Engineer (w/8.5% Shift)	124	124	124		9,271	9,549	9,836
7335	Sr. Stationary Engineer	32	32	32		2,499	2,574	2,651
7377	Stage Electrician	24	24	24		1,803	1,857	1,913
8207	Building & Grounds Patrol Officer	540	540	540		27,616	28,444	29,298
8207	Bldg. & Grds. Patrol Officer - 8% Shift	440	440	440		24,302	25,031	25,782
8207	Bldg. & Grds. Patrol Officer - 10% Shift	176	176	176		9,902	10,199	10,505
8211	Supv. Bldg. & Grds. Pat. - 8% Shift	64	64	64		3,800	3,914	4,031
Various - Longevity Pay		600	600	600		180	185	191
TOTAL		**2,160**	**2,160**	**2,160**	**$ 81,754**	**$ 90,399**	**$ 93,111**	**$ 95,904**

Description of Change from Current Year:	Change Amt.	Change Amt.
FY 19-20/FY 20-21 COLAs	$ 2,712	$ 2,793
Net change in hours	-	-
TOTAL CHANGE:	**$ 2,712**	**$ 2,793**
Change Percentage:	**3.00%**	**3.00%**

Schedule B

TITLE: MANDATORY FRINGE BENEFITS **ACCOUNT: 5130 Mandatory Fringe Benefits**

Description		FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
013 Retirement					
513010 [1]	Retirement-City Contribution	$ 1,075,249	$ 1,129,384	$ 1,307,641	$ 1,379,694
Sub-Total 013 Retirement		**$ 1,075,249**	**$ 1,129,384**	**$ 1,307,641**	**$ 1,379,694**
014 Social Security					
514010	Social Security (6.2%)	$ 371,029	$ 412,766	$ 430,600	$ 441,272
514020	Social Security - Medical (1.45%)	88,404	97,940	102,080	104,497
Sub-Total 014 Social Security		**$ 459,433**	**$ 510,706**	**$ 532,680**	**$ 545,769**
015 Health Service					
515010	Health Service - City Matching	$ 791,445	$ 239,143	$ 259,808	$ 276,151
515020	Health Service - Retiree Care	29,913	32,690	38,643	43,492
515030	Health Service - Retiree City Match	16,297	22,086	26,719	23,959
515510	Health Service - Admin. Cost	17,457	18,087	18,314	18,314
515610	Health Service - Retiree Subsidy	370,811	389,732	417,511	451,409
515710	Health Service - Dependent Misc. Pick Up	-	660,151	668,709	710,713
515990	Health Service - Other	1,608	-	-	-
Sub-Total 015 Health Service		**$ 1,227,531**	**$ 1,361,889**	**$ 1,429,704**	**$ 1,524,038**
016 Dental Coverage					
516010	Dental Coverage	$ 81,193	$ 88,361	$ 84,509	$ 84,509
Sub-Total 016 Dental Coverage		**$ 81,193**	**$ 88,361**	**$ 84,509**	**$ 84,509**
017 Unemployment Insurance					
517010	Unemployment Insurance	$ 16,437	$ 18,234	$ 19,005	$ 19,455
Sub-Total 017 Unemployment Insurance		**$ 16,437**	**$ 18,234**	**$ 19,005**	**$ 19,455**
019 Other Fringe Benefits					
519010	Fringe Adjustments	$ -	$ -	$ -	$ -
519110	Flexible Benefit Package	28,847	14,235	13,240	14,072
519120	Long Term Disability Insurance	18,194	21,264	22,262	22,858
519990	Commuter Check	1,403	-	-	-
Sub-Total 019 Other Fringe Benefits		**$ 48,444**	**$ 35,499**	**$ 35,502**	**$ 36,930**
TOTAL FRINGE BENEFITS		**2,908,288**	**$ 3,144,073**	**$ 3,409,041**	**$ 3,590,395**
Change amount from Prior Year			*$ 235,785*	*$ 264,968*	*$ 181,354*

1 Sub-Object 01301 - City Retirement Contribution: Required only in years when the Employee contribution is insufficient to cover City retirement payout. This threshold was not triggered from FY 1997-98 to FY 2003-04. City Retirement contribution is based on a percentage of net salaries as determined by the Retirement Board.

Schedule C-1

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 52100 Travel**

Description		FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
521010	Travel Costs paid to Employees	$ 1,319	$ -	$ -	$ -
521020	Travel Costs paid to Vendors	200	-	-	-
521030	Air Travel	2,397	3,051	3,842	2,882
521050	Non-Air Travel - Employees	3,150	5,545	7,640	6,860
TOTAL		**$ 7,065**	**$ 8,596**	**$ 11,482**	**$ 9,742**

	Change Amt.	% Change
Total Change from Current Year:	**$ 2,886**	**33.57%**

2019-20	Activity	Destination	521030 Air	521050 Non-Air	TOTAL TRAVEL
Various	ILEA-NCC (1 emp.)	Bay Area	-	$ 90	$ 90
July 2019	IAVM Annual Nat'l. Conf. (2 emps.)	Chicago	1,000	3,000	4,000
Feb 2020	IAVM Region 7 conference (2 emps.)	Salt Lake City?	800	2,200	3,000
Feb 2020	IAVM/AVSS Safety/Security (1 emp.)	San Diego	600	550	1,150
Mar 2020	JCA Artifax (2 emps.)	TBD East Coast	1,000	1,800	2,800
Sub-Total Travel			$ 3,400	$ 7,640	$ 11,040
	13% Carbon Surcharge on Air Travel		442	-	442
TOTAL FY 2019-20 TRAVEL			$ 3,842	$ 7,640	**$ 11,482**

2020-21	Activity	Destination	521030 Air	521050 Non-Air	TOTAL TRAVEL
Various	ILEA-NCC (1 emp.)	Bay Area	-	$ 100	$ 100
July 2020	IAVM Annual Nat'l. Conf. (2 emps.)	Long Beach	500	3,000	3,500
August 2020	Leadership in Accessibility (1 emp.)	Washington, DC	650	1,500	2,150
Feb 2021	IAVM/AVSS Safety/Security (2 emps.)	TBD Midwest	1,000	1,100	2,100
Feb 2020	IAVM Region 7 conference (1 emp.)	Phoenix	400	1,100	1,500
Mar 2021	JCA Artifax (2 emps.)	Bay Area	-	60	60
Sub-Total Travel			$ 2,550	$ 6,860	$ 9,410
	13% Carbon Surcharge on Air Travel		332	-	332
TOTAL FY 2020-21 TRAVEL			$ 2,882	$ 6,860	**$ 9,742**

Schedule C-2

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 52200 Training**

Description		FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
522000	Training				
	Engineering - Annual Certificate Training	$ 480	$ 1,000	$ 1,000	$ 1,000
	Engineering - Other Training	-	2,600	2,600	2,600
	IAVM Registrations/Venue Mgmt. Training	5,879	6,770	6,420	9,640
	Administrative/IT/City Training	160	1,500	1,500	1,500
TOTAL		**$ 6,519**	**$ 11,870**	**$ 11,520**	**$ 14,740**

	Change Amt.	% Change
Total Change from Current Year:	**$ (350)**	**-2.95%**

Schedule C-3

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 52300 Auto Mileage**

Description		FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
523010	Auto Mileage	$ -	$ 100	$ 100	$ 100
TOTAL		**$ -**	**$ 100**	**$ 100**	**$ 100**

	Change Amt.	% Change
Total Change from Current Year:	**$ -**	**0.00%**

Schedule C-4

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 52400 Membership Dues**

Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
524010 Membership Dues				
International Association of Assembly Managers	$ 1,410	$ 1,500	$ 3,105	$ 3,105
National Fire Protection Agency	-	175	175	175
Association of Facilities Engineering		-	-	-
S.F. Travel Association	-	-	-	-
Int'l. Live Events Assoc.	249	400	365	365
Other	-	150	150	150
TOTAL	**$ 1,659**	**$ 2,225**	**$ 3,795**	**$ 3,795**
		Change Amt.	**% Change**	
Total Change from Current Year:		**$ 1,570**	**70.56%**	

Schedule C-5

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 52700 Systems Consulting Services**

Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
527020 Engineering Systems	$ 1,280	$ -	$ -	$ -
527610 Systems Consulting Services (JCA-ARTIFAX)	11,642	13,392	13,500	14,000
" Meadow Website Maintenance and Hosting	18,410	8,000	8,000	8,000
527990 Other Professional Services (Language Access Ordinance)	6,701	5,500	6,750	6,750
TOTAL	**$ 38,033**	**$ 26,892**	**$ 28,250**	**$ 28,750**
		Change Amt.	**% Change**	
Total Change from Current Year:		**$ 1,358**	**5.05%**	

Schedule C-6

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 52800 Building Maintenance Services**

Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
528010 Scavenger Service	$ 240,370	$ 310,000	$ 300,000	$ 310,000
528030 Pest Control	25,419	37,700	37,700	38,825
528910 Elevator Service	183,616	225,096	225,096	228,460
528990 Other Building Maintenance Services	251,440	253,632	262,509	270,384
TOTAL	**$ 700,846**	**$ 826,428**	**$ 825,305**	**$ 847,669**

Description of Change from Current Year:	Change Amt.	% Change
528010 Scavenger Service	$ (10,000)	-3.23%
528030 Pest Control	-	0.00%
528910 Elevator Service	-	0.00%
528990 Other Building Maintenance Services	8,877	3.50%
TOTAL CHANGE:	**$ (1,123)**	**-0.14%**

Schedule C-7

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 52900 Equipment Maintenance Services**

Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
529110 Data/Word Processing Maintenance				
Eaton and Associates	$ 6,942	$ 15,000	$ 15,000	$ 15,000
Sub-Total 529110	$ 6,942	$ 15,000	$ 15,000	$ 15,000
529990 Other Equipment Maintenance				
Office Equipment Maintenance	$ -	$ -	$ -	$ -
Opera House Stage Equipment Maintenance	-	4,000	4,000	4,000
Herbst Theatre Stage Equipment Maintenance	414	3,500	3,500	4,000
Davies Hall Stage Equipment Maintenance	-	7,000	7,000	7,000
VB-Wilsey Stage Equipment Maintenance	-	3,500	3,500	3,500
Other Equipment Maintenance	7,426	10,000	10,000	10,000
Sub-Total 529990	$ 7,840	$ 28,000	$ 28,000	$ 28,500
TOTAL	**$ 14,782**	**$ 43,000**	**$ 43,000**	**$ 43,500**

	Change Amt.	% Change
Total Change from Current Year:	**$ -**	**0.00%**

Schedule C-8

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 53100 Equipment Lease/Rent**

Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
531350 Reproduction Copier	$ 8,000	$ 11,000	$ 11,000	$ 11,000
531990 * Other Equipment Rental	1,863	4,725	4,725	4,725
TOTAL	**$ 9,864**	**$ 15,725**	**$ 15,725**	**$ 15,725**
* 531990 Other Equipment Rental Description				
Tap Water Dispenser Rentals	$ 404	$ 1,725	$ 1,725	$ 1,725
Postage Meter Rental	1,459	2,000	2,000	2,000
Other Equipment Rental	-	1,000	1,000	1,000
Total 03199	$ 1,863	$ 4,725	$ 4,725	$ 4,725

	Change Amt.	% Change
Total Change from Current Year:	**-**	**0.00%**

Schedule C-9

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 53500 Other Current Expenses**

Description		FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
535000	Other Current Expenses Budget (WW1 Armistice Program)	$ -	$ 10,000	$ -	$ -
535110	Cleaning of Laundry (Engineering Uniforms)	2,859	3,400	3,500	3,600
535210	Freight/Delivery	2,167	100	200	200
535310	Graphics/Photography	1,070	2,500	2,500	2,500
535520	Printing	3,241	4,000	4,000	4,000
535610	Postage	3,170	3,700	4,000	4,000
535710	Subscriptions	260	260	260	260
535820	Discount Earned	(317)	-	-	-
535930	Bank Service Fee	437	500	500	500
535990	Other Current Expenses	846	2,080	1,080	1,080
Sub-Total		**$ 13,731**	**$ 26,540**	**$ 16,040**	**$ 16,140**
535960	Software Licensing Fees				
	Annual Licensing Fees	13,284	15,000	13,750	14,250
	One-Time Licensing Fees (Artifax - 3 licenses)	-	-	-	-
Sub-Total 535960 Software Licensing Fees		**$ 13,284**	**$ 15,000**	**$ 13,750**	**$ 14,250**
TOTAL		**$ 27,016**	**$ 41,540**	**$ 29,790**	**$ 30,390**

Description of Change from Current Year:	Change Amt.	% Change
	(11,750)	-28.29%

Schedule C-10

TITLE: NON-PERSONAL SERVICES **ACCOUNT: 55200 Taxes**

Description		FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
552110	Taxes (Civic Center Community Benefit District assessments)				
	Opera House/Veterans Building Assessment	$ 42,367	$ 43,638	$ 110,104	$ 115,609
	Davies Symphony Hall/Zellerbach Rehearsal Hall Assessment	21,584	22,232	54,983	57,732
	Sub-Total 552110	$ 63,951	$ 65,870	$ 165,087	$ 173,341
552115	Sales Tax				
		$ 22,994	$ -	$ -	$ -
	Sub-Total 552115	$ 22,994	$ -	$ -	$ -
552210	Fees, Licenses, and Permits				
	DSH/VB Hazardous Materials Registration - DPH-HMUPA	$ 3,485	$ 4,100	$ 4,100	$ 4,100
	Public Assembly Permits - SFFD 6 x $600	4,221	3,600	3,600	3,600
	DSH "UST"/"AST" License/Permit Fees - Tax Collector/SFFD/State	718	800	800	800
	VB "AST" License/Permit Fee - Tax Collector	359	400	400	400
	OH/VB Generator Permits - BAAQM (bi-annual 12/1 odd years)	1,571	-	1,600	-
	DSH Generator Permits - BAAQM (bi-annual 4/1 odd years)	-	850	-	850
	Elevator Permits - Dept. of Ind. Relations (bi-annual)	-	7,500	7,500	7,500
	VB Green Room Health Permit	1,365	1,450	1,450	1,450
	Boiler Inspection/Certification (in 02899 eff. FY 2017-18)	-	-	-	-
	ZRH - Entertainment Permit	-	1,900	1,900	1,900
	VB 4th Floor - Entertainment Permit	-	1,900	1,900	1,900
	SFMTA Curb Zones (bi-annual)	7,333	3,760	2,950	3,800
	Other	107	500	500	500
	Sub-Total 552210	$ 19,159	$ 26,760	$ 26,700	$ 26,800
TOTAL		**$ 106,104**	**$ 92,630**	**$ 191,787**	**$ 200,141**

Total Change from Current Year:	Change Amt.	% Change
	$ 99,157	107.05%

Schedule D-1

TITLE: MATERIALS AND SUPPLIES **ACCOUNT: 5400 Materials and Supplies**

	Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
001	Building & Grounds Supplies - General	$ -	$ 49,328	$ 46,157	$ 47,000
002	Building & Grounds Supplies - Davies Hall/Zell. Reh. Hall	-	54,000	55,000	55,000
003	Building & Grounds Supplies - Opera House/Veterans Bldg.	-	88,000	88,000	90,000
004	Davies Symphony Hall Stage Supplies	-	17,500	17,500	18,000
005	Herbst Theatre Stage Supplies	-	16,000	16,000	16,000
006	Opera House Stage Supplies	-	8,500	8,500	8,500
007	(Number not used)	-	-	-	
008	Security Supplies and Uniforms	-	25,000	35,000	35,000
009	Office/Administrative Supplies	-	15,000	15,000	15,000
010	Data Processing Supplies	-	20,000	20,000	20,000
011	Veterans Building - Wilsey Center Stage Supplies	-	7,500	7,500	7,500
TOTAL		**$ 252,014**	**$ 300,828**	**$ 308,657**	**$ 312,000**

	Change Amt.	
Total Change from Current Year:	**$ 7,829**	**2.60%**

Schedule E

TITLE: CAPITAL OUTLAY **ACCOUNT: 5600 Equipment Purchase**

	Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
560000	Equipment	$ -	$ -	$ -	$ -
		-	-	-	-
TOTAL		**$ -**	**$ -**	**$ -**	**$ -**

	Change Amt.
Total Change from Current Year:	**$ -**

Schedule F

TITLE: SERVICES OF OTHER DEPARTMENTS **ACCOUNT: 58100 Services of Other Departments**

	Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
581210	DTIS - ISD Services-Infrastructure	$ 166,150	$ 133,545	$ 138,697	$ 138,697
581270	City Attorney Services	35,044	100,000	100,000	100,000
581245	CON - Systems Division	4,485	-	-	-
581325	DTIS Enterprise Agreement	3,386	3,420	3,591	3,591
581360	DTIS - Telephone Services	39,081	36,143	37,667	37,667
581410	GSA - Facilities Maintenance Services	3,395,117 [1]	3,553,841	3,613,933	3,613,933
581450	HR - Management Training	250	1,080	1,080	1,080
581460	HR - Workers Compensation	27,392	59,859	61,769	61,769
581570	CHS - Medical Service (OSH Training)	17,385	19,741	20,290	20,856
581580	CHS - Toxic Waste & Haz. Mat. Services	6,338	6,650	7,980	7,980
581620	HR - Human Resources Mgmt. System	-	-	-	-
581820	Purchasing Dept. - Reproduction Services	5,364	8,500	8,500	8,500
581880	Recreation & Park - Gardener Services	142,489	142,489	180,932	187,264
581051	PUC - Light, Heat and Power	832,456	783,809	838,459	838,459
581063	PUC - Sewer Service	100,004	114,900	122,200	122,200
581064	PUC - Water	83,094	102,000	111,000	111,000
TOTAL		**$ 4,858,036**	**$ 5,065,977**	**$ 5,246,098**	**$ 5,252,996**
			Change Amt.	**% Change**	
			$ 180,121	**3.56%**	

Centrally Loaded Citywide Work Orders: Work Order line items highlighted above are loaded centrally by the Mayor's Office in the Mayor's budget phase. Departments will be held harmless for the changes in these work orders as they relate to employee wage and benefit cost increases at the performing departments.

1 **Facilities Maintenance Services Work Order:** Per Mayor's FY 2009-10 Budget, War Memorial custodial personnel and services transferred to Real Estate Division of the City Administrator's Office effective 7/1/09, as part of Mayor's "Facilities Management Consolidation" plan. All custodial salaries, fringe benefits, and other expenditures removed from War Memorial FY 2009-10 budget, and Work Order from War Memorial to General Services Administration ("GSA") added to War Memorial FY 2009-10 budget in sub-object 081FM.

Schedule G

TITLE: FACILITIES MAINTENANCE **ACCOUNT: 5610 Facilities Maintenance - AAP**

Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
AAP - FWM06F0000FM Routine Facilities Maintenance				
Annual Projects:				
1. DPW-BBR/Other: Routine/emergency maintenance and repair	$ 242,405	$ 178,252	$ 178,315	$ 216,631
2. All Buildings: HVAC Repairs/Upgrades	44,083	40,000	50,000	75,000
3. DPW-BBR: Painting	-	20,000	10,000	20,000
4. DPW-BBR: Lock Shop - Monthly/emergency services	-	5,000	5,000	5,000
5. DPW-BCM: Haz/Mat services	9,139	10,000	10,000	10,000
6. Port/Other: Maintenance of roll-up doors/fire doors/pit elevators	6,995	30,000	20,000	20,000
7. Rec-Park/DPW-Urban Forestry: Tree pruning	19,540	-	-	25,000
8. OH: Stage rigging/dimmer maintenance and repair	23,348	8,000	8,000	8,000
9. OH: Stage Batten replacement (10 battens/year)	-	15,000	25,000	25,000
10. HT: Stage systems maintenance and repair	-	8,000	8,000	8,000
11. DSH: Stage systems maintenance and repair	-	5,000	5,000	5,000
12. VB 4th End Grain Floor Annual Oiling	4,350	-	5,000	5,000
13. VB 4th Floor: Stage systems maintenance and repair	-	5,000	5,000	5,000
14. OH/DSH/HT: Seating/carpet/furnishings repairs	7,501	20,000	15,000	15,000
15. OH/DSH/ZRH: 5-Year Fire System Testing (next due 2019)	-	27,000	-	-
16. VB: 5-Year Fire System Testing (due 2020)	-	-	12,000	-
Sub-Total Annual Projects:	**$ 357,360**	**$ 371,252**	**$ 356,315**	**$ 442,631**
Periodic/One-Time Projects:				
Opera House/Veterans Building				
a. *OH/VB: Sump pump replacements (2 per year)*		*$ 25,000*	*$ 25,000*	*$ 30,000*
b. *All Buildings: WM CAD Drawings*				*25,000*
c. *OH: Stage Safety Upgrades*		*5,000*	*10,000*	*10,000*
Davies Symphony Hall/Zellerbach Rehearsal Hall				
d. *DSH: CMMS System Maintenance*			*15,000*	
e. *DSH: Sump Pump Replacements*	*32,821*	*25,000*		
f. *DSH: Add secondary HHWP to Domestic Hot Water System*				*15,000*
g. *DSH: Fire Pump Re-build*	*54,875*			
h. *DSH: Re-Key, DPW Lock Shop*			*20,000*	
i. *DSH: Power Wash Exterior*		*25,000*		
j. *DSH: Admin. Window Replacement (Phase 1-Survey; Phase 2-Replacement)*		*50,000*		
k. *ZRH: AHU 1 Economizer Replacement*				*5,000*
l. *DSH: Replace Backstage Carpet Tile*				*25,000*
Sub-Total Periodic/One-Time Projects:	***$ 87,696***	***$ 130,000***	***$ 70,000***	***$ 110,000***
Mayor's Reduction	-	-		-
Carry-Forward to FY 2018-19	32,327			
TOTAL FACILITIES MAINTENANCE - AAP	**$ 477,383**	**$ 501,252**	**$ 426,315**	**$ 552,631**

Schedule H

TITLE: CAPITAL PROJECTS **ACCOUNT: 58401 Capital Renewal Projects - ACP**

Description			FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
1.	10015536	**Opera House Elevator Modernization** FY16-17 Haughton elevator electrical modernization; FY17-18 US elevator full modernization.	$ 350,000	$ -	$ -	$ -
2,	10015495	**Davies Symphony Hall: Elevator Modernization** FY 2018-19 is balance required for elevators #1-2-3; bid to be issued 7/23/18; construction 1/19.	$ 350,000	$ 350,000	$ 376,500	$ 2,220,000
3.	10031057	**Davies Symphony Hall Emergency Transfer Switch** Replace two emergency transfer switches	$ 150,000	$ -	$ -	$ -
4.	10031059	**Opera House: Roof Replacement** Replace metal roofing from coping at top parapet down to coping at lower parapet; replace built-up roof at Annex building.	$ -	$ 400,000	$ 4,200,000	$ -
5.	10031058	**Opera House Replace Lower Lounge Floor** Replace wood floor in bar and dining areas. ***$200,000 disapproved by CPC for FY18-19***	$ -	$ -	$ -	$ 200,000
6.	10031060	**Opera House: Taxi Ramp Roof Replacement** Replace flat roof including waterproof membrane.	$ -	$ 200,000	$ -	$ -
7.	New	**Davies Symphony Hall HVAC Upgrade** Phases 1 of 2 of 5 phases. Replace remaining pneumatic control system with DDC. ***$260,000 disapproved by CPC for FY19-20***	$ -	$ -	$ -	$ 260,000
8.	New	**Opera House Ballet Studio ADA Upgrade and Floor** Modify entries for ADA compliance and replace rehearsal floor.	$ -	$ -	$ 250,000	$ -
9.	New	**Henry Moore Sculpture Conservation Treatment** Planning consultation for landscaping renovation. ***$95,000 disapproved by CPC for FY19-20***	$ -	$ -	$ -	$ 100,000
TOTAL CAPITAL PROJECTS - ACP			**$ 850,000**	**$ 950,000**	**$ 4,826,500**	**$ 2,780,000**

Schedule I

TITLE: CAPITAL PROJECTS **ACCOUNT: 56000 Capital Equipment - ACP**

Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
2. **HD Projector (1)** New Herbst Theatre rental equipment. Projector rental of $350.00 generating $17,500 earned revenue per year.	$ 56,500	$ -	$ -	$ -
TOTAL CAPITAL EQUIPMENT PURCHASE - ACP	**$ 56,500**	**$ -**	**$ -**	**$ -**

Schedule J

FUND: **GIFT FUND/GRANT EXPENDITURES** **OBJECT:** **Varies**

Description		FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
1. WMPHER15	**Herbst Foundation Grant Expenditure** Expenditure of FY 2016-17 Herbst Foundation Grant payment (see Schedule REV-4 on page 5): War Memorial revenue transfer to City's General Fund to reimburse City's General Fund for advancing $1,200,000 in Herbst Foundation grant payments in FY 2015-16, representing Herbst Foundation grant payments of $400,000 in each of FYs 2016-17, 2017-18 and 2018-19.	$ 400,000	$ 400,000	$ -	$ -
TOTAL GRANT EXPENDITURES:		**$ 400,000**	**$ 400,000**	**$ -**	**$ -**

* Total Herbst Foundation Grant of $2,000,000 for improvements as part of Veterans Building Seismic Upgrade & Improvements Project to be paid in 5 annual installments of $400,000 commencing August 2015. FY 2015-16 recognizes as Private Grant revenue the first two payments of $400,000 to be made in each of 8/15 and 8/16 for a total of $800,000 (see Schedule REV-4 on page 5). Because the full $2,000,000 Herbst Foundation Grant must be expended in FY 2015-16, the City's General Fund will advance the $1,200,000 balance of the Grant in FY 2015-16 by direct General Fund transfer to DPW. Thus, the final three Herbst Foundation payments to War Memorial of $400,000 in each of 8/17, 8/18, and 8/19 will be transferred back to City's General Fund reimbursing the $1,200,000 advance in FY 2015-16.

Schedule K

TITLE: DEBT SERVICE **ACCOUNT: 570000 Debt Service**

Description	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Estimate
570000 Veterans Building Seismic Upgrade and Improvements Project				
Debt Service	$ 9,258,504	$ 9,281,585	$ 9,284,999	$ 9,286,061
TOTAL DEBT SERVICE	**$ 9,258,504**	**$ 9,281,585**	**$ 9,284,999**	**$ 9,286,061**

Effective with FY 2014-15, and continuing through FY 2044-45 (30 years), War Memorial's budget will include Debt Service costs of the Certificates of Participation (COPs) issued by the City to fund the Veterans Building Seismic Upgrade and Improvements Project. Effective with FY 2016-17, Debt Service will be budgeted as a direct expenditure by War Memorial funded by the General Fund (1G AGF AAA).