

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

RENTAL REQUESTS: July 11, 2019

HERBST THEATRE

Kung Pao Kosher Comedy Charo	September 20, 2019	\$2,600.00
Noise Pop Industries Crime Junkie Podcast Live	October 4, 2019	\$2,600.00
San Francisco Lyric Theater Winter Concerts	January 18 & February 2, 2020	\$2,600.00
American-Orient Performing Arts Eva Tam's Spectacular 2020	July 31-August 2, 2020	\$3,650.00*

WILSEY CENTER FOR OPERA

Merola Opera Program Post-Herbst Receptions	August 1 & 6, 2019	\$500.00
San Francisco Opera Guild 12 Opera Scouts Meetings	2019-2020 Season	\$3,000.00
SF Ballet Orchestra Rehearsal	December 10, 2019	\$250.00
Symphony Parnassus Rehearsals & Concerts	January 25, 26 & April 18, 19, 2020	\$3,700.00
Lamplighters Music Theatre Pirates of Penzance Sing-Along	March 29, 2020	\$800.00

*based on FY 2019-20 rates as FY 2020-21 rates are not yet set

San Francisco War Memorial
FY 2018-2019 Appropriations Report - June 30, 2019

OBJ	DESCRIPTION	REVISED APPROPRIATION	YTD ENCUMBERED & EXPENDED	BALANCE
501010	Permanent Salaries	\$ 5,934,898	\$ 5,729,540	\$ 205,358
501010	Temporary Salaries	460,741		460,741
509010	Premium Pay	134,205	104,508	29,697
510210	One-Time Salaries Payments	-	27,888	(27,888)
511010	Overtime	134,883	242,347	(107,464)
501070	Holiday	90,399	73,743	16,656
513000	Mandatory Fringe Benefits	3,144,073	2,815,467	328,606
521030	Air Travel	3,051	2,042	1,009
521050	Non-Air Travel	5,545	3,653	1,892
522000	Training	11,870	6,043	5,827
523010	Auto Mileage	100		100
524010	Membership Dues	2,225	3,349	(1,124)
527090	Special Inspection & Testing Services	-	500	(500)
527610	Systems Consulting	41,186	16,516	24,670
527990	Other Professional Services	5,500	4,345	1,155
528010	Scavenger Service	310,000	230,975	79,025
528030	Pest Control	37,700	22,559	15,141
528910	Elevator Service	225,096	191,136	33,960
528990	Other Building Maintenance Services	260,084	238,530	21,554
529110	Data/Word Processing Maintenance	20,596	10,610	9,986
529990	Other Equipment Maintenance	30,073	1,985	28,087
531000	Equipment Lease/Rental	15,725	12,003	3,722
535000	Other Current Expenses	41,661	25,436	16,225
540000	Materials & Supplies	309,330	249,482	59,848
552110	Taxes (Community Benefit District)	65,870	65,869	1
552115	Sales Tax	547	23,151	(22,605)
552210	Fees, Licenses and Permits	26,760	10,400	16,360
554610	Revolving Fund (Account Closed)	-	(400)	400
581051	PUC - Light, Heat and Power	783,809	720,809	63,000
581063	PUC - Sewer Service	114,900	90,131	24,769
581064	PUC - Water	102,000	82,362	19,638
581210	DTIS - ISD Services-Infrastructure	133,545	133,545	-
581245	CON - Controller's Office Workorders	329	225	105
581270	City Attorney - Legal Services	100,000	33,390	66,611
581325	DTIS - Enterprise Agreement	3,420	3,337	83
581360	DTIS - Telephone Services	36,143	31,764	4,379
581410	GSA - Custodial Services	3,553,841	2,520,082	1,033,760
581450	DHR - Management Training	3,100		3,100
581460	DHR - Workers Compensation	59,859	33,227	26,632
581570	DPH - Medical Services/Training	19,741	12,497	7,244
581580	DPH - Toxic Waste & Haz. Mat Svcs.	6,650	1,900	4,750
581820	Purchasing - Reproduction	6,480	268	6,212
581880	Rec. Park - Gardener Services	142,489	142,489	-
	TOTAL OPERATING	\$ 16,378,424	\$ 13,917,702	\$ 2,460,722
067AAP	Facilities Maintenance	\$ 860,927	\$ 728,262	\$ 132,665
067ACP	Capital Improvements	4,673,035	301,336	4,371,699
067ACP	Capital Equipment	-		-
	GRAND TOTAL	\$ 21,912,386	\$ 14,947,300	\$ 6,965,086
570000	Debt Service	\$ 9,281,585	\$ 9,281,585	\$ -
	War Memorial Reserve	\$ 2,987,344	\$ 895,892	\$ 2,091,452
	Concessions Equip. Repl. Fund	\$ 150,444	\$ 68,042	\$ 82,402

San Francisco War Memorial
FY 2018-19 Revenue Report - June 30, 2019

REF.		JUN REVENUE	YEAR TO DATE	LAST YEAR TO DATE
FACILITY RENTAL				
35511	Opera House	\$ 58,110.00	\$ 653,711.90	\$ 657,326.45
35512	Green Room	8,850.00	313,205.00	328,823.44
35521	Herbst Theatre	5,500.00	407,524.39	368,075.00
35531	Davies Symphony Hall	12,805.00	750,902.05	745,623.23
35542	Wilsey Center	250.00	151,810.00	186,640.00
62891	Zellerbach Rehearsal Hall	780.00	294,195.00	283,513.40
OFFICE RENTAL				
35519	San Francisco Opera (OH)	-	165,725.20	152,938.08
35519	San Francisco Ballet (OH)	-	18,696.80	21,183.00
35539	San Francisco Symphony (DSH)	14,319.00	171,828.00	162,230.40
35540	Veterans Bldg. Office Rent (SFO)	9,289.29	445,143.31	405,761.88
35540	Veterans Building Occupancy Fees	-	3,251.64	3,430.92
FOOD/BEVERAGE CONCESSIONS				
35611	Opera House	19,587.56	415,033.51	377,604.98
35611	Herbst Theatre	14,460.16	78,208.69	77,263.10
35631	Davies Symphony Hall	16,614.11	280,178.77	215,357.78
PROGRAM CONCESSIONS				
35612	Opera House		3,637.11	8,051.53
35612	Herbst Theatre	58.55	4,169.48	4,774.36
35632	Davies Symphony Hall	304.97	5,998.07	4,139.45
OTHER				
35232	Parking Fees	1,335.00	45,191.00	46,044.09
62899	Miscellaneous Revenue	23,028.25	264,305.17	253,269.26
GROSS REVENUE		\$ 185,291.89	\$ 4,472,715.09	\$ 4,302,050.35
	Less 15% War Memorial Reserve	(27,793.78)	(670,907.04)	(645,306.40)
	Payment to War Memorial Commission	(3,369.00)	(39,510.00)	(36,870.00)
NET REVENUE		\$ 154,129.11	\$ 3,762,298.05	\$ 3,619,873.95
OTHER FUNDS				
35614	Concessions Equipment Replacement	\$ 2,221.64	\$ 37,196.63	\$ 37,751.01

San Francisco War Memorial
FY 2018-2019 Housekeeping Expenditures - June 30, 2019

Number	Description	Amount	Fund Source
<u>PURCHASE ORDER</u>			
0000317593	MESA ENERGY SYSTEMS, INC	37,254.00	RES
0000318627	UNITED CALIFORNIA GLASS & DOOR	3,684.00	AAP
0000318631	UNITED CALIFORNIA GLASS & DOOR	1,716.00	AAP
0000318642	UNITED CALIFORNIA GLASS & DOOR	2,793.00	AAP
0000319104	GRAINGER	619.12	AAA
0000320706	REGENCY ENTERPRS INC DBA REGNCY LIGHTING	3,965.37	AAA
0000320719	IMAGE SALES INC	1,192.68	AAA
0000321081	RMI MECHANICAL CONTRACTOR INC	1,000.00	AAA
0000321106	JOHN B LOGVY MFG CO INC	900.00	AAP
0000321522	UNITED CALIFORNIA GLASS & DOOR	45,660.00	RES



SAN FRANCISCO BALLET
HELGI TOMASSON . ARTISTIC DIRECTOR

Glenn McCoy
Executive Director

RECEIVED
JUN 24 2019
BY: _____

June 20, 2019

c/o Jennifer E. Norris, Asst Managing Director/Executive Secretary
San Francisco War Memorial and Performing Arts Center
401 Van Ness Avenue, Room 110
San Francisco, CA 94102

Dear Trustees of the War Memorial and Performing Arts Center,

I was honored and deeply touched by your Resolution acknowledging my retirement from San Francisco Ballet. For nearly all my adult life I have called the War Memorial Opera House my career home and to have my service here appreciated by the Board in such a thoughtful way means a great deal to me.

The opportunity to work alongside the War Memorial staff and Board has been among the most rewarding and enjoyable highlights of my past three decades here. Few cities anywhere can boast a more beautiful set of performance venues and I have found them to be a constant inspiration in my work. Thank you for all you do to make these buildings, their tenant organizations, and our loyal audiences feel welcome, comfortable and safe.

Your kindness toward me has been a true gift. Thank you.


Glenn McCoy