

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

RENTAL REQUESTS: June 14, 2018

WAR MEMORIAL OPERA HOUSE

San Francisco Opera Fall 2018 Season	Aug 3, 2018-Dec 9, 2018	\$195,895.00
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San Francisco Opera Opening Night Gala Tent	September 7, 2018	
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The San Francisco Opera requests use of the Opera House & Veterans Building parking areas from approximately August 30, 2018 through September 11, 2018 (13 days) to install a tent for the Opera's Opening Night Gala on September 7, 2018 to include a pre-concert dinner and post-concert party. The Opera also requests use of the main lobby of the Opera House that evening for a pre-concert cocktail promenade.

Falun Buddha Study Association Shen Yun – 8 performances	December 31, 2018-January 6, 2019	\$22,900.00 vs 10% \$44,900.00 maximum
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DAVIES SYMPHONY HALL

Live Nation Comedy Touring Ellen Degeneres	August 15, 16 & 17, 2018	\$8,250.00 vs 10% \$23,700.00 maximum
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HERBST THEATRE

CIIS Public Programs Boots Riley	September 7, 2018	\$1,300.00
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Consulate General of the Republic of Korea National Day of Korea Commemorative Concert	October 3, 2018	\$1,300.00
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Theatreworks USA		\$2,900.00
Rosie Revere, Engineer	October 24, 2018	
The Magic School Bus	December 11, 2018	
Dragons Love Tacos	February 27, 2019	
Charlotte's Web	March 21, 2019	

San Francisco Chamber of Commerce Ebbies Excellence in Business Awards	November 7, 2018	\$1,300.00
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Golden Gate Restaurant Association 2018 Saucy Awards	November 12, 2018	\$1,800.00
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Choices Available Sachiko Fuhurata-Kersting in Concert	November 26, 2018	\$2,600.00
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APA Heritage Foundation APA Heritage Month Celebration	May 1, 2019	\$1,300.00
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Earplay Concert	May 20, 2019	\$1,300.00
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SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

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WILSEY CENTER FOR OPERA

Dance Brigade Sarah Bush Dance Project: Spirit and Bones	October 22-28, 2018	\$4,200.00
West Edge Opera Snapshot	January 20, 2019	\$800.00
Earplay Concert Concert	February 11, 2019 April 8, 2019	\$1,600.00

San Francisco War Memorial
FY 2017-18 Revenue Report - May 31, 2018

REF.		MAY REVENUE	YEAR TO DATE	LAST YEAR TO DATE
FACILITY RENTAL				
35511	Opera House	\$ 23,950.00	\$ 655,876.45	\$ 618,039.86
35512	Green Room	10,275.00	324,398.44	256,700.00
35521	Herbst Theatre	13,200.00	366,850.00	332,802.50
35531	Davies Symphony Hall	17,025.00	739,573.23	761,330.15
35542	Wilsey Center	225.00	174,510.00	113,470.00
62891	Zellerbach Rehearsal Hall	750.00	282,340.90	275,153.20
OFFICE RENTAL				
35519	San Francisco Opera (OH)	12,744.84	152,938.08	152,938.08
35519	San Francisco Ballet (OH)	3,530.50	21,183.00	19,417.75
35539	San Francisco Symphony (DSH)	13,519.20	162,230.40	148,711.20
35540	Veterans Bldg. Office Rent (SFO)	33,813.49	405,761.88	405,761.88
35540	Veterans Building Occupancy Fees	-	3,430.92	6,954.42
FOOD/BEVERAGE CONCESSIONS				
35611	Opera House	36,873.59	362,782.42	320,620.63
35611	Herbst Theatre	2,863.28	69,646.28	21,309.67
35631	Davies Symphony Hall	19,300.92	204,042.20	170,068.71
PROGRAM CONCESSIONS				
35612	Opera House	908.51	7,291.07	5,180.32
35612	Herbst Theatre	336.28	4,541.89	5,542.76
35632	Davies Symphony Hall	-	4,103.45	5,729.77
OTHER				
35232	Parking Fees	1,514.84	41,888.84	40,889.70
62899	Miscellaneous Revenue	30,863.75	230,617.26	123,884.74
GROSS REVENUE		\$ 221,694.20	\$ 4,214,006.71	\$ 3,784,505.34
	Less 15% War Memorial Reserve	(33,254.13)	(632,099.85)	(567,382.63)
	Payment to War Memorial Commission	(3,216.00)	(33,654.00)	(31,253.00)
NET REVENUE		\$ 185,224.07	\$ 3,548,252.86	\$ 3,185,869.71
OTHER FUNDS				
35614	Concessions Equipment Replacement	\$ 3,376.84	\$ 35,886.55	\$ 30,497.95

San Francisco War Memorial
FY 2017-2018 Appropriations Report - May 31, 2018

OBJ	DESCRIPTION	REVISED APPROPRIATION	YTD ENCUMBERED & EXPENDED	BALANCE	LAST YEAR ENCUMBERED & EXPENDED
501010	Permanent Salaries	\$ 5,624,374	\$ 5,160,130	\$ 464,244	\$ 4,457,850
501010	Temporary Salaries	477,368	-	477,368	369,876
509010	Premium Pay	130,180	94,503	35,677	89,769
510210	One-Time Salaries Payments	-	11,269	(11,269)	12,973
511010	Overtime	126,464	212,022	(85,558)	164,640
501070	Holiday	87,786	73,452	14,334	72,881
513710	Mandatory Fringe Benefits	2,987,271	2,545,122	442,149	2,347,530
521000	Travel	13,346	5,390	7,956	4,778
522000	Training	8,150	6,519	1,631	5,713
523010	Auto Mileage	100	-	100	-
524010	Membership Dues	2,225	1,659	566	1,410
527020	Engineering Services	-	1,280	(1,280)	-
527610	Systems Consulting	66,246	53,784	12,462	65,241
527990	Other Professional	9,500	6,701	2,799	3,036
528000	Building Maintenance Services	918,979	865,661	53,318	761,307
529000	Equipment Maintenance Services	50,780	25,790	24,990	32,447
531000	Equipment Lease/Rental	16,760	13,414	3,346	11,200
535000	Other Current Expenses	33,646	25,148	8,499	20,928
540000	Materials & Supplies	315,944	276,325	39,619	297,495
552110	Taxes	63,941	63,951	(10)	62,076
552115	Sales Tax	-	20,650	(20,650)	-
552210	Licenses and Permits	16,050	14,647	1,403	13,992
560000	Equipment	-	-	-	-
581051	PUC-Light, Heat & Power	878,550	542,169	336,381	776,225
581063	PUC-Sewer Service	138,223	83,157	55,067	109,830
581064	PUC - Water	108,230	69,123	39,107	91,003
581140	IS-TIS-ISD Service	121,800	-	121,800	-
581210	IS-TIS-ISD Service Infrastructure	166,150	166,150	-	117,498
581245	CON-Systems Division	4,814	1,516	3,297	34,322
581270	City Attorneys Legal Svc	100,000	21,148	78,852	100,000
581325	Enterprise Agreement	4,521	3,386	1,135	2,268
581360	GF-TIS-Telephone	39,914	29,179	10,735	34,020
581410	GF-GSA-Facilities	3,466,030	2,476,230	989,800	3,436,975
581450	GF-HR-MGMT Training	1,080	250	830	2,900
581460	GF-HR-Workers' Compensation	59,859	22,796	37,063	101,533
581570	GF-CHS Medical Service	19,185	13,520	5,665	18,688
581580	GF-CHS-Toxic Waste	6,295	416	5,879	7,021
581820	IS-PURCH-Reproduction	8,500	5,364	3,136	8,500
581880	GF-Rec & Park Gardener	142,489	123,356	19,133	142,489
	TOTAL OPERATING	\$ 16,214,750	\$ 13,035,177	\$ 3,179,574	\$ 13,778,414
067AAP	Facilities Maintenance	\$ 804,731	\$ 397,423	\$ 407,308	NA
070AAP	Debt Service	9,274,936	9,258,504	16,432	NA
067ACP	Capital Improvements	3,907,833	501,568	3,406,265	NA
067ACP	Capital Equipment	56,500	56,050	450	NA
	GRAND TOTAL	\$ 30,258,751	\$ 23,248,723	\$ 7,010,028	
14720	War Memorial Reserve	\$ 2,956,933	\$ 878,340	\$ 2,078,594	NA
14700	Concessions Equip. Repl. Fund	\$ 123,635	\$ -	\$ 123,635	NA

**San Francisco War Memorial
FY 2017-18 Housekeeping Expenditures - May 31, 2018**

Number	Description	Amount	Fund Source
(1) PURCHASE ORDER			
PO178795	Xtech	129.00	AAA
PO178901	Pace Supply Corp.	170.11	AAA
PO178907	Mainline Security, Inc.	1,220.63	AAA
PO178927	Grainger	2,525.28	AAA
PO180704	Bearing Agencies Inc.	1,030.33	AAA
PO180739	BBI Engineering Inc.	1,006.85	AAA
PO180748	BBI Engineering Inc.	1,002.54	AAA
PO180767	Omega Pacific Electrical Supply Inc.	938.64	AAA
PO181162	Grainger	956.17	AAA
PO181169	Grainger	387.89	AAA
PO181191	BBI Engineering Inc. (VB Flood Damage/Insurance to reimburse)	36,280.63	RES
PO181828	C H Bull Co.	3,105.01	AAA
PO182089	Mainline Security, Inc.	2,864.32	AAA
PO182094	United Rentals	2,049.34	AAA
PO183155	Maltby Electric Supply Co. Inc.	4,494.39	AAA
PO184101	United California Glass & Door	2,391.00	AAA
PO184177	Pribuss Engineering Inc.	7,235.00	AAP
PO184255	Simonds Machinery Co.	1,996.80	AAA
PO184280	Marble West Sales	1,500.00	AAA
PO184283	Bear Communications Inc.	104.20	AAA
PO184377	Grainger	2,146.28	AAA
PO184396	Grainger	480.76	AAA
PO184403	Holzmueller Corp.	457.14	AAA
PO184419	DTC Grip & Electric Inc.	1,559.69	AAA
PO185241	Musson Theatrical	1,298.75	AAA
PO185266	BBI Engineering Inc.	929.62	AAA
PO185277	Tree Management Experts	4,248.00	AAP
PO185360	Ibarra Brothers Printing	431.83	AAA
PO185376	Kone Inc.	1,241.04	AAA
PO185830	DTC Grip & Electric Inc.	11,070.00	AAP
PO185842	Pace Supply Corp.	1,856.21	AAA
PO185845	Crest/Good Mfg. Co. Inc.	4,610.67	AAA
PO185965	McClure Electric Inc.	2,408.00	AAP
PO185989	Mainline Security, Inc.	2,359.22	AAA
PO186003	DTC Grip & Electric Inc.	1,745.20	AAA
PO187915	Grainger	468.61	AAA
PO187977	Maltby Electric Supply Co. Inc.	194.84	AAA
PO187988	DTC Grip & Electric Inc.	88,265.31	RES
PO188014	Diversified Systems	10,725.65	RES
PO188731	McClure Electric Inc.	2,000.00	AAA



GLOBAL GOURMET

CATERING & EVENTS

May 30, 2018

War Memorial Board of Trustees
San Francisco War Memorial and Performing Arts Center
401 Van Ness Avenue, Suite 110
San Francisco, CA 94102

Dear Trustees:

Global Gourmet Catering is delighted to have been selected as the War Memorial and Performing Arts Center's food and beverage service provider effective August 1, 2018. As we begin transitioning in to this new and exciting role, we are starting to look at options for upgrades to food and beverage facilities.

We would ask that Global Gourmet's Investment for Improvements be referred to the appropriate committee of the War Memorial Board of Trustees as soon as possible so that when we are prepared to make a presentation(s) to the committee we can do so without delay.

We look forward to working with you and we thank you.

Sincerely,

LAURA LYONS
CEO/President
Global Gourmet Catering
1030 Illinois Street San Francisco, CA 94107
Office: 415.965.4927 Cell: 415.726.0340
www.ggcatering.com

GARO ELDEMIR
Director of Beverage and Concession Services
Global Gourmet Catering
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KRISTA DENIO >> MOVING GROUND

(415) 994-6196
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echotheatersuitcase.com

80 Turk Street
San Francisco, CA
94102

March 28, 2018

War Memorial Board of Trustees
401 Van Ness Avenue,
San Francisco, CA 94102

Dear War Memorial Board of Trustees,

EchoTheaterSuitcase (ETS) is a contemporary performance and training model bringing together military veterans and non-veteran civilians in mixed ensembles to co-create original performance work. Our project specifically features veterans and their stories, along with civilians and their relationship and/or family history with the U.S. military, and encourages the development of civilian allies and a more well-rounded and supportive dialogue between veterans and civilians.

In our current iteration, Centennial Reckoning, we have partnered with Veterans for Peace, American Legion War Memorial Commission, and San Francisco Arts Commission Galleries, to create a site specific work in the San Francisco War Memorial and Performing Arts Center. This work is occurring as a part of the Legion's acknowledgement of the Centennial Anniversary of Armistice day. The work will be showing in one Work-In-Progress showing on INSERT DATE HERE. And the final performances will occur in mid-November. We are currently working with building management, and the Legion Commission, to secure the best dates, with regards to all of the other activities in the building.

This piece will take place throughout the building, as part of our intention and interest is to feature the War Memorial building and also the Memorial Court. We are formally asking your permission to work within the memorial court, and to bring audience members there, as a part of the performance. If granted permission, we would be very mindful of where we located people and how we worked with the space dependent on your requirements. We anticipate audience sizes to be in small groups of around 25 people per showing. If larger numbers, we would separate people into smaller groups, so that we would have 25 people maximum in a group, moving through the space. We would gladly work with you all to be clear about what is permissible in the Memorial Court, where audience/ performers could stand, etc.

Attached you will find our rehearsal schedule. Leading up to the shows. We are requesting permission to rehearse (for a portion of some of these rehearsals) in the Memorial Court both during the day, and evening to get a sense of the space and lighting.

We thank you for your stewardship of the Memorial Court and for taking the time to consider our work within that space.

Sincerely yours,

Krista DeNio

Project Director, EchoTheaterSuitcase project

Artistic Director, KD>>MovingGround
