

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

RENTAL REQUESTS: March 12, 2020

WAR MEMORIAL OPERA HOUSE

San Francisco Ballet FanFest	May 2, 2020, 10a-2p	\$675.00
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Community engagement event in the parking areas at the west end of the Memorial Court and behind the Veterans Building in conjunction with "FanFest" student performances in the Herbst, Ballet Open Company Class and 2pm performance in the Opera House. Event will be free and open to the public and will include interactive educational table stations, a food truck, and a sitting area.

LOUISE M. DAVIES SYMPHONY HALL

The San Francisco Symphony requests use of the second of two catering exemptions for 2019-20 to engage McCalls & Associates to provide food and beverage services as follows:

San Francisco Symphony Maestro's Circle Evening (DSH Lobby)	May 12, 2020	catering %
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HERBST THEATRE

San Francisco Ballet Fan Fest Performances	May 2, 2020	\$1,300.00
French-American International School Spring Concert	May 19, 2020	\$1,300.00
San Francisco Children's Musical Theater SFCMT's The Best of Broadway	July 12, 2020	\$2,750.00
Abstraction Media Max Amini	July 25, 2020	\$2,750.00
Bay.org (Aquarium of the Bay) Blue Marble Benefit	August 27, 2020	\$1,375.00
Equal Justice Society Marcus Shelby	September 17, 2020	\$1,375.00
Philharmonia Baroque Orchestra		\$24,050.00
Rehearsals	September 10-12, 2020	
Egarr on Beethoven	September 13, 2020	
Rehearsals	October 6-8, 2020	
The No One's Rose	October 9, 2020	
Cloaked in the English Veil	November 6, 2020	
Handel's Messiah	December 4, 2020	
Mr. Beart, Mr. Pears & Mr. Gilchrist	February 5, 2021	
Rehearsals	February 8 & 9, 2021	
Gala Concert	February 12, 2021	
Classic Podger	March 12, 2021	
Rehearsals	April 13 & 14, 2021	
A Wolf in Bear's Clothing	April 15, 2021	

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San Francisco Arts Commission Annual Grants Convening	October 1, 2020	\$1,375.00
InterMusic SF SF Music Day	October 4, 2020	\$1,625.00
Lamplighters Music Theatre Annual Champagne Gala	October 10 & 11, 2020	\$2,725.00
Earth Island Institute Brower Youth Awards	October 13, 2020	\$2,075.00
Dancers' Group DanceFAR	October 24, 2020	\$1,375.00

WILSEY CENTER FOR OPERA

San Francisco Opera Center Adler Classes YAP Conference Schwabacher Auditions Merola Rehearsals	March 26-April 24, 2020 July 27 & 28, 2020 August 7, 2020 August 10-16, 2020	\$5,325.00
Friends of SF Animal Care & Control Fundraising Event	April 27, 2020	\$1,050.00
United Nations Foundation Global Action Summit	June 26, 2020	\$2,050.00
InterMusic SF SF Music Day	October 4, 2020	\$1,825.00
Other Minds 2021 Festival	March 3-6, 2021	\$4,300.00



Additional Rental Requests

A list of Additional Rental Requests is not available until the day of the Board Meeting.

Any list will be posted along with the Minutes. The Minutes are posted as soon as possible, and no later than 48 hours after they are approved.

San Francisco War Memorial
FY 2019-20 Revenue Report - February 29, 2020

REF.		FEB REVENUE	YEAR TO DATE	LAST YEAR TO DATE
FACILITY RENTAL				
35511	Opera House	\$ 11,500.00	\$ 472,765.00	\$ 579,326.90
35512	Green Room	16,500.00	276,128.01	265,730.00
35521	Herbst Theatre	14,100.00	371,722.63	357,175.00
35531	Davies Symphony Hall	97,720.00	648,121.35	580,465.15
35542	Wilsey Center	2,000.00	151,245.00	99,380.00
62891	Zellerbach Rehearsal Hall	19,880.00	202,405.00	234,270.00
OFFICE RENTAL				
35519	San Francisco Opera (OH)	14,215.28	131,152.34	125,228.74
35519	San Francisco Ballet (OH)	2,464.82	19,718.56	13,087.76
35539	San Francisco Symphony (DSH)	14,319.00	114,552.00	114,552.00
35540	Veterans Bldg. Office Rent (SFO)	45,120.19	400,074.06	322,478.10
35540	Veterans Building Occupancy Fees		-	1,625.82
FOOD/BEVERAGE CONCESSIONS				
35611	Opera House	29,899.00	317,936.96	276,209.89
35611	Herbst Theatre	3,736.28	53,598.98	52,832.21
35631	Davies Symphony Hall	14,200.92	199,661.93	211,591.81
PROGRAM CONCESSIONS				
35612	Opera House	19.76	1,264.84	885.03
35612	Herbst Theatre		1,666.09	3,197.70
35632	Davies Symphony Hall	89.31	3,907.52	5,591.10
OTHER				
35232	Parking Fees	4,570.00	32,498.25	32,426.50
62899	Miscellaneous Revenue	17,596.60	168,893.37	166,035.21
GROSS REVENUE		\$ 307,931.16	\$ 3,567,311.89	\$ 3,442,088.92
	Less 15% War Memorial Reserve	(46,189.67)	(535,096.78)	(516,313.11)
	Payment to War Memorial Commission	(3,369.00)	(26,979.00)	(26,034.00)
NET REVENUE		\$ 258,372.49	\$ 3,005,236.11	\$ 2,899,741.81
OTHER FUNDS				
35614	Concessions Equipment Replacement	\$ 2,357.43	\$ 26,692.68	\$ 26,269.27

San Francisco War Memorial
FY 2019-2020 Appropriations Report - February 29, 2020

OBJ	DESCRIPTION	REVISED APPROPRIATION	YTD ENCUMBERED & EXPENDED	BALANCE
501010	Permanent Salaries	\$ 6,204,348	\$ 3,649,298	\$ 2,555,050
501010	Temporary Salaries	455,951	454,928	1,023
509010	Premium Pay	138,266	69,364	68,902
510210	One-Time Salaries Payments		60,051	(60,051)
511010	Overtime	163,952	186,364	(22,412)
501070	Holiday	93,111	70,897	22,214
513000	Mandatory Fringe Benefits	3,393,292	2,047,041	1,346,251
521030	Air Travel	3,842	482	3,360
521050	Non-Air Travel	7,640	5,002	2,638
522000	Training	11,520	775	10,745
523010	Auto Mileage	100	-	100
524010	Membership Dues	3,795	3,150	645
527090	Special Inspection & Testing Services	45,660		45,660
527610	Systems Consulting	61,563	27,271	34,292
527990	Other Professional Services	7,186	7,011	175
528010	Scavenger Service	320,553	130,587	189,966
528030	Pest Control	41,439	25,348	16,091
528910	Elevator Service	261,951	234,074	27,877
528990	Other Building Maintenance Services	321,891	330,010	(8,118)
529110	Data/Word Processing Maintenance	19,200	5,600	13,600
529990	Other Equipment Maintenance	61,028	22,029	38,999
531000	Equipment Lease/Rental	17,122	11,120	6,002
535000	Other Current Expenses	30,099	15,288	14,811
540000	Materials & Supplies	334,363	259,646	74,716
552110	Taxes (Community Benefit District)	165,087	165,501	(414)
552115	Sales Tax	2,285	23,724	(21,439)
552210	Fees, Licenses and Permits	26,700	6,710	19,990
581051	PUC - Light, Heat and Power	842,087	470,455	371,632
581063	PUC - Sewer Service	122,200	63,685	58,515
581064	PUC - Water	111,000	55,480	55,520
581210	DTIS - ISD Services-Infrastructure	121,800	19,428	102,372
581245	CON - Controller's Office Workorders	138,532	69,310	69,222
581270	City Attorney - Legal Services	100,000	23,294	76,706
581325	DTIS - Enterprise Agreement	3,469	3,199	270
581360	DTIS - Telephone Services	40,672	14,879	25,793
581410	GSA - Custodial Services	3,625,454	1,737,014	1,888,440
581450	DHR - Management Training	3,080	-	3,080
581460	DHR - Workers Compensation	45,619	11,778	33,841
581570	DPH - Medical Services/Training	20,290	1,440	18,850
581580	DPH - Toxic Waste & Haz. Mat Svcs.	7,980	2,098	5,882
581820	Purchasing - Reproduction	8,500	3,397	5,103
581880	Rec. Park - Gardener Services	180,932	86,248	94,684
	TOTAL OPERATING	\$ 17,561,559	\$ 10,372,978	\$ 7,190,581
067AAP	Facilities Maintenance	\$ 599,471	\$ 530,153	\$ 69,318
067ACP	Capital Improvements	650,000	274,186	375,814
067ACP	Capital Equipment	-		-
	GRAND TOTAL	\$ 18,529,928	\$ 11,177,317	\$ 7,635,713
570000	Debt Service	\$ 9,357,476	\$ 2,985,000	\$ 6,372,476
	War Memorial Reserve	\$ 2,546,445	\$ 498,654	\$ 2,047,790
	Concessions Equip. Repl. Fund	\$ 105,749	\$ 28,868	\$ 76,881

[illegible][illegible]

**San Francisco Opera
Pamela Rosenberg Bas Relief
Request for design approval**

**Sculptor:
Bertrand Freiseleben**

**23.5 inches (59.75 cm) wide x
30 inches (75.3 cm) high**

The material will be bronze, just like the Lotfi bas relief. It should also be almost identical in the dimensions. We think the sculptor will also do a bronze plaque with Pamela's name and dates to sit just below the artwork and mirror that of Lotfi's plaque.



**Photo of proposed placement -
note: name plate yet to be designed**



UNIVERSITY OF
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CHANGE THE WORLD FROM HERE

Department of
International Studies
2130 Fulton Street, KA 213
San Francisco, CA 94117
415.422.6562

March 5, 2020

War Memorial Board of Trustees
San Francisco War Memorial and Performing Arts Center
401 Van Ness Avenue, Rm 110
San Francisco, CA 94102

To Whom It May Concern:

I am writing to apply for permission to use the War Memorial Court for an event related to the celebration of 75 years of the United Nations to be held on April 25, 2020, the 75th anniversary to the date of the start of the United Nations delegations convened at the War Memorial Building in San Francisco to begin their work. Marco Tavanti has already requested and received permission to hold the 2020 San Francisco UN 75 Conference in the Green Room of your building that day and this request is something of an extension to that because this "March of Flags" that we are currently organizing is a public interlude that will be held from 5-6, after the panels and before the reception.

Nature of the Event:

The idea is to have representatives of as many of the United Nations as we can find carry the flag from their country. The University of San Francisco Associate Provost for International Initiatives, working with USF's Model UN and the International Studies department will work with the United Nations Association (San Francisco) to organize a march of flags that will process from the entrance of the Veteran's Memorial Building to the Memorial Court, where we will have international music and amplification with a microphone so that representatives of different countries can make brief speeches about the significance of the United Nations. We will use only paved areas, not disrupt any plantings, and the event will be entirely wrapped up by 6:30. The number of expected participants is not expected to exceed 100. If we find that it could be larger, we will have to move to another space and we are working also with the Mayor's office to secure a permit for United Nations Plaza but, given current fears about Coronavirus, we feel that this event will be smaller than we might have originally expected.

Relation to veterans:

This program will include the participation of student veterans, but the key connection here is really that the UN conference was held in the Veteran's Building in 1945. Of course, the United Nations as a permanent international organization founded here in San Francisco, has sought to honor the sacrifice of veterans through their efforts to ensure peace and prevent the outbreak of further wars. Many US veterans and serving military officers were of course involved in this founding moment of the United Nations. While we share the patriotism to honor our own nation's veterans, we also perceive the universality of veterans' wartime experiences and we feel that the



UNIVERSITY OF SAN FRANCISCO

CHANGE THE WORLD FROM HERE

United Nations has created a strong bulwark against violence spreading out of control and leading to wars between nations.

In conclusion, I want to reiterate that this program that we hope to receive a city permit to hold, will be a more public manifestation of the anniversary program we will hold in the Green Room that your board has already authorized. We need your permission to apply for a city permit so I very much hope that you may be willing to grant our request at your next board meeting on March 12. If you have any questions or concerns, feel free to contact me at 415-422-4734 or at jzarobell@usfca.edu.

Thank you for your consideration.

Sincerely,

John Zarobell, PhD
Associate Professor and Chair
Chair, Faculty Advisory Board on Internationalization

Notice of Space Allocation

(Attachment A)

Notice of Space Allocation from American Legion War Memorial Commission to War Memorial Board of Trustees for new patriotic organization seeking to occupy space in the Veterans Building

Note: Complete online, print and submit to War Memorial, Veterans Building Room 110.

ALWMC AUTHORIZATION:

Submitted By: <i>HELEN WONG</i>	ALWMC Position: <i>ALWMC CHAIR PERSON</i>
Authorized Signature: <i>Helen Wong</i>	Date of Notice (m/d/yy): <i>02/06/2020</i>

PROPOSED PATRIOTIC ORGANIZATION:

Name of Organization: NPower	Organizational Status (e.g., 501(c)(3)): 501c3
Description of activities, functions and/or services provided by patriotic organization: NPower creates pathways to economic prosperity by launching digital careers for currently serving members of the military, veterans of all branches of the Armed Forces and their spouses. Our training and job placement programs are 100% free of charge and results in industry recognized certifications and opportunities for paid internships and full time jobs in the tech ecosystem.	
Authorized Contact Person: Federico Pacheco	Position in Organization: Development Director, NPower CA
Address, City, State & Zip Code: 405 S. 10 th Street San Jose CA 95112	
Daytime Phone: 562 458 6113	E-mail Address: Federico.Pacheco@npower.org
Type of Organization (check all that apply):	
<input type="checkbox"/>	A veteran-membership organization composed primarily of U.S. military veterans and/or their relatives.
<input type="checkbox"/>	A veteran-membership organization composed primarily of veterans of foreign militaries that were U.S. allies in times of armed conflict and/or their relatives.
<input type="checkbox"/>	A veteran-membership organization composed primarily of those who served honorably in the Merchant Marines during an era of armed conflict and in an area of potential hostilities during that time and/or their relatives.
<input checked="" type="checkbox"/>	A veteran services organization ("VSO") such as Swords to Plowshares that both (a) provides social services exclusively or primarily ¹ to veterans and/or their relatives, and (b) has its foundation in and is the outcome of a specific war in which the U.S. has engaged. ¹ In the case of a VSO that provides social services primarily but not exclusively to veterans and/or their relatives, the VSO's activities in the building (both administrative functions and provision of social services) must be exclusively for veterans and/or their families.
<input type="checkbox"/>	A nonprofit organization dedicated to the commemoration of a war or wars, or veterans of a war or wars, in which the U.S. has engaged.

SPACE ALLOCATION:

Proposed Room Number(s): Room 224 D and four (4) adjacent cubicles	Approximate Square Feet: 371 s.f.
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ALWMC shall include with this Notice of Space Allocation a signed letter from the proposed patriotic organization on the organization's letterhead containing all of the information listed on page 2.



January 31, 2020

John Caldon
Managing Director
San Francisco War Memorial and Performing Arts Center
401 Van Ness Ave Suite 110
San Francisco, CA 94102

Dear John,

Thank you for the opportunity to submit an application, on behalf of NPower Inc, to occupy 371 square feet of office space on the second floor of the War Memorial Veterans Building (WMVB).

NPower's mission is to create pathways to economic prosperity by launching digital careers for military veterans, their spouses, and young adults from under-resourced communities. We accomplish our mission by providing a 100% free, 23-week program comprised of technical skills development, professional skills development and job placement services.

NPower would like to utilize the space at WMVB for administrative purposes as office space. Included in the 371 square feet of space is Room 224D and four (4) adjacent cubicles. The total number of staff we anticipate being present at any given time utilizing the space is 6.

NPower would like to confirm that it is prepared to enter into an occupancy agreement with the City and County of San Francisco (Occupancy Agreement) which sets forth occupancy terms including, but not limited to: compliance with the covenants and conditions in paragraph 9 of the San Francisco War memorial Trust, prohibition of subletting, indemnification, insurance, building rules and regulations, consequences for violation of rules and payment of all utilities, services and material of every character used in or about the allocated premises (currently estimated at \$15.42 per square foot per year or \$1.29 per square foot per month), adjusted annually on July 1 as approved by the War Memorial Board of Trustees.

Finally, NPower does not anticipate altering the allocated space being requested. Further, NPower understands that any alterations must be first approved, in writing, by the ALWMC and WMBT, with approval not to be unreasonably withheld, and approved alterations must be paid in full by NPower or ALWMC.

Sincerely,

Federico Pacheco

Federico Pacheco
Development Director

NPOWER BOARD OF DIRECTORS

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Dwight D. Shepherd
Shepherd Consulting

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Agora

Bertina Ceccarelli
NPower

Caldon, John (WAR)

From: paulcox890@comcast.net
Sent: Monday, November 25, 2019 5:03 PM
To: Caldon, John (WAR)
Cc: Christopher C. Starling; Helen Wong
Subject: ALWMC certification of Npower to move into Room 224 of Veterans Building

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

John Caldon, Managing Director
401 Van Ness, Suite 110
San Francisco, California 94102-4521

Re: Npower occupancy of a portion of the Veterans space in the Veterans Building

Dear John,

As we discussed a few weeks ago, the American Legion War Memorial Commission has voted to invite Npower to occupy space in the Veterans Building, beginning 1 January 2020. Npower is a nation-wide non-profit veteran service organization that provides high-quality, highly employable computer training to veterans and young adults from underserved communities free of charge. In the Veterans Building, they will work exclusively with veterans. For more information on their work, you can visit their website at <https://www.npower.org/locations/california/>. We are excited to have this well-known and well-run organization in the Veterans Building providing direct services to our veterans—who deserve the opportunity to develop the skills that will land them well-paid career positions in the high-tech industries of San Francisco and the Bay Area.

The WMC has assigned them Room 224D and four of the new cubicles also in that room. The WMC certifies that Npower is a Veteran Service Organization under the definition of the City's policy. Npower and the WMC understand that as a new tenant in the building, they will pay a monthly fee to the City to cover the expenses of running the Veterans Building, and that the fee is based on the square footage that they occupy. I have measured both spaces and determined that Room 224D is 176 square feet, and the cubicles with aisle space occupy 220 square feet, for a total of 396 square feet.

Christopher Starling, Colonel USMC (Ret.) is the Executive Director of NPower California. Please coordinate the contractual arrangements with him and keep me informed as to their progress. Chris, CCd, can be reached at (415) 713-0722 and ccstarling06@gmail.com. If I can help in any way, please call on me.

Helen Wong, Chair
American Legion War Memorial Commission
401 Van Ness, Room 101
San Francisco, CA 94102
415-861-4920