

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, October 10, 2019

The Board of Trustees of the War Memorial of San Francisco met in a regular session at 2:00 p.m. on Thursday, October 10, 2019, in the Trustees' Board Room, War Memorial Opera House, in the absence of the President and Vice President, Trustee Shultz called the meeting to order.

ROLL CALL

Present: Trustee Shultz, Trustee Gatti, Trustee Levin, Trustee Lui, Trustee Moscone, and Trustee Wilsey

Absent: President Bechtle, Vice President Horn, Trustee Davis, Trustee Myatt, and Trustee Pelosi

Staff Present: John Caldon, Managing Director, and Jennifer Norris, Assistant Managing Director

APPROVAL OF MINUTES

Trustee Shultz, acting as Chair, called for approval of the minutes of the September 12, 2019 regular meeting of the Board. On motion of Trustee Wilsey, and seconded by Trustee Moscone, the minutes were unanimously approved.

PRESIDENT'S REPORT

Introduction of new San Francisco Ballet Executive Director Kelly Tweeddale: Trustee Shultz welcomed Kelly Tweeddale, new Executive Director of the San Francisco Ballet. Ms. Tweeddale assumed her role in September, and the Board invited her to attend today's meeting to introduce herself.

Ms. Tweeddale shared a brief description of her professional experience in executive positions with the Seattle Opera, Vancouver Symphony Orchestra, and other arts organizations, as well as of her training in ballet and passion for performing arts facilities. Trustee Shultz congratulated Ms. Tweeddale on her new position, and expressed her hope that Ms. Tweeddale would love the War Memorial buildings as much as the War Memorial Board of Trustees loves them.

MANAGING DIRECTOR'S REPORT

Rental Requests: Mr. Caldon stated that rental requests mailed to Trustees are routine and requested their approval. On motion of Trustee Wilsey, and seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 19-33

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the October 10, 2019 rental requests are hereby approved.

Additional Rental Requests: Mr. Caldon stated that additional rental requests were distributed to Trustees today and are routine and requested their approval. On motion of Trustee Wilsey, and seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 19-34

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the October 10, 2019 additional rental requests are hereby approved.

Director's Report:

Completion of Opera House Lower Lounge Lighting Upgrades: Mr. Caldon stated he was pleased to announce that the Opera House Lower Lounge lighting project had been fully completed. Mr. Caldon said that this week four chandeliers were installed over the dining area, which was the final phase of the project. Trustees were invited to see the improvements in the Lower Lounge following the meeting.

SECRETARY'S REPORT

Revenue, Appropriations and Housekeeping Expenditures Reports for September 2019: Ms. Norris stated that Revenue, Appropriations and Housekeeping Expenditures reports for September 2019 had been distributed to Trustees, and she requested approval of the September 2019 housekeeping expenditures as submitted.

Trustee Lui noted a possible discrepancy on the FY 2019-20 Revenue Report for September 30, 2019. After discussion, War Memorial staff stated they would verify revenue totals following the meeting, and provide a revised Revised Report for consideration and approval at the regular meeting of the Board in November 2019.

On motion of Trustee Gatti, and seconded by Trustee Levin, the following resolution was unanimously adopted:

RESOLUTION NO. 19-35

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. PO353109 through PO361726 are hereby approved.

COMMITTEE REPORT

Building Committee: Trustee Wilsey, who in the absence of the Chair presided over the Building Committee held this same day at 1:30 p.m., delivered a report on the meeting. She stated that the Committee considered a request from the San Francisco Opera to install a bas relief of former General Director Pamela Rosenberg in the Opera House main lobby on the column adjacent to that which features former General Director Lotfi Mansouri.

Trustee Wilsey stated her respect for the work of Ms. Rosenberg, and shared her belief that all of the Trustees feel it's appropriate Ms. Rosenberg be honored. Trustee Wilsey further stated that the Building Committee had unanimously voted to recommend approval of the San Francisco Opera's request. After discussion on a motion of Trustee Lui, and seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 19-36

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco to adopt the report and recommendation of the Building Committee to approve the San Francisco Opera's request to install a bas relief of former Opera General Director Pamela Rosenberg in the Opera House main lobby, subject to approval of the final design by the Board of Trustees.

REGULAR ITEMS:

Request from San Francisco Symphony to install an exhibit about MTT and the San Francisco Symphony in the Davies Symphony Hall First Tier lobby: Trustee Shultz stated that the San Francisco Symphony had submitted a request for approval to install an exhibit about Michael Tilson Thomas and the San Francisco Symphony in the Davies Symphony Hall First Tier Lobby.

Trustee Shultz stated that in advance of today's meeting Trustees had received a copy of the Symphony's request, and she welcomed Andrew Dubowski, Director of Operations for the San Francisco Symphony, to review the request for Trustees.

Mr. Dubowski thanked the Board for considering the Symphony's request to honor and celebrate Michael Tilson Thomas on his incredible 25-year legacy with the San Francisco Symphony. If approved, the exhibit would be installed at the Hayes Street end of the Davies Symphony Hall First Tier Lobby from January 8 to June 28, 2020. He assured Trustees that should the exhibit need to be moved to accommodate another licensee's use of the lobby, the Symphony would, upon request, do so at its own expense.

After further discussion, on a motion of Trustee Lui, seconded by Trustee Wilsey, the following resolution was unanimously approved:

RESOLUTION NO. 19-37

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco to approve the request from the San Francisco Symphony to install an exhibit about Michael Tilson Thomas and the San Francisco Symphony in the Davies Symphony Hall First Tier Lobby from January 8 to June 28, 2020.

GOOD AND WELFARE

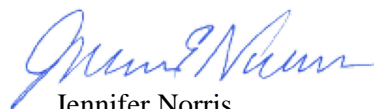
Trustee Shultz stated it was good to have the San Francisco Ballet's new Executive Director Kelly Tweeddale at the War Memorial. She also shared her appreciation that this week is Fleet Week.

GENERAL PUBLIC COMMENT

Trustee Shultz called for public comment on items within the subject matter jurisdiction of the Board, but which did not appear on the agenda. There being none, public comment was closed.

ADJOURNMENT

There being no further business to come before the Board, Trustee Shultz adjourned the meeting at 2:15 p.m.



Jennifer Norris
Executive Secretary/Assistant Managing Director