WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

BUDGET & FINANCE COMMITTEE MEETING /

WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Wednesday, September 9, 2015 at 1:00 p.m.

AGENDA

Roll Call.

Regular Items:

1. **Proposed Renewal of Agreement between War Memorial Board of Trustees and American Legion War Memorial Commission.** Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on renewal of the Agreement between the War Memorial Board of Trustees and the American Legion War Memorial Commission. — Discussion, Recommend Action

   Explanatory Documents:
   1) Proposed agreement between War Memorial Board of Trustees and American Legion War Memorial Commission for the period 9/1/15 to 12/31/16.
   2) History of Sums Paid by War Memorial Board of Trustees to American Legion War Memorial Commission.
   3) American Legion War Memorial Commission Office Budgets for 9/1/15 – 12/31/15 and calendar year 2016.

2. **Public Comment.** Public comment on items within the jurisdiction of the Budget & Finance Committee of the Board of Trustees, but not on the agenda.

3. **Adjournment.**

Notice:
Because it is expected that six Trustees may attend this meeting of the Budget & Finance Committee, which would constitute a majority of the members of the War Memorial Board of Trustees, this meeting is also being noticed as a special meeting of the War Memorial Board of Trustees. If this should occur, the meeting will nevertheless be conducted as a Committee meeting, chaired by the Chair of the Budget & Finance Committee, and limited to providing advice and recommendations to the full Board of Trustees.

Note:
Public Comment will be taken before or during the Committee's consideration of each agenda item.

San Francisco War Memorial and Performing Arts Center

BOARD OF TRUSTEES

BUDGET AND FINANCE COMMITTEE

Gorretti Lo Lui, Chair
Nancy H. Bechtle
Belva Davis
Mrs. George R. Moscone
MajGen J. Michael Myatt, USMC (Ret.)

Ex-officio:
Wilkes Bashford, President
Thomas E. Horn, Vice President

DEPARTMENT REPRESENTATIVES

Elizabeth Murray,
Managing Director
Jennifer Norris,
Assistant Managing Director and
Executive Secretary
Telephone: (415) 621-6600
FAX: (415) 621-5091

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 25 Van Ness Avenue, Suite 800, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site http://www.sfgov.org/ethics.

ACCESSIBLE MEETING POLICY

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the War Memorial office at 621-6600 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

MUNI's No. 5, 47 and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets.

Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at http://www.sfgov.org/sunshine.