OFFICIAL MEETING NOTICE

WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MEETING

Thursday, November 10, 2022, at 2:00 p.m.

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed’s 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the War Memorial Board of Trustees may attend this meeting remotely. In that event, those members will participate and vote by video.

The public is encouraged to join the meeting in person at the physical meeting location listed above or online. Public comment may be submitted in advance of the meeting by email to WarMemorialBoard@sfgov.org or by voicemail at 415-554-6377. Comments submitted no later than 12:00 p.m. the Wednesday prior to the meeting will be included in the record. Instructions for attending the meeting online are below.

TO JOIN VIA TELECONFERENCE:
• Toll Free: (888) 788-0099
• Meeting ID: 834 8758 0680
• Passcode: 869359

TO JOIN ONLINE: https://bit.ly/WMBT_10Nov2022

AGENDA

Roll Call.

President’s Report:
1. Current developments and announcements. Information

Managing Director’s Report:
1. Consent Agenda: Action
   a. Minutes of War Memorial Board of Trustees Regular Meeting of October 13, 2022. (Draft minutes of Regular Meeting of October 13, 2022.)
   b. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center. (Rental Requests for November 10, 2022; Additional Rental Requests for November 10, 2022.)
   c. Adopt Findings to Allow Teleconferenced Meetings Under California Government Code section 54953(e). (Resolution adopting findings under California Government Code to allow remote access by Commission members and the public to in-person Charter Commission meetings during the COVID-19 emergency; continuing to allow for remote access to in-person meetings for the next 30 days; and directing the Executive Secretary to include on future agendas a similar resolution.)
2. Director’s Report: Managing Director to report on recent activities and make announcements. Information
Secretary’s Report:

1. October 2022 Housekeeping Expenditures.  
   (Revenue, Appropriations, Housekeeping Expenditures Reports for October 31, 2022)

Committee Reports:

1. Veterans Committee:
   a. Recommendation from the Veterans Committee on renewal of the Agreement between  
      the War Memorial and the American Legion War Memorial Commission.  
      Discussion and possible action to adopt Committee recommendation(s) on the renewal of the Agreement  
      between the War Memorial Board of Trustees and the American Legion War Memorial Commission effective  
      January 1, 2023.

2. Presentors Liaison Committee:
   a. Recommendation from the Presentors Liaison Committee on consideration of Global  
      Gourmet Catering’s request for price increases to food and beverage items.  
      Discussion and possible action to adopt Committee recommendation(s) on consideration of Global Gourmet  
      Catering’s request for price increases to food and beverage items.

Regular Items:

1. War Memorial Departmental Budget for Fiscal Years 2023-24 and 2024-25.  
   Refer to Committee

2. Consideration of Loan Agreement with San Francisco Museum of Modern Art for Fletcher  
   Benton’s *Balanced – Unbalanced T* and Peter Voulkos’ *Hiro II* sculptures.  
   Refer to Committee

Good and Welfare: Opportunity for Trustees to make remarks including special thanks and  
congratulatory remarks.

General Public Comment: Public comment on items within the jurisdiction of the Board  
of Trustees but not on the agenda.

Adjournment.

Note: There will be an opportunity for public comment on each agenda item.
The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site sfethics.org.

**ACCESSIBLE MEETING POLICY**

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600. Late requests will be honored if possible. The hearing room is wheelchair accessible.

Según lo exige la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas.

**DISABILITY ACCESS**

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4th floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI’s No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code). Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Office: (415) 554-7724 Fax: (415) 554-7854  
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City’s website at sfgov.org/sunshine.