

**SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER**

**RENTAL REQUESTS: August 10, 2023**

**WAR MEMORIAL OPERA HOUSE**

|   |                             |              |
|---|-----------------------------|--------------|
| San Francisco Opera<br>Fall Season Rent Deposit | July 24 – December 10, 2023 | \$217,720.00 |
|---|-----------------------------|--------------|

**ZELLERBACH REHEARSAL HALL**

|  |                        |             |
|--|------------------------|-------------|
| San Francisco Symphony<br>Quarter 2 Rent Deposit | October-December, 2023 | \$33,000.00 |
|--|------------------------|-------------|

|   |                        |             |
|---|------------------------|-------------|
| San Francisco Opera<br>Quarter 2 Rent Deposit | October-December, 2023 | \$57,960.00 |
|---|------------------------|-------------|

|  |   |             |
|--|---|-------------|
| Suenos Productions LLC<br>Film Production Office | July 25-August 25, 2023<br>(minus, 8/10-8/13 & 8/18/23) | \$20,800.00 |
|--|---|-------------|

**HERBST THEATRE**

|   |                  |            |
|---|------------------|------------|
| Andre Adams/I-Khan Distribution<br>Bruce Lee Reimagined/Concert | December 8, 2023 | \$1,450.00 |
|---|------------------|------------|

|  |                    |            |
|--|--------------------|------------|
| Sarah Gao<br>Artcial/Piano Competition | August 3 & 4, 2023 | \$3,720.00 |
|--|--------------------|------------|

|   |                               |            |
|---|-------------------------------|------------|
| Congregation Sha'ar Zahav<br>High Holy Days/Religious Celebration | September 15-16 & 24-25, 2023 | \$4,800.00 |
|---|-------------------------------|------------|

|                                   |                  |            |
|-----------------------------------|------------------|------------|
| Icon Concerts<br>Ismo/Comedy Show | January 19, 2024 | \$2,900.00 |
|-----------------------------------|------------------|------------|

|   |                      |            |
|---|----------------------|------------|
| The Long Now Foundation<br>Lost Landscapes/Documentary Film | December 4 & 5, 2023 | \$2,900.00 |
|---|----------------------|------------|

|  |                      |            |
|--|----------------------|------------|
| Philharmonia Baroque<br>Dido's Ghost/Chamber Opera | November 16-30, 2023 | \$6,500.00 |
|--|----------------------|------------|

|   |                   |            |
|---|-------------------|------------|
| Promotion Consultants<br>Irish Tenors/Vocal Concert | December 21, 2023 | \$1,450.00 |
|---|-------------------|------------|

|                                      |               |            |
|--------------------------------------|---------------|------------|
| SF Jazz<br>Fatoumata Diawara/Concert | April 6, 2024 | \$1,450.00 |
|--------------------------------------|---------------|------------|

**GREEN ROOM**

|   |                               |            |
|---|-------------------------------|------------|
| Congregation Sha'ar Zahav<br>Religious Services | September 15-16 & 24-25, 2023 | \$4,600.00 |
|---|-------------------------------|------------|

**SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER**

**RENTAL REQUESTS: *August 10, 2023***

**GREEN ROOM (CONT.)**

|  |                   |            |
|--|-------------------|------------|
| Oasis Legal Services<br>Fundraiser           | October 14, 2023  | \$1,150.00 |
| InterMusic SF                                | October 15, 2023  | \$1,790.00 |
| International Action Network<br>Gala         | October 20, 2023  | \$1,150.00 |
| Pratham<br>Reception                         | November 3, 2023  | \$1,150.00 |
| Swords to Plowshares<br>Veterans Day Program | November 7, 2023  | \$1,150.00 |
| OneVet One Voice<br>Reception                | November 9, 2023  | \$1,150.00 |
| French American Chamber of Commerce<br>Gala  | November 30, 2023 | \$6,700.00 |

**WILSEY CENTER**

|                               |                |            |
|-------------------------------|----------------|------------|
| Korean Consulate<br>Reception | August 6, 2023 | \$1,050.00 |
|-------------------------------|----------------|------------|

**San Francisco War Memorial**  
**FY 2023-24 Revenue Report - July 31, 2023**

| Account              |                                    | JULY REVENUE         | YEAR TO DATE         | LAST YEAR TO DATE    | FY 2018-2019           |
|----------------------|------------------------------------|----------------------|----------------------|----------------------|------------------------|
|                      | <b>FACILITY RENTAL</b>             |                      |                      |                      |                        |
| 435511               | Opera House                        | \$ -                 | \$ -                 | \$ -                 | \$ 259,320.00          |
| 435512               | Green Room                         | 10,310.00            | 10,310.00            | 18,600.00            | 142,290.00             |
| 435521               | Herbst Theatre                     | 8,050.00             | 8,050.00             | 12,800.00            | 171,330.00             |
| 435531               | Davies Symphony Hall               | 56,735.00            | 56,735.00            | 61,820.00            | 137,240.00             |
| 435542               | Wilsey Center                      | 37,207.50            | 37,207.50            | 35,545.00            | 43,870.00              |
| 462891               | Zellerbach Rehearsal Hall          | -                    | -                    | -                    | 9,215.00               |
|                      | <b>OFFICE RENTAL</b>               |                      |                      |                      |                        |
| 435517               | San Francisco Ballet (OH)          | \$ 2,771.26          | \$ 2,771.26          | \$ 2,771.26          | \$ 1,869.68            |
| 435519               | San Francisco Opera (OH)           | 31,965.18            | 31,965.18            | 31,965.18            | 26,997.64              |
| 435539               | San Francisco Symphony (DSH)       | 16,099.20            | 16,099.20            | 16,099.20            | 28,638.00              |
| 435540               | Veterans Bldg. Office Rent (SFO)   | 80,398.44            | 80,398.44            | 80,398.44            | 71,661.80              |
| 462861               | Veterans Building Occupancy Fees   | 10,437.66            | 10,437.66            | 12,264.48            | 1,625.82               |
|                      | <b>FOOD/BEVERAGE CONCESSIONS</b>   |                      |                      |                      |                        |
| 435611               | Opera House                        | \$ -                 | \$ -                 | \$ -                 | \$ 47,548.69           |
| 435611               | Herbst Theatre                     | -                    | -                    | -                    | 19,926.80              |
| 435631               | Davies Symphony Hall               | -                    | -                    | -                    | 11,161.08              |
|                      | <b>PROGRAM CONCESSIONS</b>         |                      |                      |                      |                        |
| 435612               | Opera House                        | \$ -                 | \$ -                 | \$ -                 | \$ 200.03              |
| 435612               | Herbst Theatre                     | -                    | -                    | -                    | -                      |
| 435632               | Davies Symphony Hall               | -                    | -                    | -                    | 2,235.02               |
|                      | <b>OTHER</b>                       |                      |                      |                      |                        |
| 435232               | Parking Fees                       | \$ 4,653.00          | \$ 4,653.00          | \$ 5,317.00          | \$ 5,585.50            |
| 462899               | Miscellaneous Revenue              | 7,085.00             | 7,085.00             | 8,474.00             | 23,562.00              |
| <b>GROSS REVENUE</b> |                                    | <b>\$ 265,712.24</b> | <b>\$ 265,712.24</b> | <b>\$ 286,054.56</b> | <b>\$ 1,004,277.06</b> |
|                      | Less 15% War Memorial Reserve      | \$ (39,856.84)       | \$ (39,856.84)       | \$ (42,908.18)       | \$ (150,641.56)        |
|                      | Payment to War Memorial Commission | (4,450.00)           | (4,450.00)           | (3,150.00)           | (3,216.00)             |
| <b>NET REVENUE</b>   |                                    | <b>\$ 221,405.40</b> | <b>\$ 221,405.40</b> | <b>\$ 239,996.38</b> | <b>\$ 850,419.50</b>   |
|                      | <b>OTHER FUNDS</b>                 |                      |                      |                      |                        |
| 435614               | Concessions Equipment Replacement  | \$ -                 | \$ -                 | \$ -                 | \$ 4,306.73            |

**San Francisco War Memorial**  
**FY 2023-2024 Housekeeping Expenditures - July 31, 2023**

| PO Number                    | Description                            | Amount        | Fund Source |
|------------------------------|--|---------------|-------------|
| <b><u>PURCHASE ORDER</u></b> |  |               |             |
| 736803                       | STAPLES BUSINESS ADVANTAGE             | \$ 2,172.50   | 14670       |
| 736804                       | BANNER UNIFORM CENTER                  | \$ 8,581.38   | 14670       |
| 736805                       | U S PURE WATER CORP                    | \$ 545.12     | 14670       |
| 736840                       | RECOLOGY SUNSET SCAVENGER COMPANY      | \$ 105,390.72 | 14670       |
| 736843                       | ENERGETIX CORP                         | \$ 360.00     | 14670       |
| 736845                       | PITNEY BOWES INC                       | \$ 1,217.25   | 14670       |
| 736847                       | CANON SOLUTIONS AMERICA INC            | \$ 15,169.42  | 14670       |
| 736848                       | AGURTO CORPORATION DBA PESTEC          | \$ 40,000.00  | 14670       |
| 736864                       | SCHNEIDER ELECTRIC BUILDINGS AMERICAS  | \$ 68,563.85  | 14670       |
| 736877                       | SCHNEIDER ELECTRIC BUILDINGS AMERICAS  | \$ 2,000.00   | 14670       |
| 736887                       | SIEMENS INDUSTRY INC                   | \$ 50,889.00  | 14670       |
| 736901                       | UNITED CALIFORNIA GLASS & DOOR         | \$ 6,935.50   | 14670       |
| 736982                       | TK ELEVATOR CORPORATION                | \$ 80,000.00  | 14670       |
| 737345                       | SIEMENS INDUSTRY INC                   | \$ 3,000.00   | 14670       |
| 737352                       | GALA SYSTEMS INC                       | \$ 1,000.00   | 14670       |
| 737362                       | YSERCO, INC                            | \$ 77,500.00  | 14670       |
| 737375                       | YSERCO, INC                            | \$ 1,000.00   | 14670       |
| 737391                       | ENPOWERED SOLUTIONS LLC                | \$ 1,000.00   | 14670       |
| 737404                       | ABCO MECHANICAL CONTRACTORS INC        | \$ 3,000.00   | 14670       |
| 737417                       | B B I ENGINEERING INC                  | \$ 543.13     | 14670       |
| 737445                       | CD & POWER                             | \$ 3,000.00   | 14670       |
| 737462                       | CAL WEST SERVICE INC                   | \$ 1.00       | 14670       |
| 737489                       | HOLZMUELLER CORP                       | \$ 1,086.25   | 14670       |
| 737510                       | MAINLINE SECURITY INC.                 | \$ 1,086.25   | 14670       |
| 737515                       | MCCLURE ELECTRIC INC                   | \$ 3,000.00   | 14670       |
| 737518                       | AIR FILTER SUPPLY INC                  | \$ 1,086.25   | 14670       |
| 738036                       | UNITED CALIFORNIA GLASS & DOOR         | \$ 3,000.00   | 14670       |
| 738562                       | RESTORATION MANAGEMENT COMPANY         | \$ 1,000.00   | 14670       |
| 738570                       | UNION DOOR                             | \$ 3,000.00   | 14670       |
| 738571                       | RMI MECHANICAL CONTRACTOR INC          | \$ 3,000.00   | 14670       |
| 739141                       | XTECH                                  | \$ 5,431.25   | 14670       |
| 739802                       | GRAINGER                               | \$ 1,368.29   | 14670       |
| 740398                       | UNION SERVICE COMPANY INC              | \$ 11,000.00  | 14670       |
| 741760                       | INTL ASSOCIATION OF VENUE MANAGERS INC | \$ 3,150.00   | 14670       |
| 741964                       | GRAINGER                               | \$ 3,053.21   | 14670       |
| 741982                       | ALAMEDA ELECTRICAL DISTRIBUTORS INC    | \$ 928.09     | 14670       |
| 742954                       | CALIFORNIA CASTER & HAND TRUCK COMPANY | \$ 126.86     | 14670       |
| 742993                       | TK ELEVATOR CORPORATION                | \$ 5,398.00   | 14670       |
| 742998                       | B B I ENGINEERING INC                  | \$ 67.29      | 14670       |
| 743015                       | JCX EXPENDABLES                        | \$ 3,344.53   | 14670       |
| 743021                       | GRAINGER                               | \$ 2,125.62   | 14670       |
| 743036                       | BEARING AGENCIES INC                   | \$ 277.32     | 14670       |
| 743038                       | B B I ENGINEERING INC                  | \$ 8,496.18   | 14670       |
| 743049                       | WEST COAST CONTRACTORS SERVICES        | \$ 1,500.00   | 14670       |
| 743068                       | B B I ENGINEERING INC                  | \$ 3,544.44   | 14670       |

**San Francisco War Memorial**  
**FY 2023-2024 Housekeeping Expenditures - July 31, 2023**

| <b>PO Number</b>  | <b>Description</b>                          | <b>Amount</b>        | <b>Fund Source</b> |
|-------------------|---|----------------------|--------------------|
| 743346            | MCMASTER-CARR SUPPLY CO                     | \$ 11,009.42         | 14670              |
| 743867            | IBARRA BROTHERS PRINTING                    | \$ 1,499.03          | 14670              |
| 744544            | CHARLES PANKOW BUILDERS LTD                 | \$ 13,235.01         | 14670              |
| 744905            | B B I ENGINEERING INC                       | \$ 4,114.50          | 14670              |
| 744930            | UNITED CALIFORNIA GLASS & DOOR              | \$ 8,365.50          | 14670              |
| 746446            | XTECH                                       | \$ 15,370.44         | 14670              |
| 747299            | TK ELEVATOR CORPORATION                     | \$ 13,884.00         | 14670              |
| 747559            | GRAINGER                                    | \$ 3,021.48          | 14670              |
| 747562            | GRAINGER                                    | \$ 7,808.22          | 14670              |
| 747572            | GRAINGER                                    | \$ 9,903.40          | 14670              |
| 747575            | MCCLURE ELECTRIC INC                        | \$ 1,532.00          | 14670              |
| 747579            | UNITED CALIFORNIA GLASS & DOOR              | \$ 2,579.30          | 14670              |
| 747873            | TK ELEVATOR CORPORATION                     | \$ 5,017.00          | 14670              |
| **726416          | TK ELEVATOR CORPORATION                     | \$ 151,179.00        | 14670              |
|                   | <b>Total</b>                                | <b>\$ 786,457.00</b> |                    |
|                   | ** Created in FY2023, encumbered in FY 2024 |                      |                    |
|                   |   |                      |                    |
| <b>FUND CODE:</b> | <b>DESCRIPTION:</b>                         |                      |                    |
| 14670             | Operating                                   | \$ 786,457.00        |                    |
| 14680             | Facilities Maintenance                      |                      |                    |
| 14690             | Capital Projects                            |                      |                    |
| 14700             | Concessions Equipment Replacement Fund      |                      |                    |
| 14720             | War Memorial Reserve                        |                      |                    |
| 14820             | Gift Fund                                   |                      |                    |
|                   | <b>Total</b>                                | <b>\$ 786,457.00</b> |                    |

**San Francisco War Memorial**  
**Operating Account - 14670**  
**FY 2023 - 2024 Appropriations Report - July 31, 2023**

| ACCOUNT                       | DESCRIPTION                       | REVISED<br>APPROPRIATION | YTD<br>ENCUMBERED &<br>EXPENDED | BALANCE              |
|-------------------------------|-----------------------------------|--------------------------|---------------------------------|----------------------|
| Salaries & Benefits           | Permanent Salaries                | \$ 7,154,419             | \$ 352,160                      | \$ 6,802,259         |
|                               | Temporary Salaries                | \$ 381,958               | \$ 48,682                       | \$ 333,276           |
|                               | Premium Pay                       | \$ 153,945               | \$ 7,625                        | \$ 146,321           |
|                               | One-Time Salaries Payments        | \$ -                     | \$ -                            | \$ -                 |
|                               | Overtime                          | \$ 254,731               | \$ 9,622                        | \$ 245,109           |
|                               | Holiday                           | \$ 102,799               | \$ 6,043                        | \$ 96,756            |
|                               | Mandatory Fringe Benefits         | \$ 3,491,587             | \$ 175,716                      | \$ 3,315,871         |
| Non Personnel Services        | Travel                            | \$ 21,000                | \$ -                            | \$ 21,000            |
|                               | Fees_Other                        | \$ -                     | \$ -                            | \$ -                 |
|                               | Training                          | \$ 41,777                | \$ 2,660                        | \$ 39,117            |
|                               | Employee_Expenses                 | \$ -                     | \$ -                            | \$ -                 |
|                               | Membership_Fees                   | \$ 4,175                 | \$ 3,150                        | \$ 1,025             |
|                               | Profesional_Special_Services      | \$ 91,403                | \$ 84,484                       | \$ 6,919             |
|                               | Maintenance_Services_Build_Struct | \$ 954,772               | \$ 895,594                      | \$ 59,178            |
|                               | Maintenance_Services_Equipment    | \$ 52,018                | \$ 8,814                        | \$ 43,204            |
|                               | Rent_Lease_Equipment              | \$ 17,873                | \$ 16,263                       | \$ 1,610             |
|                               | Other Current Expenses            | \$ 85,631                | \$ 19,865                       | \$ 65,766            |
|                               | Taxes_Licenses_Permits            | \$ 219,681               | \$ -                            | \$ 219,681           |
|                               | Utilities_Telephone               | \$ -                     | \$ -                            | \$ -                 |
|                               | Materials & Supplies              | \$ 319,409               | \$ 124,873                      | \$ 194,536           |
| Services of other Departments | Human Resources Modernization     | \$ 7,286                 | \$ -                            | \$ 7,286             |
|                               | Diversity Equity Inclusion        | \$ 1,617                 | \$ -                            | \$ 1,617             |
|                               | GF-PUC-Light Heat & Power         | \$ 2,065,355             | \$ -                            | \$ 2,065,355         |
|                               | PUC Sewer Service Charges         | \$ 195,925               | \$ -                            | \$ 195,925           |
|                               | Ef-PUC-Water Charges              | \$ 145,452               | \$ -                            | \$ 145,452           |
|                               | DT Technology Projects            | \$ -                     | \$ -                            | \$ -                 |
|                               | DT Technology Infrastructure      | \$ 176,577               | \$ -                            | \$ 176,577           |
|                               | GF-City Attorney-Legal Service    | \$ 75,000                | \$ -                            | \$ 75,000            |
|                               | DT Enterprise Tech Contracts      | \$ 25,124                | \$ -                            | \$ 25,124            |
|                               | DT Telecommunications Services    | \$ 29,514                | \$ -                            | \$ 29,514            |
|                               | GF-GSA-Facilities Mgmt Svcs       | \$ 4,346,552             | \$ -                            | \$ 4,346,552         |
|                               | GF-HR-Equal Employmnt Opportuni   | \$ 26,654                | \$ -                            | \$ 26,654            |
|                               | GF-HR-Mgmt Training               | \$ 21,064                | \$ -                            | \$ 21,064            |
|                               | GF-HR-Workers' Comp Claims        | \$ 106,000               | \$ -                            | \$ 106,000           |
|                               | GF-Chs-Medical Service            | \$ 30,254                | \$ -                            | \$ 30,254            |
|                               | GF-Chs-Toxic Waste&Haz Mat Svc    | \$ 8,181                 | \$ -                            | \$ 8,181             |
|                               | Is-Purch-Reproduction             | \$ 8,500                 | \$ -                            | \$ 8,500             |
|                               | GF-Rec & Park-Gardener            | \$ 198,668               | \$ -                            | \$ 198,668           |
|                               | <b>TOTAL OPERATING</b>            | <b>\$ 20,814,900</b>     | <b>\$ 1,755,550</b>             | <b>\$ 19,059,350</b> |
| 14680                         | Facilities Maintenance            | \$ 780,885               | \$ 141,145                      | \$ 639,740           |
|                               | <b>GRAND TOTAL</b>                | <b>\$ 21,595,785</b>     | <b>\$ 1,896,695</b>             | <b>\$ 19,699,090</b> |
| 10000                         | Debt Service                      | \$ 9,570,578             | \$ -                            | \$ 9,570,578         |
| 14720                         | War Memorial Reserve              | \$ 1,088,495             | \$36,390.50                     | \$ 1,052,105         |
| 14700                         | Concessions Equip. Repl. Fund     | \$ 44,734                | \$ 2,655                        | \$ 42,079            |

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**Thursday, July 13, 2023**

The Board of Trustees of the War Memorial of San Francisco met in regular session on Thursday, July 13, 2023, at 2:00 p.m., in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

**ROLL CALL**

Present: President Horn, Trustee Fisher, Trustee Gatti, Trustee Kopp, Trustee Muduroglu, Trustee Newstat, and Trustee Pelosi

Absent: Vice President Lui, Trustee Rocco, Trustee Wilsey (*appeared on video, not counted towards quorum or voting*) and Trustee Wright

Staff Present: Rob Levin, Acting Managing Director

**PRESIDENT'S REPORT**

President Horn had no updates to report to the Board.

**MANAGING DIRECTOR'S REPORT**

**Approval of Consent Agenda:** Acting Managing Director Levin stated that items submitted on the Consent Agenda included: the minutes of the Special Board Meeting June 21, 2023; Rental Requests for July 13, 2023; and the Revenue, Appropriations and Housekeeping Expenditures reports for June 2023.

Following discussion, on motion of Trustee Kopp, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

**RESOLUTION NO. 23-19**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco the minutes of the Special Board Meeting June 21, 2023; Rental Requests for July 13, 2023; and the Revenue, Appropriations and Housekeeping Expenditures reports for June 2023 are hereby approved.

Director Levin also updated the Board that the Opera's Diversity, Equity and Community initiatives for *the Frida y Diego* performances were extremely successful. He noted that there was a large amount of public participation, and Global Gourmet sold out of food at a number of the activations. He reported that with the positive outcome for these events, the War Memorial will continue to support the Opera in these endeavors. Director Levin also reported on the summer maintenance of the buildings. He noted that the rebuilding steam boilers and replacement of electric transformers that power the stage lighting are on schedule.

**REGULAR ITEMS**

**Update on Managing Director Hiring:** President Horn reported that the Trustees voted to adopt the recommendation of the Special Hiring Committee and make an offer of appointment to Kate Sofis at the Special Meeting of the Board that took place on June 21, 2023. He noted that she accepted the offer, and a press release went out announcing the appointment. President Horn noted that the Board is required to report the roll call vote made during the closed session.

Upon motion by Trustee Wilsey, seconded by Trustee Wright, the following motion passed by a vote of 8-1.  
Yes: Horn, Lui, Muduroglu, Newstat, Pelosi, Rocco, Wilsey and Wright  
No: Kopp

Trustees Fisher and Gatti did not attend the June 21, 2023 meeting and did not vote.

#### RESOLUTION NO. 23-20

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco to accept the recommendation of the Special Hiring Committee to appoint Kate Sofis as Managing Director of the San Francisco War Memorial Performing Arts Center, contingent upon completion of a background check and reaching a final agreement on start date and terms of employment is hereby approved.

President Horn noted that he met with Ms. Sofis and she is excited about the new position and will officially begin on July 24, 2023. He stated that she is full of ideas about the integral role that the War Memorial can play in the rejuvenation of the City of San Francisco, following the catastrophic impacts of the pandemic.

#### GOOD AND WELFARE

There being no further good and welfare, President Horn closed good and welfare.

#### PUBLIC COMMENT

Merc Martinelli, from the American Legion War Memorial Commission, reported on issues with office space in the Veterans Building, with questions about certain organizations not completing the process for approval. President Horn responded that staff should first be made aware of issues, prior to presenting them to the Board of Trustees. Trustee Kopp asked about which organizations were the subject of the request. Mr. Martinelli responded that the organizations were Vets in Tech and NPower. Trustee Kopp asked for information on the organizations that are seeking additional office space. President Horn noted that the process is to begin with staff, not to bring it to the Board in the first instance. There being no further public comment, President Horn closed public comment.

#### ADJOURNMENT

There being no further business, Chair Horn adjourned the meeting at 2:10 p.m.

Rob Levin  
Acting Managing Director



Mr. Tom Horn, President of the Board  
Members of the Board  
War Memorial Performing Arts Center

May 1, 2023

Dear President Horn and Trustees,

I am writing to seek your kind consideration of a bas relief sculpture of San Francisco Opera's sixth General Director, David Gockley, in the lobby of the War Memorial Opera House.

David served as General Director for ten years between 2006-2016, a decade marked by extraordinary vision and energy for San Francisco Opera. He brought nine world premieres to the stage during this period, leaving an indelible mark on the operatic repertoire, and continuing an expansion of the American repertoire that he began in Houston. He also oversaw the prescient creation of the Koret-Taube Media Suite: the first permanent, high-definition video production facility installed in any American opera house, enabling groundbreaking projects such as the simulcasts, OperaVision, commercial recordings and, during the pandemic, the provision of 37 full length titles, streamed to the public for free. David has spent his career devoted to increasing access to opera, broadening connection to the art-form, and being on the forefront of the bold and the courageous.

It was David's vision to consolidate the activities of the Opera that led to the Opera building out the top floor and basement of the Veterans Building and the creation of the Wilsey Center for Opera – a groundbreaking step for the company and one that has led to extraordinary synergies for the Opera, and beautiful new spaces for the City.

David's impact was also deeply felt in the cultivation of young and emerging talent, ensuring that the legacy of this company as a singers' house continued. During his tenure, two hundred and eighty-two artists were given the opportunity to sing roles for the first time; many of them would go on to bring these roles to theaters all over the world.

We feel it very appropriate to continue the tradition of installing bas relief sculptures of past San Francisco Opera General Directors in the lobby of the Opera House, and doing so in recognition of David's contributions to our community. We ask for the Trustee's approval of moving forward with a bas relief very much in the nature, design and scope of the existing bas reliefs.

We would propose the following location for David's sculpture, on the south side of the lobby, facing the stairway (essentially a mirror image of where Pamela Rosenberg's bas relief is situated). We had mentioned this to the Board when we sought approval of Ms. Rosenberg's bas relief and still believe that this is the most appropriate location. A photo of the location is pictured in the appendix to this letter. This location is also proximate to Mr. Adler, who was David Gockley's idol as he developed Houston Grand Opera into the international company it became, so it would be deeply fitting and meaningful to David to have his bas relief in this location.

We have identified a sculptor based in Pennsylvania (a nice synergy as David grew up in Philadelphia), Jennifer Fraudakis. She has done a fair amount of bas relief work, including a number of pieces that have

been commissioned by Bay Area organizations, particularly in the wine country. We've included some examples of her work in the appendix to this letter. Ms. Fraudakis visited with David at the Opera House this past May to determine a pose and visit the War Memorial lobby. She is currently in the process of creating a clay molding, and, if the board elects to proceed, her designs will be shared with the Trustees on August 14<sup>th</sup> for approval before setting the piece in bronze. You can learn more about her work at her website: [www.jenfrudakis.com/](http://www.jenfrudakis.com/).

The bas relief would be the same size as the Pamela Rosenberg bas relief: 23.5 inches (59.75 cm) wide by 30 inches (75.3 cm) high.

The hope would be to have the work installed and unveiled before the end of San Francisco Opera's fall season in early December.

We would deeply appreciate the Trustees' consideration of this request and are very happy to answer any questions that the Trustees may have.

David Gockley has done so much to inflect the course of American opera. I am personally grateful to have had his mentorship over my career and it is with great pride that I put this request before the board at this time.

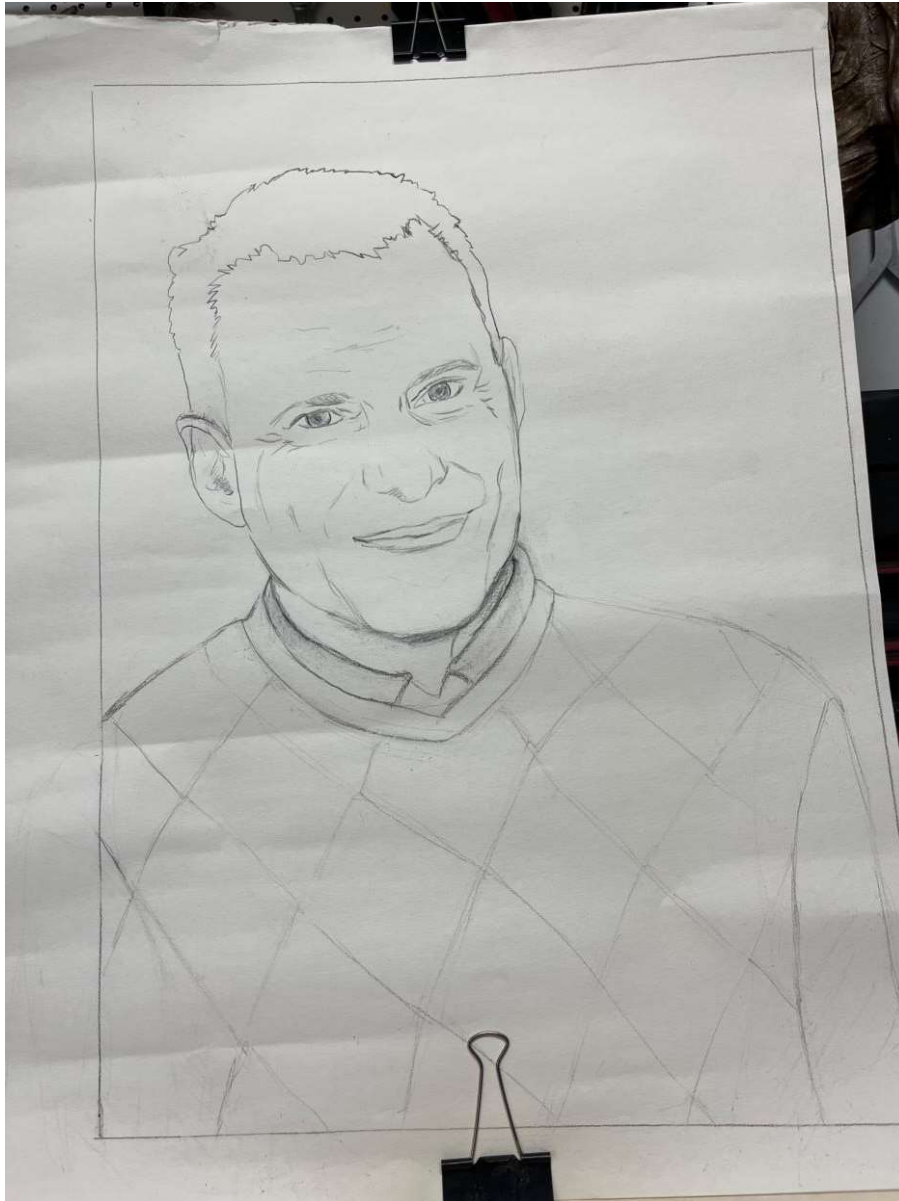
With warmest wishes,

Matthew Shilvock  
General Director  
San Francisco Opera

**Appendix: San Francisco Opera proposed bas relief location for a David Gockley bas relief**



**Appendix: Sketch of David Gockley Bas Relief**





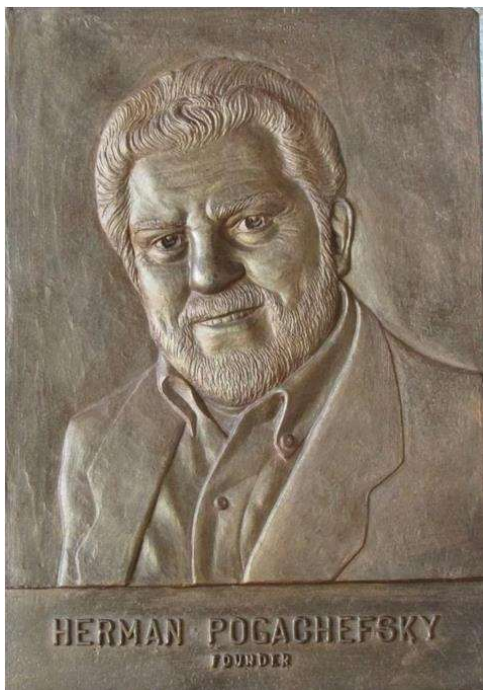
**Appendix: Clay molding palette with photo of David Gockley for scale**



**Appendix: work samples from proposed sculptor Jennifer Fraudakis**



**Anthony Bourdain** Bas-Relief at the Culinary Institute of America (Hyde Park, NY 2019)



Herman Pogachefsky Memorial (1998)



Meredith "Merry" Edwards, Vintner Hall of Game Intuctees (Santa Helena, CA 2015)



Robert M Paker Jr., Culinary Institute of America, Vintner Hall of Fame (Napa CA)



July 28, 2023

War Memorial Board of Trustees  
San Francisco War Memorial and Performing Arts Center  
401 Van Ness Avenue, Suite 110  
San Francisco, CA 94102

Dear Trustees:

Global Gourmet Catering was delighted to have been selected as the War Memorial and Performing Arts Center's food and beverage service provider effective August 1, 2018. We are incredibly grateful for the Board of Trustees assistance and cooperation as we continue to navigate the complexities of the post-pandemic return to operations. In addition we are very much looking forward to moving past this challenging phase and into a new era of continued focus on the needs of all WMPAC patrons as well as to help the Fine Arts organizations not only retain but attract new patrons.

We would like to formally express our intent to extend our agreement with the Board of Trustees at the pleasure of the Board and the City of San Francisco for a second five year term that would commence on February 1, 2025. As we approach discussions regarding renewal terms, there are a few contract points we would like to revisit in light of the new post-COVID landscape, however, they are minor items in the grand scheme of the overall agreement.

We would like to thank the esteemed members of the Board for placing your faith in us as your food and beverage service provider and we are grateful for the opportunity to continue providing these services.

With gratitude,

Laura Lyons  
CEO  
Avatar Foods International, Inc. dba Global Gourmet Catering  
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415.726.0340  
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