

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

RENTAL REQUESTS: June 21, 2023

DAVIES SYMPHONY HALL

MGP Live Sonic the Hedgehog w/ Orchestra	January 6, 2024	\$3,060.00 vs. 10% \$8,730.00 Maximum
---	-----------------	--

GREEN ROOM

Institute of Classical Architecture & Art Memorial	June 6, 2023	\$1150.00
---	--------------	-----------

Consulate General of France Bastille Day	July 13, 2023	\$1310.00
---	---------------	-----------

Jewish Film Institute Film Festival Opening Party	July 20, 2023	\$1150.00
--	---------------	-----------

Young Life Gala	October 21, 2023	\$1150.00
--------------------	------------------	-----------

Treasurer Cisneros All Staff Meeting	November 1 2023	\$1150.00
---	-----------------	-----------

SF Symphony Fundraising Reception	November 3, 2023	\$1630.00
--------------------------------------	------------------	-----------

Glenridge Cooperative Nursery School Fundraising Gala	November 11, 2023	\$1310.00
--	-------------------	-----------

HERBST THEATRE

African American Shakespeare Company Cinderella/Play	December 16 to 22, 2024	\$10,150.00
---	-------------------------	-------------

EDvance College Graduation	May 9, 2024	\$1,450.00
-------------------------------	-------------	------------

Forte House Presents Nikolay Khozyainov/Solo Piano Concert	October 14, 2023	\$1,450.00
---	------------------	------------

Glasgow3 TEDx San Francisco /Lecture	October 17, 2023	\$2,600.00
---	------------------	------------

Instituto Familiar de la Raza Miss and Mister Safe Latino /Talent Show & Pageant	June 20, 2023	\$1,450.00
---	---------------	------------

SF Contemporary Music Players Young Composer Project/Concert	June 21 – 23, 2023	\$3,750.00
---	--------------------	------------

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

RENTAL REQUESTS: June 21, 2023

HERBST THEATRE (CONT.)

SF Conservatory of Music Spring 2024 Commencement/Graduation	May 16, 2024	\$1,450.00
SF Opera Center The Rape of Lucretia/Opera	July 8, 9 to 15, 2023	\$14,400.00
SF State University Marketing Dept Graduation	May 27, 2023	\$1,450.00

WILSEY CENTER

Fever Labs Inc./Mad Hatter Experience LLC Authentic Flamenco/Performance	July 5-7, 2023	\$6,750.00
African American Shakespeare Company Pipeline/Play	March 8 to 31, 2024	\$12,900.00

**San Francisco War Memorial
Operating Account - 14670
FY 2022 - 2023 Appropriations Report - May 31, 2023**

ACCOUNT	DESCRIPTION	REVISED APPROPRIATION	YTD ENCUMBERED & EXPENDED	BALANCE
Salaries & Benefits	Permanent Salaries	\$ 6,943,350	\$ 5,628,129	\$ 1,315,221
	Temporary Salaries	\$ 381,958	\$ 611,558	\$ (229,600)
	Premium Pay	\$ 153,945	\$ 127,237	\$ 26,708
	One-Time Salaries Payments	\$ -	\$ 158,288	\$ (158,288)
	Overtime	\$ 254,732	\$ 131,141	\$ 123,591
	Holiday	\$ 102,799	\$ 74,700	\$ 28,099
	Mandatory Fringe Benefits	\$ 3,551,653	\$ 3,002,390	\$ 549,263
Non Personnel Services	Travel	\$ 21,000	\$ -	\$ 21,000
	Fees_Other	\$ 828	\$ 1,928	\$ (1,100)
	Training	\$ 46,098	\$ 8,120	\$ 37,978
	Employee_Expenses	\$ -	\$ 611	\$ (611)
	Membership_Fees	\$ 3,909	\$ 3,325	\$ 584
	Profesional_Special_Services	\$ 150,728	\$ 226,951	\$ (76,223)
	Maintenance_Services_Build_Struct	\$ 1,484,221	\$ 1,457,250	\$ 26,971
	Maintenance_Services_Equipment	\$ 65,573	\$ 32,829	\$ 32,743
	Rent_Lease_Equipment	\$ 22,473	\$ 21,097	\$ 1,376
	Other Current Expenses	\$ 120,015	\$ 108,392	\$ 11,623
	Taxes_Licenses_Permits	\$ 209,877	\$ 187,318	\$ 22,559
	Utilities_Telephone	\$ -	\$ -	\$ -
	Materials & Supplies	\$ 347,518	\$ 330,195	\$ 17,323
Services of other Departments	Human Resources Modernization	\$ 4,600	\$ 4,600	\$ -
	Diversity Equity Inclusion	\$ 1,721	\$ 1,721	\$ -
	GF-PUC-Light Heat & Power	\$ 1,391,362	\$ 1,384,935	\$ 6,427
	PUC Sewer Service Charges	\$ 98,661	\$ 97,163	\$ 1,498
	Ef-PUC-Water Charges	\$ 89,280	\$ 76,159	\$ 13,121
	DT Technology Projects	\$ 42,139	\$ -	\$ 42,139
	DT Technology Infrastructure	\$ 163,595	\$ 163,595	\$ -
	GF-City Attorney-Legal Service	\$ 75,000	\$ 42,781	\$ 32,219
	DT Enterprise Tech Contracts	\$ 10,787	\$ 10,787	\$ -
	DT Telecommunications Services	\$ 29,274	\$ 23,801	\$ 5,473
	GF-GSA-Facilities Mgmt Svcs	\$ 4,192,025	\$ 2,809,128	\$ 1,382,897
	GF-HR-Equal Emplymnt Opportuni	\$ 28,266	\$ 28,266	\$ -
	GF-HR-Mgmt Training	\$ 44,816	\$ -	\$ 44,816
	GF-HR-Workers' Comp Claims	\$ 154,157	\$ 66,777	\$ 87,381
	GF-Chs-Medical Service	\$ 69,386	\$ 408	\$ 68,978
	GF-Chs-Toxic Waste&Haz Mat Svc	\$ 17,820	\$ 1,822	\$ 15,997
	Is-Purch-Reproduction	\$ 8,500	\$ 343	\$ 8,157
	GF-Rec & Park-Gardener	\$ 192,882	\$ 152,168	\$ 40,714
	TOTAL OPERATING	\$ 20,474,948	\$ 16,975,913	\$ 3,499,035
14680	Facilities Maintenance	\$ 833,148	\$ 807,453	\$ 25,695
	GRAND TOTAL	\$ 21,308,096	\$ 17,783,366	\$ 3,524,730
10000	Debt Service	\$ 9,520,809	\$ 9,299,077	\$ 221,732
14720	War Memorial Reserve	\$ 1,569,003	\$395,242.96	\$ 1,173,760
14700	Concessions Equip. Repl. Fund	\$ 51,925	\$ 9,846	\$ 42,079

**San Francisco War Memorial
FY 2022-2023 Housekeeping Expenditures - May 31, 2023**

PO Number	Description	Amount	Fund Source
<u>PURCHASE ORDER</u>			
721504	AQUA TREAT CHEMICALS INC	\$ 441.05	14670
721542	Cooley Architectural Corporation	\$ 1,612.50	14670
721605	CD & POWER	\$ 3,500.00	14670
723432	SIEMENS INDUSTRY INC	\$ 16,963.00	14670
723696	MCCLURE ELECTRIC INC	\$ 14,541.00	14670
723711	MCCLURE ELECTRIC INC	\$ 906.42	14670
723711	MCCLURE ELECTRIC INC	\$ 19,805.58	14690
723755	UNION DOOR	\$ 12,197.00	14670
723758	CD & POWER	\$ 2,700.00	14670
723781	INTERNATIONAL FIRE INC	\$ 1,289.97	14670
723964	MCCLURE ELECTRIC INC	\$ 560.00	14670
724002	B B I ENGINEERING INC	\$ 2,657.86	14670
724003	BERONIO LUMBER CO	\$ 1,049.16	14670
724008	PACE SUPPLY CORP	\$ 1,769.51	14670
724012	UNITED RENTALS (NORTH AMERICA)INC	\$ 1,308.30	14670
724015	GRAINGER	\$ 2,211.11	14670
724018	GRAINGER	\$ 1,982.50	14670
724020	GRAINGER	\$ 1,723.06	14670
724022	GRAINGER	\$ 3,548.26	14670
725608	GLOBAL GOURMET CATERING	\$ 2,654.83	14700
725637	KELLY-MOORE PAINT CO INC	\$ 1,868.18	14670
725958	RYDIN DECAL	\$ 896.00	14670
726367	CHARLES PANKOW BUILDERS LTD	\$ 3,708.57	14670
726988	GLOBAL GOURMET CATERING	\$ 150.55	14670
727497	XTECH	\$ 675.00	14670
727608	SCHNEIDER ELECTRIC BUILDINGS AMERICAS	\$ 292.44	14670
727876	MCCLURE ELECTRIC INC	\$ 2,500.00	14670
	Total	\$ 103,511.85	
FUND CODE:	DESCRIPTION:		
14670	Operating	\$ 81,051.44	
14680	Facilities Maintenance	\$ -	
14690	Capital Projects	\$ 19,805.58	
14700	Concessions Equipment Replacement Fund	\$ 2,654.83	
14720	War Memorial Reserve	\$ -	
14820	Gift Fund	\$ -	
	Total	\$ 103,511.85	

San Francisco War Memorial
FY 2022-23 Revenue Report - May 31, 2023

Account		MAY REVENUE	YEAR TO DATE	LAST YEAR TO DATE	FY 2018-2019
FACILITY RENTAL					
435511	Opera House	\$ 99,840.00	\$ 612,770.00	\$ 573,594.51	\$ 587,381.90
435512	Green Room	15,820.00	181,685.00	86,919.16	293,405.00
435521	Herbst Theatre	12,450.00	253,928.00	143,043.70	400,677.50
435531	Davies Symphony Hall	9,787.00	644,487.80	570,410.00	725,977.05
435542	Wilsey Center	37,602.50	174,405.00	190,822.14	151,560.00
462891	Zellerbach Rehearsal Hall	41,615.00	318,300.00	246,895.00	290,040.00
OFFICE RENTAL					
435517	San Francisco Ballet (OH)	\$ -	\$ 29,122.60	\$ 28,725.18	\$ 16,827.12
435519	San Francisco Opera (OH)	15,982.59	216,007.71	165,775.60	152,226.38
435539	San Francisco Symphony (DSH)	-	166,367.00	151,704.00	128,871.00
435540	Veterans Bldg. Office Rent (SFO)	40,199.22	458,174.01	340,649.26	394,139.90
462861	Veterans Building Occupancy Fees	10,437.66	118,467.90	149,679.40	1,625.82
FOOD/BEVERAGE CONCESSIONS					
435611	Opera House	\$ 35,385.09	\$ 359,347.08	\$ 193,296.88	\$ 354,067.76
435611	Herbst Theatre	1,239.85	20,136.22	2,065.75	60,083.08
435631	Davies Symphony Hall	21,162.13	191,585.91	70,851.20	247,688.16
PROGRAM CONCESSIONS					
435612	Opera House	\$ -	\$ -	\$ 1,116.85	\$ 3,637.11
435612	Herbst Theatre	-	2,090.23	-	3,879.25
435632	Davies Symphony Hall	-	6,000.43	17,791.92	5,591.10
OTHER					
435232	Parking Fees	\$ 3,491.00	\$ 36,170.00	\$ 38,577.50	\$ 40,012.25
462899	Miscellaneous Revenue	15,110.00	152,798.09	60,453.00	225,534.42
GROSS REVENUE		\$ 360,122.04	\$ 3,941,842.98	\$ 3,032,371.05	\$ 4,083,224.80
	Less 15% War Memorial Reserve	\$ (54,018.31)	\$ (591,276.45)	\$ (454,855.66)	\$ (612,483.72)
	Payment to War Memorial Commission	(4,450.00)	(41,150.00)	(30,750.00)	(32,772.00)
NET REVENUE		\$ 301,653.73	\$ 3,309,416.53	\$ 2,546,765.39	\$ 3,437,969.08
OTHER FUNDS					
435614	Concessions Equipment Replacement	\$ 2,740.93	\$ 26,037.40	\$ 14,589.97	\$ 32,090.12

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, May 11, 2023

The Board of Trustees of the War Memorial of San Francisco met in regular session on Thursday, May 11, 2023, at 2:00 p.m., in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Trustee Fisher, Trustee Gatti, Trustee Kopp, Trustee Newstat, and Trustee Wilsey

Absent: Vice President Lui, Trustee Muduroglu, Trustee Pelosi (*participated by video, not counted towards quorum*), Trustee Rocco, and Trustee Wright

Staff Present: Rob Levin, Acting Managing Director/Executive Secretary

PRESIDENT'S REPORT

President Horn congratulated the Ballet on completing their 2023 season, which ended April 30, 2023. He stated that the Board is looking forward to next season, which will be Tamara Rojo's inaugural season at the Ballet. On behalf of the Trustees, President Horn wished the Opera the best as they embark on their upcoming summer season, with the first performance of *Madame Butterfly* set for June 3, 2023.

MANAGING DIRECTOR'S REPORT

Approval of Consent Agenda: Acting Managing Director Levin stated that items submitted on the Consent Agenda included: the minutes of the April 13, 2023 Regular Board meeting; the minutes of the April 13, 2023 Building Committee meeting; Rental Requests for May 11, 2023; and the Revenue, Appropriations and Housekeeping Expenditures reports for April 2023.

Following discussion, on motion of Trustee Wilsey, seconded by Trustee Gatti, the following resolution was unanimously adopted:

RESOLUTION NO. 23-15

RESOLVED, By the Board of Trustees of the War Memorial of San the minutes of the April 13, 2023 Regular Board meeting; the minutes of the April 13, 2023 Building Committee meeting; Rental Requests for May 11, 2023; and the Revenue, Appropriations and Housekeeping Expenditures reports for April 2023 are hereby approved.

Director Levin also reported that the Borrower's Agreement between the War Memorial and the San Francisco Museum of Modern Art, for the sculptures displayed on the War Memorial campus, has been signed and finalized. He also stated that Café Valor, in the lobby of the Veterans Building, has reopened. He noted the hours for the café will be Tuesday through Thursday, 8:30am to 2:30pm, and they looking forward to the successful relaunch. Gina Robak, General Manager of Global Gourmet Catering, noted that there was signage put up in City Hall to announce the reopening.

Director Levin updated the Board that the department's requested capital budget expenditures were preliminarily granted, including 1.3 million dollars for one elevator modernization project in the Opera House and the remaining 7 million dollars for the mansard roof project. He thanked the finance team for pushing these projects through. President Horn also thanked Donna D'Cruz, Director of Finance and Administration, Director Levin,

department staff, and Vice President Lui for their hard work on getting this completed. Ms. D’Cruz also thanked President Horn for his assistance with the project.

REGULAR ITEMS

War Memorial Managing Director (Director II) Candidate Search: President Horn updated the Board on the search for the Managing Director. He noted that the deadline for applications has passed and there were 30 applications submitted. He also reported to the Board that Acting Managing Director Rob Levin has withdrawn his application. President Horn noted that a number of new candidates emerged, that were not captured in the previous search. He stated that the finalists will be interviewed on May 31, 2023, and hopes that the Special Hiring Committee can reach consensus. He noted that then he wants to bring it to the Board soon after, because the farther into the summer it gets, the more difficult it becomes to schedule meetings.

President Horn then invited Donna D’Cruz to speak about the vetting process. Ms. D’Cruz noted that the application deadline was May 5, 2023, and she plans to review the new applications with President Horn after the Board meeting, to determine who the Special Hiring Committee will be interviewing on May 31, 2023. She reported that after candidates are selected, the department must do a mandatory criminal background check done by the Department of Justice, before the second round of interviews and offers can be made. Trustee Fisher and Judge Kopp asked whether it was realistic to get things done prior to the June 8, 2023 Regular Meeting, if the interviews are being done on May 31, 2023. Ms. D’Cruz noted that it is a tight schedule, and she will do her best to turn around things quickly. President Horn stated that they have good candidates and ideally hopes that the Committee can come to a consensus in the first round of interviewing. He also noted that if the June 8 meeting does not give enough time to bring a candidate to the full Board, they are able to call a Special Meeting of the Board for that purpose. Trustee Pelosi asked President Horn whether he thought the expedited process reflects the strength of the candidate pool. President Horn agreed with the assessment and that as a City Department, the Department really needs a Managing Director at the helm. The Trustees briefly discussed scheduling for the next meeting and President Horn noted that staff would poll the Board for alternative dates to schedule.

Request from San Francisco Opera to install bas relief sculpture of David Gockley (San Francisco Opera’s Sixth General Director) in the Opera House: President Horn stated that prior to the meeting, Trustees received a letter from Matthew Shilvock, General Director of the San Francisco Opera, requesting the consideration of a bas relief sculpture of David Gockley, San Francisco Opera's sixth General Director, to be placed in the lobby of the War Memorial Opera House. President Horn invited Matthew Shilvock to address the Board. Mr. Shilvock noted that all summer Opera productions are currently in rehearsal, including a new production of *Madame Butterfly*, a production of *Die Frau ohne Schatten* that will wow audiences, as well as the premiere of *Frida y Diego*, noting that Frida Kahlo and Diego Rivera were actually remarried at San Francisco City Hall.

Mr. Shilvock thanked the Board for their partnership on the Pamela Rosenberg bas relief, installed last year. He noted that the Opera is now turning to the commemoration of the sixth General Director, David Gockley. He stated that Mr. Gockley’s influence is not only felt at the San Francisco Opera, but on the history of American opera and world opera. He noted that Mr. Gockley commissioned nine world premieres at the San Francisco Opera, installed the Koret-Taube media suite, oversaw the redevelopment of the Veterans Building with the creation of the Wilsey Center for Opera, and his influence is indelible on the San Francisco Opera. Mr. Shilvock noted it is Mr. Gockley’s 80th birthday this year, so they hope to get this completed in the fall. He pointed out that included in the Board packet is information on a sculptor in consideration, Jennifer Fraudakis, based in Pennsylvania, as well as the proposed location for the bas relief in the Opera House. Mr. Shilvock stated that they could have Ms. Fraudakis begin to get to know Mr. Gockley over the summer, start sculpting in the fall, with a completed project by December, and respectfully requested the Board’s consideration. Trustee Kopp asked how many sculptures are on display. Mr. Shilvock responded that there are currently five bas relief sculptures for the previous five General Directors. President Horn referred the matter to the Building Committee and requested they meet to consider the matter.

Consideration of Request from San Francisco Symphony to approval to seek entitlement from the City for possible future improvements to Davies Symphony Hall: President Horn noted that prior to the meeting, Trustees received a letter from the Symphony seeking permission from the War Memorial Board of Trustees to seek entitlement from the City of San Francisco for future improvements to Davies Symphony Hall. President Horn invited Andrew Dubowski, Senior Director of Operations for the San Francisco Symphony, to address the Trustees.

Mr. Dubowski noted that the Symphony has come before the Board many times over the years for requests to make improvements to Davies Symphony Hall. He stated that there is traction and interest and initial funding to do a study, to do major improvements to the front of Davies, which has not been touched since the acoustic renovation. Mr. Dubowski stressed that they are under a deadline, which is cause for the urgency of the request. He noted that Davies opened in 1980, and in 2025 it reaches the 45-year mark: which in San Francisco is contributory to historic status, at which time it becomes much more difficult and expensive to make additional improvements to buildings. He stated that the Symphony is looking to present their designs for the front-of-house and auditorium to the Building Committee, in order to preserve the Symphony's rights to a future entitlement. He reported that plans have to be submitted and approved by the City, at least in concept, by the fall of 2025. He also noted that the process to get this in front of the City takes approximately two years, which underscores the urgency of the request. Trustee Fisher also commented that there has been a lot of high-level thinking about how to make the building more welcoming and accessible, to accommodate modern audiences and their sensibilities.

President Horn referred to the Building Committee and requested that the Committee meet to review and consider approval of the request.

San Francisco Opera (Diversity, Equity & Community) Presentation on Community Engagement Framework & Upcoming Events:

President Horn announced that prior to the meeting Trustees received a presentation and letter from Matthew Shilvock announcing the development of a new community engagement framework for San Francisco Opera. President Horn invited Mr. Shilvock to introduce his team to the Trustees.

Mr. Shilvock opened by saying one of the central premises for the Opera's Centennial season was how to deepen the connection and sense of trust with the larger community. He elaborated that this commitment is demonstrated with the artistic programming: *Frida y Diego*, the company's first Spanish-language opera, with Spanish and English supertitles, will hope to bring in brand-new audiences. Mr. Shilvock noted that this programming will continue in the fall with Rhiannon Giddens' *Omar*, which recently won the Pulitzer Prize. He continued that the Opera's Department of Diversity, Equity and Community, just concluded a year-long storytelling program, where people have been coming into branches of the San Francisco Public Library and learning how to tell their story – as each of us has an opera story inside of us. He noted in bringing these new works to the stage, the Opera is focused on providing the appropriate context to audiences, that welcomes people into this world, to engage with the space in a new way. Mr. Shilvock introduced Interim Director Ryan Marchand to share the upcoming plans for activations on the War Memorial campus with the Board.

Mr. Marchand reminded the Board that he presented to the Trustees back in Fall 2021 about the Opera's collaboration with San Quentin inmates for the art installation related to the production of *Fidelio*, and he sees the proposed current activations as a continuation of that work. He described the framework as extending the experience of the production beyond the stage, to make it more accessible and inclusive. Mr. Marchand acknowledged that this framework has been recognized by virtue of a large grant they recently received from the Koret Foundation and is excited to share how this money will be used to continue activating the space in the Opera House this summer and beyond. He stated that producing grand opera in the 21st century requires new ways of presenting the work: a cohesive, collaborative, educational and reciprocal community-focused engagement making it both relevant and approachable to audiences. Mr. Marchand described the Opera's approach in two ways: through education and through engagement, as they hope to diversify their audiences, their artistic offerings, and their donor base.

Mr. Marchand described the first activation in Memorial Court to include live performances, culturally relevant and accessibly-priced food and drink by partnering with Global Gourmet Catering, and an interactive arts experience. He noted that for *Frida y Diego* the interactive installation will be a community altar, displayed prior to every performance. He explained that the Opera has been working closely with War Memorial staff to adhere

to all safety and security precautions for all activations. He then described the second type of activation, of having post-show talkbacks in the lower lounge, a new type of event for San Francisco Opera. He noted that cast members and creatives will be invited to connect with patrons in an informal Q&A experience. Mr. Marchand described the third type of activation as lobby installations. He noted that the first of these installations will be an app-based digital installation, cued by strategically placed posters in the Opera House. He also reported that this installation will include another partnership with San Quentin, where inmates will be creating an origami installation to adorn these posters. He concluded the presentation by saying these activations are designed to create resonance and affinity around the buildings and the resident companies, and to make the Opera House a destination sought out by audiences for an engaging artistic experience. Trustee Gatti requested to see the proposed designs for the installations.

Following discussion, on motion of Trustee Newstat, seconded by Trustee Wilsey, the following resolution was unanimously adopted:

RESOLUTION NO. 23-16

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco approves the request from the San Francisco Opera to activate the Memorial Court in both summer and fall 2023, and summer 2025, plus the additional activities of Post-Show Talkbacks in the Lower Lounge for *Frida y Diego* and a Lobby Installation for *Madame Butterfly* for summer 2023.

GOOD AND WELFARE

Trustee Fisher congratulated the Opera on having already booked the upcoming production of *Omar*, showing the great foresight to have that already in the pipeline, especially now with the recent Pulitzer Prize award. She also expressed excitement about the upcoming activations described by the Diversity, Equity & Community department. There being no further good and welfare, President Horn closed good and welfare.

PUBLIC COMMENT

There being no public comment, President Horn closed public comment.

ADJOURNMENT

There being no further business to come before the Board, President Horn adjourned the meeting at 2:53 p.m.

Rob Levin
Executive Secretary

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
SPECIAL HIRING COMMITTEE / SPECIAL MEETING

Wednesday, May 31, 2023

The Special Hiring Committee of the Board of Trustees of the War Memorial of San Francisco met in-person at 10:00 a.m. on Wednesday, May 31, 2023, Chair Horn presiding.

ROLL CALL

Committee Members Present: Chair Horn, Vice President Lui, Trustee Newstat, Trustee Wilsey, Trustee Wright

Non-Committee Members Present: None

Staff Present: Francesca Cicero, Public Information Officer

Public Employee Appointment / Hiring: Managing Director of the San Francisco War Memorial & Performing Arts Center:

President Horn, Chair of the Special Hiring Committee, announced that as noticed on the agenda, the Committee would hold a closed session pursuant to California Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(b) to review, interview, discuss, and recommend a candidate for appointment as Department Head II of the San Francisco War Memorial and Performing Arts Center.

Chair Horn stated that prior to going into closed session, the Committee would hear public comment on all matters pertaining to closed session. Chair Horn called for any public comment relating to any aspect of the of the agenda item, including whether the Committee should disclose any or all of its closed session discussion. There being no public comment, Chair Horn closed public comment.

Chair Horn called for a motion whether to enter a closed session. On motion of Trustee Newstat, seconded by Trustee Wilsey, the Committee voted unanimously to enter closed session.

Chair Horn announced the Committee would enter closed session pursuant California Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(b) and asked all staff to leave the room.

CLOSED SESSION

The Committee returned to open session. Chair Horn announced that the Special Hiring Committee took action during the closed session. The Committee voted to recommend one of the finalist candidates to the full Board for its advice and consent. Chair Horn noted that they would not be releasing the name at this time because it infringes on the privacy rights of the individuals involved.

Chair Horn called for a motion whether to disclose any or all of its discussion during the closed session. On motion of Trustee Wilsey, seconded by Vice President Lui, the Committee voted unanimously not to disclose its closed session discussion.

ADJOURNMENT

There being no further business, Chair Horn adjourned the meeting at 1:43 p.m.

Francesca Cicero
Public Information Officer