

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, June 8, 2017

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, June 8, 2017, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Davis, Trustee Levin, Trustee Lui, Trustee Pelosi, Trustee Shultz, Trustee Walker, Trustee Wilsey

Absent: Trustee Moscone, Trustee Myatt

Staff Present: Elizabeth Murray, Managing Director; Jennifer Norris, Assistant Managing Director

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the May 11, 2017 regular meeting of the Board. On motion of Trustee Shultz, seconded by Trustee Lui, the minutes were unanimously approved.

PRESIDENT'S REPORT

President Horn stated that the San Francisco Ethnic Dance Festival will make its debut at the War Memorial Opera House with two weekends of performances featuring 24 Bay Area dance and music ensembles. This year's festival will take place on the weekends of July 8-9 and July 15-16. The Ethnic Dance Festival began 25 years ago at the Herbst Theatre, and the War Memorial Board of Trustees and staff are delighted to welcome back World Arts West and the Ethnic Dance Festival to the Opera House. President Horn welcomed and introduced Julie Mushet, Executive Director of the San Francisco Ethnic Dance Festival, who briefly addressed the Trustees about the upcoming festival.

Ms. Mushet, on behalf of the board, staff and many artists at the San Francisco Ethnic Dance Festival, thanked the War Memorial Board of Trustees for all of the work that they do, and invited them to attend the Ethnic Dance Festival in July. Ms. Mushet gave a brief history of the San Francisco Ethnic Dance Festival.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray stated that rental requests are routine and requested their approval. On motion of Trustee Wilsey, seconded by Trustee Lui, the following resolution was unanimously adopted:

RESOLUTION NO. 17-18

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Innovation Arts & Entertainment Harry Potter in Concert	August 12, 13, 2017	\$5,000.00 vs 10% \$15,000.00 maximum
Live Nation John Mulaney	October 4, 2017	\$2,500.00 vs 10% \$7,500 maximum

HERBST THEATRE

MGD Productions Gianmarco	September 17, 2017	\$2,500.00
CPK Media, LLC Christopher Kimball's Mill Street Kitchen Live!	October 16, 2017	\$2,500.00
Extraordinary Talent Productions Broadway @ the Herbst	January 28, 2017	\$2,500.00
SaaStr, Inc. Conference Sessions	February 5-7, 2018	\$7,000.00
SF Alumnae Chapter, Delta Sigma Theta Sorority Runway Rhythms Fashion Show	March 25, 2018	\$1,250.00

WILSEY CENTER FOR OPERA

San Francisco Opera Guild Insight Panels	September 7, 2017 November 1, 9, 2017	\$2,400.00
Intersection for the Arts New Opera Workshop	September 30-October 4, 2017	\$1,125.00
Symphony Parnassus Concerts	January 28, 2018 March 18, 2018	\$2,050.00
LaunchSquad Company Meeting & Reception	February 1, 2018	\$1,925.00
SaaStr, Inc. Conference Sessions	February 5-8, 2018	\$7,750.00

Director's Report:

Patina New Chef: Ms. Murray welcomed and introduced Patina's new Executive Chef for the War Memorial and Performing Arts Center – Levi Mezick who has just joined the Patina team. Levi has previously worked with two five star and five diamond locations in Virginia and has worked under some of the most celebrated chefs and restaurants in the country. Chef Mezick thanked the Trustees and said he is very much looking forward to working with the Patina team at the War Memorial and Performing Arts Center.

Mayor's Proposed Budget: Ms. Murray stated that on June 1, Mayor Lee submitted his proposed budgets for the upcoming fiscal years 2017-18 and 2018-19 to the Board of Supervisors. During June, the Board of Supervisors' Budget Committee will hold hearings on department budgets and will adopt a final budget in July. Ms. Murray said she is pleased to report that the Mayor's proposed budget includes capital funding of \$4.6 million in the second budget year (2018-19) to replace the Opera House mansard/sloped roof. With approval from the Board of Supervisors, we can look forward to starting the roof design phase in early 2019 and targeting construction for the summer of 2020 or 2021.

World War I Posters: Ms. Murray stated that when the War Memorial moved out of the Veterans Building in 2013 for the building renovation, a large number of original World War I posters were located in War Memorial storage. She stated that as the posters were in varying condition, she selected 60 of the posters for conservation.

Ms. Murray stated that she is investigating possible partnerships to fund the framing and display of the posters for the 100th anniversary of the end of World War I. She said the posters will be displayed for the Trustees and any other interested parties after today's meeting.

SECRETARY'S REPORT

Revenue, Appropriations and Housekeeping Expenditures Reports for May 2017: Ms. Norris stated that Revenue, Appropriations and Housekeeping Expenditures reports for May 2017 have been distributed to Trustees, and she requested approval of May 2017 housekeeping expenditures as submitted.

On motion of Trustee Shultz, seconded by Vice President Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 17-19

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM17286 through WM17326, Interdepartment Work Order Nos. 17004, 17021, 17022 and Revenue Transfer 17012 are hereby approved.

COMMITTEE REPORTS

Building Committee:

Request from San Francisco Public Utilities Commission to install a solar photovoltaic system on the roof of the Opera House:

Trustee Pelosi stated that the Building Committee met earlier today to consider the request from the San Francisco Public Utilities Commission to install a solar photovoltaic system on the eastern roof of the Opera House; the project to include Opera House roof refurbishment for which SFPUC proposes the War Memorial contribute the lesser of \$50,000 or 1/3 of the refurbishment cost.

Trustee Pelosi stated that the Committee received a presentation from Jamie Seidel, Manager of Distributed Energy Resources Projects for Power Enterprise Division of the SFPUC. Mr. Seidel made a presentation about the Opera House Solar Electric Project that will consist of roof refurbishment estimated at \$310,000 to occur in July/August 2017, and the solar electric installation to occur in January/February 2018. The SFPUC will be responsible for all costs of roof refurbishment and solar installation and maintenance, except for the maximum \$50,000 contribution from the War Memorial for the roof work. Trustee Pelosi said the benefits of this project include extending the life of the roof for 10-20+ years and ongoing commitment to renewable energy and onsite renewable generation.

Following discussion and on motion of Trustee Pelosi, seconded by Vice President Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 17-20

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of the Building Committee and approves the request of the San Francisco Public Utilities Commission to install a solar photovoltaic system on the roof of the Opera House including War Memorial's contribution of up to \$50,000 towards pre-installation roof refurbishment subject to an MOU setting forth agreed-upon responsibilities of the parties and authorizing our Managing Director to execute the MOU on behalf of the War Memorial.

GOOD AND WELFARE

Trustee Shultz reiterated that the War Memorial Board of Trustees is delighted to have the San Francisco Ethnic Dance Festival debut performances in the Opera House this July.

Trustee Levin reported on the very moving ceremony on May 20, 2017 to add Korean battlefield soil to the Veterans Memorial in the Memorial Court. Trustee Levin thanked Trustee Myatt for acting as Master of Ceremonies for the event and thanked Beth Murray for event coordination. The program was hosted by the San Francisco Veterans Memorial Committee and the Korean War Memorial Foundation, and the program included a moving speech by Korean War Veteran Donald Reid, and then placement of the soil by Korean War Veteran John Stevens who was also at Pearl Harbor in World War II. Trustee Levin stated that a Color Guard from the 23rd U.S. Marines and an Honor Guard from the 91st Division of the Army participated in the ceremony, and both Mayor Lee and the Korean Consul General presented wreaths at the Memorial. Trustee Levin thanked everyone for their support of this event.

PUBLIC COMMENT

Nelson Lum said he is representing Paul Cox, Chair of the War Memorial Commission, who is ill and unable to attend. Mr. Lum stated this is his last day as Commander of American Legion District 8, and that Mario Benfield will be the new District Commander. Mr. Lum reported that he has been nominated to serve as an American Legion Area Commander for the state of California and if elected later this month, he will serve as one of six California Commanders for the American Legion.

Mr. Lum said that the American Legion War Memorial Commission has been looking at ways to better display items in the Veterans Building Trophy Room and, of course, this requires funding. He said they are fortunate to have a member of the Veterans Affairs Commission, Victor Olivieri, who has agreed to work with the Commission on finding funding opportunities for the Trophy Room.

Victor Olivieri addressed the Trustees concerning possible strategies for obtaining funding to properly curate displays in the Trophy Room.

President Horn thanked Nelson Lum for his service as Commander of American Legion District 8.

ADJOURNMENT

There being no further business to come before the Board, President Horn adjourned the meeting at 2:45 p.m.



Jennifer E. Norris
Executive Secretary