

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Thursday, May 11, 2017**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, May 11, 2017, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

**ROLL CALL**

Present: President Horn, Vice President Bechtle, Trustee Davis, Trustee Levin, Trustee Myatt, Trustee Shultz, Trustee Walker and Trustee Wilsey

Absent: Trustee Lui, Trustee Moscone and Trustee Pelosi

Staff Present: Elizabeth Murray, Managing Director

**APPROVAL OF MINUTES**

President Horn called for approval of the minutes of the April 13, 2017 Presentors Liaison Committee meeting. On motion of Trustee Shultz, seconded by Trustee Wilsey, the minutes were unanimously approved.

President Horn called for approval of the minutes of the April 13, 2017 regular meeting of the Board. On motion of Trustee Wilsey, seconded by Vice President Bechtle, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

President Horn stated that the San Francisco Ballet closed its 2017 Repertory Season on Sunday, May 7, and on behalf of the Board, he extended congratulations to the Ballet on a tremendously successful season. President Horn said that the San Francisco Opera will open the summer portion of its 2016-17 season on May 31, and on behalf of the Board, he extended best wishes to the Opera for a successful summer season.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray stated that rental requests are routine and requested their approval. On motion of Trustee Myatt, seconded by Trustee Wilsey, the following resolution was unanimously adopted:

**RESOLUTION NO. 17-16**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**HERBST THEATRE**

New Century Chamber Orchestra Rehearsal Day	May 19, 2017	\$1,000.00
Presidio Performing Arts Foundation Tech/Set-up Day	May 23, 2017	\$1,000.00

Civic Symphony Association Concert	July 30, 2017	\$1,250.00
Norcal Punjabi Youth Foundation, Inc. Bay Area's Bhangra and Giddha Competition	September 3, 2017	\$1,250.00
New Century Chamber Orchestra 2017-18 Concert Season	September 22, 23 2017 November 11, 2017 January 27, 2018 March 16, 2018	\$6,250.00
Another Planet Entertainment Vance Joy	October 3, 2017	\$2,500.00
OMNI Foundation for the Performing Arts 2017-18 Guitar Series	October 18, 2017 February 3, 2018 April 21, 2018	\$3,750.00
San Francisco Girls Chorus Concert	October 25, 2017	\$1,250.00
San Francisco Chinese Chamber of Commerce Miss Chinatown USA Pageant	February 22, 2018	\$1,250.00
Wallenberg High School Graduation Ceremony	June 4, 2018	\$700.00

#### **WILSEY CENTER FOR OPERA**

Chinese American International School Student Concert	June 6, 2017	\$800.00
UCSF School of Dentistry Graduation Simulcast from Herbst Theatre	June 14, 2017	\$800.00
SF Children's Musical Theatre The Best of Broadway	July 14, 15, 2017	\$2,500.00
Chanticleer Youth Choral Camp	July 31 – August 4, 2017	\$675.00

#### **SECRETARY'S REPORT**

**Revenue, Appropriations and Housekeeping Expenditures Reports for April 2017:** Ms. Murray stated that Revenue, Appropriations and Housekeeping Expenditures reports for April 2017 have been distributed to Trustees, and she requested approval of April 2017 housekeeping expenditures as submitted.

On motion of Trustee Shultz, seconded by Trustee Wilsey, the following resolution was unanimously adopted:

#### **RESOLUTION NO. 17-17**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM17255 through WM17285 and Revenue Transfer 17010 are hereby approved.

Trustee Levin stated that the Board has paid \$28,324 to the American Legion War Memorial Commission from July 2016 to April 2017 to run their office. This represents a significant increase over the amount paid in the prior year at this time which was \$22,196. Trustee Levin said he wanted to bring this information to the attention of fellow Board members and the public to show the Board's continuing support of the American Legion War Memorial Commission.

### REGULAR ITEMS

#### Request from SFPUC to install a solar system on the Opera House Roof:

President Horn stated that Trustees have received a letter from the San Francisco Public Utilities Commission proposing to install, at the PUC's expense, a solar photovoltaic system on the eastern roof of the Opera House. This project includes Opera House roof refurbishment for which the PUC proposes the War Memorial contribute the lesser of \$50,000 or 1/3 of the refurbishment cost. President Horn stated that this item will be referred to the Board's Building Committee for consideration and recommendation to be reported at the June meeting of the Board.

Vice President Bechtle asked for an update on the capital budget request to replace the Opera House roof. Ms. Murray stated that as part of the War Memorial's two-year budget request for fiscal years 2017-18 and 2018-19, a capital project to replace the mansard/sloped roof of the Opera House was proposed at a total cost of \$4.6 million. She noted that the mansard/sloped roof is just one element of the Opera House roof structure; there are several other flat roof sections that are not visible from the exterior. Ms. Murray stated that the City's Capital Planning Committee has recommended approval of the Opera House mansard/sloped roof replacement and that this project must still be considered and acted upon by the Mayor and Board of Supervisors as part of their budget review. Ms. Murray stated that the roof refurbishment referenced by the PUC is for the flat roof that runs in front of the stage block east toward the front of the building, the proposed location for solar panels. This section of flat roof is in fair condition. Ms. Murray stated that more information on the condition status of the Opera House roof will be provided for the Building Committee meeting.

### GOOD AND WELFARE

Trustee Levin said that he is working on plans for the Korean War Soil Dedication Ceremony at the San Francisco Veterans Memorial in the Memorial Court which will take place on May 20, 2017 at 11:00 a.m. He noted that Trustee Myatt will be the Master of Ceremonies for the event and he hopes trustees will attend this important ceremony. Trustee Levin noted the upcoming Memorial Day on May 29, and he asked that the Board adjourn today's meeting in memory of the one million Americans killed in America's wars.

Trustee Myatt stated that April 6 was the 100<sup>th</sup> Anniversary of U.S. entry into World War I. He anticipates there will be many ceremonies to commemorate the battles of World War I. Trustee Myatt encouraged everyone to read about World War I again because a lot of lessons were learned from that war.

### ADJOURNMENT

There being no further business to come before the Board, President Horn adjourned the meeting at 2:30 p.m. in honor of Memorial Day and in memory of the one million Americans killed in America's wars.



Jennifer E. Norris  
Executive Secretary