

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**Thursday, April 10, 2025**

The Board of Trustees of the War Memorial of San Francisco met in regular session on Thursday, April 10, 2025, at 1:57 p.m., in the Trustees' Board Room, War Memorial Opera House, President Wilsey presiding.

**ROLL CALL**

Present: President Wilsey, Vice President Horn, Trustee Kopp, Trustee Lam, Trustee Makras, , Trustee Newstat, Trustee Pelosi, Trustee Rocco, and Trustee Wright

Absent: Trustee Gatti and Trustee Muduroglu

Staff Present: Kate Sofis, Managing Director; Rob Levin, Assistant Managing Director; and Francesca Cicero, Board Secretary

**APPROVAL OF MINUTES**

On motion of Trustee Wright, seconded by Trustee Newstat, the following resolution was unanimously adopted:

**RESOLUTION NO. 25-13**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco, the minutes of the March 13, 2025, Regular meeting of the Board are hereby approved.

**PRESIDENT'S REPORT**

President Wilsey had no items for the President's Report.

**MANAGING DIRECTOR'S REPORT**

Managing Director Kate Sofis reported that the City Attorney held a meeting for Department Heads on federal funds and the City. She also reported there will be light activations in the buildings to celebrate Pride Month.

**ASSISTANT MANAGING DIRECTOR'S REPORT**

Assistant Managing Director Rob Levin highlighted the booking summary which included 42 new events booked in the venues since the last meeting. He also noted that at 75 percent of the fiscal year, most of the revenue numbers are at or over that percentage, meaning that the Department is on track with forecasted revenue figures. He also reported that the patron screening system will be installed over the summer and should be in service after the Opera's opening gala. Director Levin explained the Department is looking at creative ways to continue to fill the venues.

**MISCELLANEOUS CORRESPONDENCE**

None.

**GOOD AND WELFARE**

Vice President Horn welcomed back Trustee Pelosi to the Board meeting and wished him well after his surgery.

There being no further good and welfare, President Wilsey closed good and welfare.

### **PUBLIC COMMENT**

There being no public comment, President Wilsey closed public comment.

### **REGULAR ITEMS**

**Closed Session: Security of Public Buildings:** President Wilsey announced that, as noticed on the agenda, the Board would hold a closed session pursuant to California Government Code Section 54957(a) and San Francisco Administrative Code Section 67.10(a) to meet with Steve Hart, Director of Security, to discuss security of the buildings on the War Memorial campus.

President Wilsey stated that prior to going into closed session, the Board would hear public comment on all matters pertaining to the closed session. President Wilsey called for any public comment relating to any aspect of this agenda item. There being no public comment, President Wilsey closed public comment.

President Wilsey called for a motion whether to enter a closed session to discuss security matters relating to the San Francisco War Memorial and Performing Arts Center with Director of Security, Steve Hart.

On motion of Trustee Kopp, seconded by Trustee Rocco, the Board voted to enter closed session:  
Yes: Wilsey, Horn, Kopp, Lam, Makras, Newstat, Pelosi, Rocco, Wright

No: None.

President Wilsey announced the Board would enter closed session pursuant California Government Code Section 54957(a) and San Francisco Administrative Code Section 67.10(a) and asked the public to leave the room.

### **CLOSED SESSION**

President Wilsey reconvened the meeting in open session and called for a motion on whether to disclose any or all of the Board's discussions during the closed session. A motion was made by Vice President Horn not to disclose the closed session discussion. The motion was seconded by Trustee Kopp and passed.

The roll call vote on the motion was:

Yes: Wilsey, Horn, Kopp, Lam, Makras, Newstat, Pelosi, Rocco, Wright

No: None.

### **ADJOURNMENT**

There being no further business, Vice President Horn adjourned the meeting at 3:01 p.m.

Francesca Cicero  
Board Secretary