

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, March 9, 2017

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, March 9, 2017, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Davis, Trustee Levin, Trustee Lui, Trustee Myatt, Trustee Pelosi, Trustee Shultz and Trustee Wilsey

Absent: Trustee Moscone, Trustee Walker

Staff Present: Elizabeth Murray, Managing Director, and Jennifer Norris, Assistant Managing Director

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the February 16, 2017 meeting of the Building Committee. On motion of Vice President Bechtle, seconded by Trustee Wilsey, the minutes were unanimously approved.

President Horn called for approval of the minutes of the February 16, 2017 meeting of the Budget and Finance Committee. On motion of Vice President Bechtle, seconded by Trustee Wilsey, the minutes were unanimously approved.

President Horn called for approval of the minutes of the February 16, 2017 special meeting of the Board. On motion of Trustee Lui, seconded by Trustee Shultz, the minutes were unanimously approved.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray stated that rental requests are routine and requested their approval. On motion of Vice President Bechtle, seconded by Trustee Wilsey, the following resolution was unanimously adopted:

RESOLUTION NO. 17-10

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

Innovation Arts & Entertainment	November 13, 2017	\$2,500.00 vs 10%
David Sedaris		\$7,500.00 maximum

LOUISE M. DAVIES SYMPHONY HALL

Another Planet	June 8, 2017	\$2,500.00 vs 10%
Ben Gibbard		\$7,500.00 maximum

Another Planet	July 17, 18, 2017	\$5,000.00 vs 10%
Tony Bennett		\$15,000.00 maximum

San Francisco Girls Chorus Holiday Concert	December 18, 2017	\$2,500.00 vs 10% \$5,200.00 maximum
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HERBST THEATRE

San Francisco Chronicle Panel Discussion	April 19, 2017	\$2,500.00
Richmond/Ermet AIDS Foundation Help is on the Way	August 19, 20, 2017	\$2,250.00
KQED The Moth Mainstage	September 28, 2017	\$1,250.00
SFJAZZ Concerts	October 11, 2017 December 7, 2017	\$2,500.00
Another Planet Entertainment Daniel Johnson	November 4, 2017	\$2,500.00
Golden Gate Symphony Orchestra & Chorus Concerts	November 5, 2017 December 11, 2017 June 3, 2018	\$3,750.00
Extraordinary Talent Productions NOLA LLC Broadway @ The Herbst	November 12, 2017	\$2,500.00

WILSEY CENTER FOR OPERA

Alonzo King LINES Ballet An Evening of Endangered Languages	April 13, 2017	\$1,025.00
West Edge Opera Rehearsals	July 5 – 24, 2017	\$2,025.00
Margaret Jenkins Dance Company Dance Performances	October 10 – 14, 2017	\$3,075.00

Director's Report:

Ms. Murray stated that in follow-up to discussion at the February meeting, she and Trustee Myatt met with representatives of the American Legion War Memorial Commission, Paul Cox and Nelson Lum, during the last month to discuss the War Memorial Board's policy on Veterans Building Space Allocation to Patriotic Organizations. She said that during the meeting there was discussion as to the need for more and better data concerning actual use of the space currently assigned to the American Legion Posts, as well as better data and information on veterans' membership organizations that would like to use Veterans Building space. Ms. Murray stated that Paul Cox and Nelson Lum agreed to work on providing such data.

SECRETARY'S REPORT

Revenue, Appropriations and Housekeeping Expenditures Reports for February 2017: Ms. Norris stated that Revenue, Appropriations and Housekeeping Expenditures reports for February 2017 have been distributed to Trustees, and she requested approval of February 2017 housekeeping expenditures as submitted.

On motion of Trustee Shultz, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 17-11

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM17202 through WM17236, Purchase Order No. 17010 and Revenue Transfer 17008 are hereby approved.

Ms. Norris reminded Trustees that they must complete and electronically submit their annual Statement of Economic Interest Form 700 by April 3, 2017. She added that annual Sunshine Declaration forms must be filed in hard copy with the Ethics Commission no later than April 1. Ms. Norris stated that the one-hour Sunshine training video is available on the website of the Office of the City Attorney and that she is available to provide any assistance needed by Trustees in filing these documents.

REGULAR ITEMS

Patina Restaurant Group request for food and beverage pricing increases: President Horn stated that Trustees have received the letter from Patina Restaurant Group requesting food and beverage pricing increases in War Memorial and Performing Arts Center food and beverage facilities effective May 31, 2017. President Horn referred this request to the Presentors Liaison Committee for consideration and recommendation.

GOOD AND WELFARE

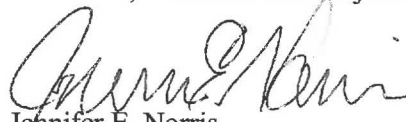
Trustee Levin stated that he wanted to thank the San Francisco Arts Commission for the current exhibit in the Arts Commission Gallery which is by and for veterans. He noted that the exhibit started during Veterans Day weekend and was to end March 4, but has now been extended. He encouraged everyone to see this exhibit.

Trustee Levin stated that the Veterans Memorial in the War Memorial Court contains soil from the battlefields of all our wars with the exception of the Korean War. He reported that the new Counsel General of South Korea, who came on board last year, has been most cooperative and has obtained Korean soil to be added to the Memorial. Trustee Levin said he is now working to plan a ceremony to add this soil to the Veterans Memorial and he will keep the Trustees informed of ceremony plans.

Trustee Lui stated that the San Francisco Opera's production of Dream of the Red Chamber will be performed in Hong Kong next week and it is already a sell-out. Trustee Lui said that she would like to wish the San Francisco Opera a great performance which will be San Francisco Opera's production debut in Hong Kong.

ADJOURNMENT

There being no further business to come before the Board, President Horn adjourned the meeting at 2:15 p.m.


Jennifer E. Norris
Executive Secretary