

San Francisco War Memorial & Performing Arts Center

FY 2025-26 DEPARTMENTAL BUDGET PROPOSAL

FY 2026-27 DEPARTMENTAL BUDGET ESTIMATE

STAFF PRESENTATION TO WAR MEMORIAL BOARD OF TRUSTEES

February 13, 2025

First Presentation to the War Memorial Board of Trustees: January 27, 2025

Second Presentation to the War Memorial Board of Trustees: February 13, 2025

Submit to Mayor/Controller: February 21, 2025

Submit to Board of Supervisors by Mayor: June 2, 2025

Approval by Board of Supervisors: July 31, 2025

OPERATING BUDGET ANALYSIS

		Current Fiscal Year			Fiscal Year 2025-2026			Fiscal Year 2026-2027	
		With			With				
Item		FY2025	\$413,673	FY2025	FY2026	\$1,061,872	FY2026	FY2027	FY2027
		Approved	Adjustment	Changes	Proposed	Adjustment	Changes	Proposed	Changes
Revenue	Earned Income	\$ 4,119,601	\$ 4,119,601	\$ -	\$ 4,255,112	\$ 4,571,867	\$ 316,755	\$ 5,056,292	\$484,425
	Expense Recovery	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ 620,000	\$ 20,000
	City Dept Rent	\$ 290,424	\$ 290,424	\$ -	\$ 290,424	\$ 300,735	\$ 10,311	\$ 318,779	\$ 18,044
	General Fund Support	\$ 15,393,580	\$14,979,907	\$(413,673)	\$17,053,683	\$15,991,811	\$(1,061,872)	\$15,991,811	\$ -
	Use of Fund Balance	\$ 953,164	\$ 953,164	\$ -	\$ 348,223	\$ 476,285	\$ 128,062	\$ 457,600	\$ (18,685)
Revenue Total		\$ 20,756,769	\$20,343,096	\$(413,673)	\$21,947,442	\$21,940,698	\$ (6,744)	\$22,444,482	\$503,784
Expenditure	Salaries	\$ 8,256,879	\$ 7,956,879	\$(300,000)	\$ 8,599,780	\$ 8,488,680	\$ (111,100)	\$ 8,796,538	\$307,858
	Fringe Benefits	\$ 3,562,352	\$ 3,448,679	\$(113,673)	\$ 3,737,085	\$ 3,765,596	\$ 28,511	\$ 3,961,149	\$195,553
	Non-Personnel Services	\$ 897,450	\$ 897,450	\$ -	\$ 902,450	\$ 1,202,450	\$ 300,000	\$ 1,205,637	\$ 3,187
	Materials & Supplies	\$ 215,000	\$ 215,000	\$ -	\$ 247,841	\$ 577,841	\$ 330,000	\$ 579,766	\$ 1,925
	Services of Other Depts	\$ 7,825,088	\$ 7,825,088	\$ -	\$ 8,457,779	\$ 7,906,131	\$ (551,648)	\$ 7,901,392	\$ (4,739)
Expenditure Total		\$ 20,756,769	\$20,343,096	\$(413,673)	\$21,944,935	\$21,940,698	\$ (4,237)	\$22,444,482	\$503,784

Definitions:

Earned Income = Rents & Concessions.

Expense Recovery = Funding from Resident Companies for specific projects.

City Dept Rent = Rent from the City departments in the Veterans building.

Revenue in FY2026:

Proposed reduction of General Fund support by \$1,061,872 per request from Mayor's Budget office.

Ongoing Expense Recovery from Resident Companies for new, as-needed staff at Patron Screening systems.

Projected ongoing increase in Earned Revenue from new and expanded outside licensee business.

Total Fund Balance available for use = \$1,377,207.45

Expenditures in FY2026:

Changes to Salary & Benefit includes reduction through transfer of services to partner entities & addition of security staff expense for Patron Screening.

Restore Material & Supplies budget and include supplemental costs of custodial supplies.

Restore Non-Personnel services to pre-pandemic level to include increased repair demands.

Services of Other Departments includes reduction of \$1M for Custodial services & additional work orders for transfer of functions to DHR & DT.

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER
FY 2025-26 / FY 2026-27 BUDGET SUMMARY

Annual Budget	FY 2023-24 Actual	FY 2024-25 Budget as Adjusted	FY 2025-26 Proposed	FY 2026-27 Proposed
<u>Revenue</u>				
General Fund Operating Revenue	\$ 15,452,496	\$ 14,979,907	\$ 15,991,811	\$ 15,991,811
Total Earned Revenue	\$ 4,086,022	\$ 4,119,601	\$ 4,571,867	\$ 5,056,292
Total Interdepartmental Recovery	\$ 273,986	\$ 290,424	\$ 300,735	\$ 318,779
Total Expenditure Reimbursement-Resident Cos.	\$ -	\$ -	\$ 600,000	\$ 620,000
Total Use of Fund Balance	\$ 760,386	\$ 953,164	\$ 476,285	\$ 457,600
Operating Revenue Subtotal	\$ 20,572,890	\$ 20,343,096	\$ 21,940,698	\$ 22,444,482
Other General Fund Revenue	\$ 16,601,761	\$ 11,260,011	\$ 12,872,838	\$ 9,908,104
Total Revenue	\$ 37,174,651	\$ 31,603,107	\$ 34,813,536	\$ 32,352,586
<u>Expenditure</u>				
Salaries	\$ 7,792,498	\$ 7,956,879	\$ 8,488,680	\$ 8,796,538
Mandatory Fringe Benefits	\$ 3,338,435	\$ 3,448,679	\$ 3,765,597	\$ 3,961,149
Non-Personnel Services	\$ 1,289,401	\$ 897,450	\$ 1,202,450	\$ 1,205,637
Materials and Supplies	\$ 309,370	\$ 215,000	\$ 577,841	\$ 579,766
Services of Other Departments	\$ 6,996,382	\$ 7,825,088	\$ 7,906,131	\$ 7,901,392
Operating Expenditure Subtotal	\$ 19,726,086	\$ 20,343,096	\$ 21,940,698	\$ 22,444,482
Annual Capital Improvement Project	\$ 591,740	\$ 671,727	\$ 705,313	\$ 740,579
Major Capital Improvement Projects	\$ 7,200,000	\$ 1,500,000	\$ 3,000,000	\$ -
Debt Service (General Fund Expense)	\$ 8,810,021	\$ 9,088,284	\$ 9,167,525	\$ 9,167,525
Total Expenditures	\$ 36,327,847	\$ 31,603,107	\$ 34,813,536	\$ 32,352,586

Note: Other General Fund Revenue = Debt Service, Annual Capital Funding, Major Capital Project Funding.

EARNED REVENUE SUMMARY

Description	FY 2023-24 Actual	FY 2024-25 Budget	FY 2025-26 Estimate	FY 2026-27 Estimate
Employee Parking	\$ 46,371	\$ 55,000	\$ 60,280	\$ 62,872
Opera House Rental	\$ 581,628	\$ 619,718	\$ 622,332	\$ 635,656
Green Room Rental	\$ 176,422	\$ 164,254	\$ 217,808	\$ 259,029
Opera House Office Rental - Ballet	\$ 28,267	\$ 35,174	\$ 35,174	\$ 36,933
Opera House Office Rental - Opera	\$ 163,022	\$ 202,856	\$ 202,856	\$ 212,999
Herbst Theatre Rental	\$ 273,527	\$ 227,580	\$ 283,348	\$ 305,307
Davies Symphony Hall Rental	\$ 608,337	\$ 721,507	\$ 738,178	\$ 748,353
Davies Symphony Hall Office Rental	\$ 164,212	\$ 202,554	\$ 202,554	\$ 212,682
Veterans Building Office Rental	\$ 410,032	\$ 435,295	\$ 435,295	\$ 457,060
Veterans Building Event Rental (4th Floor)	\$ 214,316	\$ 180,047	\$ 175,755	\$ 196,996
Opera House/Herbst Theatre Concessions	\$ 519,113	\$ 443,224	\$ 475,924	\$ 499,720
Opera House/Herbst Theatre Program Concessions	\$ 45,816	\$ 6,636	\$ 8,636	\$ 9,068
Davies Symphony Hall Concessions	\$ 260,421	\$ 270,776	\$ 273,776	\$ 287,465
Davies Symphony Hall Program Concessions	\$ 3,847	\$ 5,098	\$ 6,098	\$ 6,403
VB Occupancy Fees	\$ 109,570	\$ 116,144	\$ 116,144	\$ 121,951
Zellerbach Rehearsal Hall Rental	\$ 277,313	\$ 258,171	\$ 267,869	\$ 267,869
Equipment Rental	\$ 203,808	\$ 175,567	\$ 205,177.00	\$ 239,720.00
Revenue From New Programs	-	-	\$ 244,663.00	\$ 496,210.00
Total Earned Revenue	\$ 4,086,022	\$ 4,119,601	\$ 4,571,867	\$ 5,056,292

SALARIES /STAFFING DETAIL

Full Time Employees (FTE)

	FY2024 Actuals		FY2025 Budget		FY2026 Proposed		FY2027 Proposed	
	FTE	Salaries & Benefits	FTE	Salaries & Benefits	FTE	Salaries & Benefits	FTE	Salaries & Benefits
Booking/ Finance & Admin/Stage Electricians	23	\$ 4,095,338	22	\$ 4,196,379	20	\$ 4,018,472	20	\$ 4,183,553
Engineering	17	\$ 3,160,430	17	\$ 3,238,405	17	\$ 3,479,383	17	\$ 3,622,317
Security	30	<u>\$ 3,875,165</u>	30	<u>\$ 3,970,774</u>	30	<u>\$ 4,756,421</u>	30	<u>\$ 4,951,817</u>
Total	70	<u>\$ 11,130,933</u>	69	<u>\$ 11,405,558</u>	67	<u>\$ 12,254,276</u>	67	<u>\$ 12,757,687</u>

Temporary As-Needed Employee (TEX) Analysis

Stage Electricians	27	27	0	0
Engineering	5	5	5	5
Security	10	10	20	20

INTERDEPARTMENTAL SERVICES

Department	FY2024 Actual	FY2025 Budget	FY2026 Proposed	FY2027 Proposed
Department of Human Resources	\$ 139,782	\$ 173,539	\$ 462,075	\$ 481,828
Public Utilities Commission	\$ 2,079,883	\$ 2,482,363	\$ 2,926,487	\$ 2,902,488
Department of Technology	\$ 235,395	\$ 233,681	\$ 426,865	\$ 445,071
City Attorney's Office	\$ 39,665	\$ 75,000	\$ 75,000	\$ 77,250
General Services Agency	\$ 4,293,702	\$ 4,646,719	\$ 3,807,255	\$ 3,780,177
Department of Public Health	\$ 9,287	\$ 15,118	\$ 9,781	\$ 9,950
Recreation and Parks	\$ 198,668	\$ 198,668	\$ 198,668	\$ 204,628
Grand Total	\$ 6,996,382	\$ 7,825,088	\$ 7,906,131	\$ 7,901,392