AGENDA

Roll Call.

Approval of Minutes:

   (Draft minutes of the Building Committee meeting of February 11, 2020.)  
   Action

2. Approval of minutes of the Presentors Liaison Committee meeting of February 13, 2020.  
   (Draft minutes of the Presentors Liaison Committee meeting of February 13, 2020.)  
   Action

   (Draft minutes of the Budget and Finance Committee meeting of February 13, 2020.)  
   Action

   (Draft minutes of the Regular meeting of February 13, 2020.)  
   Action

President’s Report:  Current developments and announcements.  

Managing Director’s Report:

1. Rental Requests:  Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center.  
   (Rental Requests for March 12, 2020; Additional Rental Requests for March 12, 2020.)  
   Action

2. Director’s Report:  Managing Director to report on recent activities and make announcements.  
   Information/Discussion

Secretary’s Report:

1. Approval of the February 2020 Housekeeping Expenditures.  
   (Revenue, Appropriations, Housekeeping Expenditures Reports for February 29, 2020.)  
   Action

Committee Reports:

1. Building Committee
   a. Installation of banners in Veterans Lobby commemorating the 75th Anniversary of the signing of the UN Charter and the end of World War II.  
      Discussion and possible action to adopt Committee recommendation(s) on the Veterans Commemoration Committee’s request to install eight banners commemorating the 75th Anniversary of the Signing of the United Nations charter and the end of World War II in the Veterans Lobby.  
      Action

   b. Installation of informational and directional signs in the Veterans Building related to the Veterans Commemoration Committee’s exhibits on the second floor.  
      Discussion and possible action to adopt Committee recommendation(s) on the Veterans Commemoration Committee’s request to install signage related to exhibits in the 2nd Floor corridor of the Veterans Building.  
      Action
c. San Francisco Symphony request to use “Hall Improvement Fee” funds for design services related to the reimagined “Immersive Lobby Experience” project for Davies Symphony Hall.

Discussion and possible action to adopt Committee recommendation(s) on the San Francisco Symphony’s request to use “Hall Improvement Fee” funds for design services related to the reimagined “Immersive Lobby Experience” project for Davies Symphony Hall.

**Regular Items:**

1. Design approval for a bas relief of former San Francisco Opera General Director Pamela Rosenberg to be installed in the Opera House main lobby.
   (San Francisco Opera’s Request for Design Approval of a Pamela Rosenberg bas relief.)

2. Request from University of San Francisco’s Department of International Studies to use the horseshoe driveway surrounding the Memorial Court on April 25, 2020 for a “March of Flags,” in conjunction with a celebration of the 75th Anniversary of the convening of the United Nations delegations at the Veterans Building.
   (Letter dated March 5, 2020, from John Zarobell, Chair of the Department of International Studies at the University of San Francisco, requesting permission to use the horseshoe driveway surrounding the Memorial Court for a “March of Flags.”)

3. American Legion War Memorial Commission request to allocate office space in the Veterans Building to NPower, a nonprofit organization that provides job training to veterans.
   (Notice of Space Allocation form submitted by ALWMC Chair Helen Wong; Letter dated January 31, 2020 from Federico Pacheco, NPower Development Director; Email dated November 25, 2019 from Paul Cox and Chair Helen Wong of ALWMC.)

**Good and Welfare:** Opportunity for Trustees to make remarks including special thanks and congratulatory remarks.

**General Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

**Adjournment.**

**Note:** There will be an opportunity for public comment on each agenda item.
Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas. Comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600, para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado.

Según lo exige la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas.

ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600. Late requests will be honored if possible. The hearing room is wheelchair accessible.

根据《美国残疾人士法案》（Americans with Disabilities Act）和《语言服务条例》（Language Access Ordinance），中文、西班牙语，和/或美国手语翻译员在收到要求后将提供翻译服务。另外，我们将尽力提供扩音设备，同时也将提供不同格式的会议资料，和/或提供阅读器。此外翻译版本的会议记录可在委员会议后提供。上述的要求，请于会议前最少72小时致电415/621-6600向War Memorial办公室提出。提前至少72小时作出申请时，有助于确保获取到该服务。逾期提出的请求，若可能的话，亦会被考虑接纳。听证室设有轮椅通道。

**DISABILITY ACCESS**

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4th floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI’s No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code). Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Office: (415) 554-7724 Fax: (415) 554-7854  
E-mail: sotf@sfgov.org  

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at [http://www.sfgov.org/sunshine](http://www.sfgov.org/sunshine).