WAR MEMORIAL BOARD OF TRUSTEES
War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MEETING
Thursday, April 9, 2015 at 2:00 p.m.

AGENDA

Roll Call.

Approval of Minutes:
1. Approval of minutes of the regular meeting of March 12, 2015.  
   (Draft minutes of the regular meeting of March 12, 2015.)  
   Action

President’s Report: Current developments and announcements.  
Information

Managing Director’s Report:
1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre.  
   (Rental Requests for April 9, 2015; Additional Rental Requests for April 9, 2015.)  
   Action

2. Director’s Report: Managing Director to report on recent activities and make  
   announcements.  
   Information/Discussion

Secretary’s Report:
1. Approval of March 2015 Housekeeping Expenditures.  
   (Revenue, Appropriations, Housekeeping Expenditures Reports for March 31, 2015.)  
   Action

Committee Reports:
1. Veterans Building Project Committee – Consideration and action on Committee  
   recommendations.  
   Information/Discussion

   a. Veterans Building Seismic Upgrade & Improvements Project: Update reports on Project  
      tours and Project budget.  
      Information/Discussion

   b. Request from Herbst Theatre Acoustics Advisory Committee to make a gift to the War  
      Memorial of an acoustical shell and new stage lighting for Herbst Theatre.  
      Action

      1) Proposed resolution to accept gift from the Herbst Theatre Acoustics Advisory  
         Committee of an acoustical shell and new stage lighting for the Herbst Theatre.  
         Action

      2) Proposed resolution to approve in concept the placement of a plaque in the  
         backstage area of Herbst Theatre to acknowledge and recognize the donor(s) of the  
         acoustical shell and new stage lighting for Herbst Theatre, subject to subsequent  
         consideration and approval of specific plaque location, design and text.  
         Action

   c. Request from San Francisco Opera for approval of specific design and placement of donor  
      signage and plaques in approved naming areas of the Veterans Building.  
      Action

Public Comment: Public comment on items within the jurisdiction of the Board of Trustees,  
but not on the agenda.  
Information/Discussion
War Memorial Board of Trustees  
Regular Meeting – April 9, 2015

**Regular Items.**

1. **San Francisco Opera request to install exterior banners on the War Memorial Opera House loggia for the 2015 Opera Summer Season.**  
   (Letter dated February 26, 2015, from the San Francisco Opera, requesting permission to install exterior banners on the Opera House loggia for the 2015 Opera Summer Season.)

2. **CLOSED SESSION – Anticipated litigation regarding space allocation for and facility use by the San Francisco Posts of the American Legion in the Veterans Building.**
   a. Public Comment on all matters pertaining to the closed session.
   b. Vote on whether to hold closed session to confer with Legal Counsel [San Francisco Administrative Code Section 67.10(d)].
   c. Closed session pursuant to Government Code Sections 54956.9(d)(2) and 54956.9(e)(3) and San Francisco Administrative Code Section 67.10(d).
      1) **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (City as defendant).**
   d. Reconcene in Open Session:
      1) Possible report on action taken in closed session [Government Code Section 54957.1(a)(2) and San Francisco Administrative Code Section 67.12(b)(2)].
      2) Vote to elect whether to disclose any or all discussions held in closed session [San Francisco Administrative Code Section 67.12(a)].

**Good and Welfare:** Opportunity for Trustees to make remarks including special thanks and congratulatory remarks.

**Adjournment.**
San Francisco War Memorial and Performing Arts Center

**BOARD OF TRUSTEES**

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<tr>
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<tr>
<td>Wilkes Bashford</td>
<td>President</td>
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<td>Thomas E. Horn</td>
<td>Vice President</td>
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<td>Nancy H. Bechtle</td>
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<td>Belva Davis</td>
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<td>MajGen J. Michael Myatt, USMC (Ret.)</td>
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<td>Charlotte Mailliard Shultz</td>
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<td>James W. Stafford</td>
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<td>Diane B. Wilsey</td>
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**DEPARTMENT REPRESENTATIVES**

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<tr>
<th>Name</th>
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<tr>
<td>Elizabeth Murray</td>
<td>Managing Director</td>
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<tr>
<td>Jennifer Norris</td>
<td>Assistant Managing Director and Executive Secretary</td>
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<tr>
<td>Telephone: (415) 621-6600</td>
<td>FAX: (415) 621-5091</td>
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Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

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Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Upon request, American sign language interpreters and/or sound enhancement system will be available. Please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, the City's website at [http://www.sfgov.org/sunshine](http://www.sfgov.org/sunshine).

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