WAR MEMORIAL BOARD OF TRUSTEES
War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North “Carriage” Door)

OFFICIAL MEETING NOTICE

BUDGET AND FINANCE COMMITTEE MEETING /
WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, February 13, 2020 at 1:30 p.m.

AGENDA

Roll Call.

Regular Items:

1. **Proposed Rental Rates for Fiscal Year 2020-2021 and Fiscal Year 2021-2022.**
   Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on Proposed Rental Rates for Fiscal Year 2020-2021 and Fiscal Year 2021-2022.
   Explanatory Documents:
   - Proposed Rental Rates for Fiscal Year 2020-2021 and Fiscal Year 2021-2022.
   - Proposed rental rates projected impact on resident licensees.

2. **Proposed Departmental Budget for Fiscal Year 2020-2021 and Fiscal Year 2021-2022.**
   Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on Fiscal Year 2020-2021 and Fiscal Year 2021-2022 Departmental Budget Proposal.
   Explanatory Documents:
   - FY 2020-2021 and FY 2021-2022 Budget Presentation.

3. **Public Comment.** Public comment on items within the jurisdiction of the Budget and Finance Committee of the Board of Trustees, but not on the agenda.

4. **Adjournment.**

Notice:
Because it is expected that six Trustees may attend this meeting of the Budget and Finance Committee, which would constitute a majority of the members of the War Memorial Board of Trustees, this meeting is also being noticed as a special meeting of the War Memorial Board of Trustees. If this should occur, the meeting will nevertheless be conducted as a Committee meeting, chaired by the Chair of the Budget and Finance Committee, and limited to providing advice and recommendations to the full Board of Trustees.

Note:
Public Comment will be taken before or during the Committee’s consideration of each agenda item.
ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600. Late requests will be honored if possible. The hearing room is wheelchair accessible.

Según lo exige la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas.

根据《美国残疾人法案》（Americans with Disabilities Act）和《语言服务条例》（Language Access Ordinance），中文、西班牙语和或美国手语传译员在收到要求后将会提供传译服务。另外，我们将会尽力提供扩音设备，同时也会提供不同格式的会议资料和或提供阅读器。此外，翻译版本的会议记录可在委员会通过后提供。上述的要求，请在会议前至少72小时致电415/621-6600向War Memorial的办公室提出。提前至少72小时作出调整请求，有助于确保获取到该服务。逾期提出的请求若可能的话亦会被考虑接收。听证室设有轮椅通道。
San Francisco War Memorial and Performing Arts Center


**DISABILITY ACCESS**

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4th floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI’s No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code). Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
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San Francisco, CA 94102-4689
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at [http://www.sfgov.org/sunshine](http://www.sfgov.org/sunshine).

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