WAR MEMORIAL BOARD OF TRUSTEES
War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE
BUILDING COMMITTEE MEETING /
WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING
Tuesday, February 11, 2020 at 1:30 p.m.

AGENDA

Roll Call.

Regular Items:

1. **Removal and replacement of Pittosporum Trees adjacent to the Opera House and Veterans Building.**
   Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on staff recommendation to remove pittosporum trees and replace them with suitable trees at the War Memorial Opera House and Veterans Building.
   Explanatory documents:

2. **Veterans Commemoration Committee request to install banners in Veterans Lobby commemorating the 75th Anniversary of the end of WWII and the signing of the UN Charter.**
   Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees regarding the Veterans Commemoration Committee’s request to install banners commemorating the 75th Anniversary of the end of WWII and the signing of the UN Charter in the Veterans Lobby.

3. **Veterans Commemoration Committee Request to install signage on the second floor of the Veterans Building to guide patrons to the Veterans Commemoration Committee exhibits on the 2nd Floor.**
   Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees regarding the Veterans Commemoration Committee’s request to install signage related to exhibits in the 2nd Floor corridor of the Veterans Building.
   Explanatory documents:
   a. Letter and graphic illustration packet submitted by Ken Maley, Project Director, Veterans Commemoration Committee.

Notice:
Because it is expected that six Trustees may attend this meeting of the Building Committee, which would constitute a majority of the members of the War Memorial Board of Trustees, this meeting is also being noticed as a special meeting of the War Memorial Board of Trustees.

Notes:
Public Comment will be taken before or during the Committee’s consideration of each agenda item.
Explanatory documents are available for inspection or copying at the main office of the San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102, Telephone: (415) 621-6600.
Jennifer Norris, Assistant Managing Director/Executive Secretary or at www.sfwarmemorial.org
4. **San Francisco Opera request for design approval of a bas relief of former Opera General Director Pamela Rosenberg to be installed in the Opera House main lobby:**

   Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on the request from the San Francisco Opera to approve the design for a bas relief of former General Director Pamela Rosenberg to, upon completion, be installed in the Opera House main lobby.

   Explanatory Documents:
   a. San Francisco Opera’s Pamela Rosenberg Bas Relief Request for Design Approval.

5. **San Francisco Symphony request to use $85,100 of “Hall Improvement Fee” funds for design services related to the reimagined “Immersive Lobby Experience” project for Davies Symphony Hall:**

   Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on the request from the San Francisco Symphony to approve use of $85,100 of “Hall Improvement Fee” funds for design services related to the reimagined “Immersive Lobby Experience” project for Davies Symphony Hall.

   Explanatory Documents:
   b. Letter dated February 6, 2020 from San Francisco Symphony Director of Operations, Andrew Dubowski, requesting approval of expenditure of Hall Improvement Fee funds for design services related to the “Immersive Lobby Experience” project.

6. **Update on the Opera House ADA Barrier Removal and Seat Replacement Project.**

   Staff presentation providing information on the seating project.

**Public Comment:** Public comment on items within the jurisdiction of the Building Committee of the Board of Trustees, but not on the agenda.

**Adjournment.**
Materials accompanying agenda items are available for inspection and copying on our website http://sfwmpac.org and during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours, on our website, or at the meeting.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site http://www.sfgov.org/ethics.

Interested persons unable to attend this meeting may submit written comments regarding agenda items, which will be distributed to Trustees, and made part of the official public record.

**ACCESSIBLE MEETING POLICY**

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600.

Late requests will be honored if possible. The hearing room is wheelchair accessible.

Según la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas.

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga

**DISABILITY ACCESS**

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4th floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI's No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at [http://www.sfgov.org/sunshine](http://www.sfgov.org/sunshine).