

## WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

### OFFICIAL MEETING NOTICE

#### **BUILDING COMMITTEE MEETING/**

#### **WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING**

**Tuesday, February 11, 2020 at 1:30 p.m.**

### AGENDA

#### **Roll Call.**

#### **Regular Items:**

**1. Removal and replacement of Pittosporum Trees adjacent to the Opera House and Veterans Building.**

Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on staff recommendation to remove pittosporum trees and replace them with suitable trees at the War Memorial Opera House and Veterans Building.

Explanatory documents:

- a. Tree Management Experts' Arborist Report dated May 17, 2017, recommending removal and replacement of Pittosporum Trees at War Memorial Opera House and Veterans Building.

Discussion,  
Recommend  
Action

**2. Veterans Commemoration Committee request to install banners in Veterans Lobby commemorating the 75<sup>th</sup> Anniversary of the end of WWII and the signing of the UN Charter.**

Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees regarding the Veterans Commemoration Committee's request to install banners commemorating the 75<sup>th</sup> Anniversary of the end of WWII and the signing of the UN Charter in the Veterans Lobby.

Discussion,  
Recommend  
Action

**3. Veterans Commemoration Committee Request to install signage on the second floor of the Veterans Building to guide patrons to the Veterans Commemoration Committee exhibits on the 2<sup>nd</sup> Floor.**

Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees regarding the Veterans Commemoration Committee's request to install signage related to exhibits in the 2nd Floor corridor of the Veterans Building.

Explanatory documents:

- a. Letter and graphic illustration packet submitted by Ken Maley, Project Director, Veterans Commemoration Committee.

Discussion,  
Recommend  
Action

#### **Notice:**

Because it is expected that six Trustees may attend this meeting of the Building Committee, which would constitute a majority of the members of the War Memorial Board of Trustees, this meeting is also being noticed as a special meeting of the War Memorial Board of Trustees.

#### **Notes:**

Public Comment will be taken before or during the Committee's consideration of each agenda item.

Explanatory documents are available for inspection or copying at the main office of the San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102, Telephone: (415) 621-6600.

Jennifer Norris, Assistant Managing Director/Executive Secretary or at [www.sfwarmemorial.org](http://www.sfwarmemorial.org)

**4. San Francisco Opera request for design approval of a bas relief of former Opera General Director Pamela Rosenberg to be installed in the Opera House main lobby:**

[Discussion,](#)  
[Recommend](#)  
[Action](#)

Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on the request from the San Francisco Opera to approve the design for a bas relief of former General Director Pamela Rosenberg to, upon completion, be installed in the Opera House main lobby.

Explanatory Documents:

- a. San Francisco Opera's Pamela Rosenberg Bas Relief Request for Design Approval.

**5. San Francisco Symphony request to use \$85,100 of "Hall Improvement Fee" funds for design services related to the reimagined "Immersive Lobby Experience" project for Davies Symphony Hall:**

[Discussion,](#)  
[Recommend](#)  
[Action](#)

Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on the request from the San Francisco Symphony to approve use of \$85,100 of "Hall Improvement Fee" funds for design services related to the reimagined "Immersive Lobby Experience" project for Davies Symphony Hall.

Explanatory Documents:

- b. Letter dated February 6, 2020 from San Francisco Symphony Director of Operations, Andrew Dubowski, requesting approval of expenditure of Hall Improvement Fee funds for design services related to the "Immersive Lobby Experience" project.

**6. Update on the Opera House ADA Barrier Removal and Seat Replacement Project.**

[Information/](#)  
[Discussion](#)

Staff presentation providing information on the seating project.

**Public Comment:** Public comment on items within the jurisdiction of the Building Committee of the Board of Trustees, but not on the agenda.

**Adjournment.**

# San Francisco War Memorial and Performing Arts Center

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## BOARD OF TRUSTEES

### BUILDING COMMITTEE

Paul Pelosi, Chair  
Stanlee Ray Gatti, Vice Chair  
Nancy H. Bechtle  
Wallace Levin  
Charlotte M. Shultz  
Diane B. Wilsey

*Ex-officio:* Thomas E. Horn, President

## DEPARTMENT REPRESENTATIVES

John Caldon,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and Executive Secretary  
Telephone: (415) 621-6600  
FAX: (415) 621-5091

**Interested persons unable to attend this meeting may submit written comments regarding agenda items, which will be distributed to Trustees, and made part of the official public record.**

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Materials accompanying agenda items are available for inspection and copying on our website <http://sfwmpac.org> and during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours, on our website, or at the meeting.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail [ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) and web site <http://www.sfgov.org/ethics>.

### **ACCESSIBLE MEETING POLICY**

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600. Late requests will be honored if possible. The hearing room is wheelchair accessible.

Según lo exige la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas.

根據《美國殘疾人士法案》(Americans with Disabilities Act) 和《語言服務條例》(Language Access Ordinance), 中文、西班牙語 和 或美國手語傳譯員在收到要求後將會提供傳譯服務。另外, 我們將盡力提供擴音設備 同時也將會提供不同格式的會議資料 和 或提供閱讀器。此外翻譯版本的會議記錄可在委員會通過後提供。上述的要求, 請於會議前最少72小時致電 415/621-6600 向War Memorial 辦公室提出。

提前至少72小時作出調適請求, 有助於確保獲取到該服務。逾期提出的請求 若可能的話 亦會被考慮接納。聽證室設有輪椅通道。

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga

tagapagsalin/interpretasyon sa wikang Tsino, Espanyol at/o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng kagamitan sa pagtulong sa pandinig, maibahagi ang mga kaganapan ng miting sa iba't ibang anyo, at/o isang tagapagbasa. Kailangan mag-request ng mga pangangailangan sa hindi bababa sa 72 oras bago ng pagpupulong upang matiyak kung maaaring ipaglingkod ang inyong kahilingan. Ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Sa mga ganitong uri ng kahilingan, mangyari po lamang tumawag sa War Memorial, sa 415/621-6600. Kailangan mag-request ng mga pangangailangan sa hindi bababa sa 72 oras bago ng miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan. Ang silid ng pagpupulongan ay accessible sa mga naka wheelchair.

### **DISABILITY ACCESS**

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4<sup>th</sup> floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI's No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Office: (415) 554-7724 Fax: (415) 554-7854  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org/sunshine>.