OFFICIAL MEETING NOTICE
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MEETING
Thursday, February 13, 2020 at 2:00 p.m.

AGENDA

Roll Call.

Approval of Minutes:
1. Approval of minutes of the regular meeting of January 9, 2020.  (Draft minutes of the Regular meeting of January 9, 2020.)  Action

President's Report:  Current developments and announcements.  Information/Discussion

Managing Director's Report:
1. Rental Requests:  Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center.  (Rental Requests for February 13, 2020; Additional Rental Requests for February 13, 2020.)  Action
2. Director's Report: Managing Director to report on recent activities and make announcements.  Information/Discussion

Secretary's Report:

Committee Reports:
1. Building Committee:
   a. Removal and replacement of pittosporum trees at the War Memorial Opera House and Veterans Building.  Action
      Discussion and possible action to adopt Committee recommendation(s) on staff recommendation to remove pittosporum trees and replace them with suitable trees at the War Memorial Opera House and Veterans Building.
   b. Installation of banners in Veterans Lobby commemorating the 75th Anniversary of Signing of the UN Charter and the end of World War II.  Action
      Discussion and possible action to adopt Committee recommendation(s) on the Veterans Commemoration Committee’s request to install eight banners commemorating the 75th Anniversary of the Signing of the United Nations charter and the end of World War II in the Veterans Lobby.
   c. Installation of informational and directional signs in the Veterans Building related to the Veterans Commemoration Committee’s exhibits on the second floor.  Action
      Discussion and possible action to adopt Committee recommendation(s) on the Veterans Commemoration Committee’s request to install signage related to exhibits in the 2nd Floor corridor of the Veterans Building.
d. Design approval for a bas relief of former San Francisco Opera General Director Pamela Rosenberg to be installed in the Opera House main lobby.

Discussion and possible action to adopt Committee recommendation(s) on the request of San Francisco Opera for design approval of a bas relief of former Opera General Director Pamela Rosenberg to be installed in the Opera House main lobby.

e. San Francisco Symphony request to use “Hall Improvement Fee” funds for design services related to the reimagined “Immersive Lobby Experience” project for Davies Symphony Hall.

Discussion and possible action to adopt Committee recommendation(s) on the request of San Francisco Symphony request to use “Hall Improvement Fee” funds for design services related to the reimagined “Immersive Lobby Experience” project for Davies Symphony Hall.

f. Update on the Opera House ADA Barrier Removal and Seat Replacement Project.

2. Presentors’ Liaison Committee:

a. Global Gourmet Catering request for approval of capital investment expenses for design and furnishing purchases related to the redesign of the Opera House Lower Lounge Bar.

Discussion and possible action to adopt Committee recommendation(s) on Global Gourmet’s request to spend capital investment funds on new paint and furnishings for the Opera House Lower Lounge Bar.

3. Budget and Finance Committee:


Discussion and possible action to adopt Committee recommendation(s) regarding staff’s proposed rental rates for Fiscal Year 2020-2021 and Fiscal Year 2021-2022.

b. War Memorial Departmental Budget for Fiscal Year 2020-2021 and Fiscal Year 2021-2022.

Discussion and possible action to adopt Committee recommendation(s) regarding the War Memorial Departmental Budget for Fiscal Years 2020-2021 and 2021-2022.

Regular Items: None.

Good and Welfare: Opportunity for Trustees to make remarks including special thanks and congratulatory remarks.

General Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

Adjournment.

Note: There will be an opportunity for public comment on each agenda item.
### BOARD OF TRUSTEES
- Thomas E. Horn, President
- Charlotte Mailliard Shultz, Vice President
- Nancy H. Bechtle
- Belva Davis
- Stanlee Ray Gatti
- Lt. Col. Wallace I. Levin, CSMR (Ret.)
- Gorretti Lo Lui
- Mrs. George R. Moscone
- MajGen J. Michael Myatt, USMC (Ret.)
- Paul F. Pelosi
- Diane B. Wilsey

### DEPARTMENT REPRESENTATIVES
- John Caldon, Managing Director
- Jennifer Norris, Assistant Managing Director and Executive Secretary

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<th>Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.</th>
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<td>Materials accompanying agenda items are available for inspection and copying on our website <a href="http://sfwmpac.org">http://sfwmpac.org</a> and during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours, on our website, or at the meeting.</td>
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<td>The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours, on our website, or at the meeting.</td>
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### ACCESSIBLE MEETING POLICY
Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600. Late requests will be honored if possible. The hearing room is wheelchair accessible.

Según lo exige la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutas se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas. 

根據《美國殘疾人法 案》（Americans with Disabilities Act）和《語言服務條例》（Language Access Ordinance），中文、西班牙語和或美國手語傳 譯員在收到要求後將會提供傳譯服務。另外，我們將盡力提供擴音設備 同時也將會提供不同格式的會 議資料 和或提供閱讀器。此外翻譯版本的會議記錄可在委員會通過後提 供。上述 的要求 請於會議前至少72 時小時致電 415/621-6600 向War Memorial 辦公室 提 出。 提前至少72小時作出調適請求，有助於確保獲取到該服務。逾期提出的請求 若可能的話 亦會被考慮接納。聽證室設有 輪椅通道。

**DISABILITY ACCESS**

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4th floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI’s No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

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(Chapter 67 of the San Francisco Administrative Code). Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Office: (415) 554-7724  Fax: (415) 554-7854  
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City’s website at [http://www.sfgov.org/sunshine](http://www.sfgov.org/sunshine).