

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Thursday, May 10, 2018**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:35 p.m. on Thursday, May 10, 2018, in the Trustees' Board Room, War Memorial Opera House, President Bechtle presiding.

**ROLL CALL**

Present: President Bechtle, Trustee Horn, Trustee Levin, Trustee Lui, Trustee Moscone, Trustee Myatt, Trustee Pelosi, Trustee Shultz, Trustee Wilsey

Absent: Vice President Walker, Trustee Davis,

Staff Present: Elizabeth Murray, Managing Director, and Jennifer Norris, Assistant Managing Director

**APPROVAL OF MINUTES**

President Bechtle called for approval of the minutes of the April 12, 2018 regular meeting of the Board. On motion of Trustee Wilsey and seconded by Trustee Moscone, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**Conclusion of Ballet Season:** President Bechtle stated that the San Francisco Ballet concluded its 2018 repertory season on Sunday, May 6. The season closed with the Ballet's "Unbound" Festival, which surpassed all expectations and provided excitement in the Opera House for all patrons. On behalf of the Board, President Bechtle congratulated the Ballet on a very successful and special 2018 season.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray stated that rental requests are routine and requested their approval. On motion of Trustee Moscone, seconded by Trustee Horn, the following resolution was unanimously adopted:

**RESOLUTION NO. 18-21**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the May 10, 2018 rental requests are hereby approved:

**SECRETARY'S REPORT**

**Revenue, Appropriations and Housekeeping Expenditures Reports for April 2018:** Ms. Norris stated that Revenue, Appropriations and Housekeeping Expenditures reports for April 2018 have been distributed to Trustees, and she requested approval of April 2018 housekeeping expenditures as submitted.

On motion of Trustee Lui, seconded by Trustee Wilsey, the following resolution was unanimously adopted:

**RESOLUTION NO. 18-22**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. PO169077 through PO176955 are hereby approved.

## COMMITTEE REPORTS

### Presentors Liaison Committee

Chair Horn stated the Presentors Liaison Committee met earlier today to consider and adopt recommendations on responses to the War Memorial's Request For Proposal for Food and Beverage Concessions and Catering Services at the San Francisco War Memorial and Performing Arts Center and he gave a brief description of the scope of the Food and Beverage Concessions and Catering Agreement to result from this process.

President Horn said it was a luxury to have two superb firms provide proposals. He reported that the Committee received 10 minute presentations from each of the finalist proposers, Patina Restaurant Group and Global Gourmet Catering and had opportunity for questions and answers. The Committee then heard comments from its resident licensees, the Opera, Symphony and Ballet, as well as War Memorial staff.

Chair Horn reported that following discussion and public comment, the Committee voted unanimously to recommend to the full board the selection of Global Gourmet Catering as the War Memorial's food and beverage service provider commencing August 1, 2018.

Following discussion, and on motion of Trustee Horn and seconded by Trustee Shultz, the following resolution was unanimously adopted.

### RESOLUTION NO. 18-23

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Presentors Liaison Committee, and selects Global Gourmet Catering to enter into an agreement for food and beverage concession and catering services at the War Memorial and Performing Arts Center effective August 1, 2018.

## REGULAR ITEMS

**Symphony request to expand bar service in the Loge Lobby:** President Bechtle stated that the Symphony has withdrawn this request from today's agenda.

**Symphony request to replace/upgrade Davies Symphony Hall lobby furnishings:** President Bechtle stated that Trustees have received a letter from the San Francisco Symphony requesting to replace and upgrade Davies Symphony Hall lobby furnishings in collaboration with the San Francisco Performing Arts Center Foundation. She referred this request to the Presentors Liaison Committee for consideration and recommendation,

**Update from 2018 Armistice Centennial Citizens Committee:** President Bechtle welcomed Mr. Dana Lombardy to present a short presentation about women and their jobs in World War I. Mr. Lombardy's presentation included two women, from the Greater Bay Area Costumers Guild, in historical costume from WWI, one dressed as a Red Cross nurse the other as a member of the YWCA.

## GOOD AND WELFARE

Trustee Levin asked that in acknowledgement of the upcoming Memorial Day, today's meeting be adjourned in honor of the one million Americans killed in battle.

## PUBLIC COMMENT

Julie Mushet of the San Francisco Ethnic Dance Festival said that the dancers are thrilled to be coming back to the Opera House this summer after a successful inaugural run last summer. She said this year represents

the festival's 40<sup>th</sup> anniversary. Ms. Mushet stated that performances are July 14-15 and July 21-22, with a different line-up each weekend, and she hopes Trustees will attend.

**ADJOURNMENT**

There being no further business to come before the Board, President Bechtle adjourned the meeting at 3:00 p.m. in honor of the one million Americans killed in battle.



Jennifer E. Norris  
Executive Secretary