

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE

### WAR MEMORIAL BOARD OF TRUSTEES REGULAR MEETING

Thursday, October 13, 2016 at 2:00 p.m.

#### AGENDA

Roll Call.

Approval of Minutes:

1. Approval of minutes of the regular meeting of September 8, 2016. Action  
(Draft minutes of the regular monthly meeting of September 8, 2016.)

President's Report: Current developments and announcements. Information

Managing Director's Report:

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center. Action  
(Rental Requests for October 13, 2016; Additional Rental Requests for October 13, 2016.)
2. Director's Report: Managing Director to report on recent activities and make announcements.
  - a. Veterans Building Meeting Room Usage: September 2016. Information/  
Discussion  
(Veterans Building Meeting Rooms Actual Usages FY 2016-17.)
  - b. Veterans Building Seismic Upgrade & Improvements Project: Engineering News Record 2016 California Best Projects – Award of Merit for Renovation/Restoration. Information/  
Discussion

Secretary's Report:

1. Approval of September 2016 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures Reports for September 30, 2016.)

Committee Reports:

1. Veterans Committee:
  - a. Proposed Renewal of Agreement between War Memorial Board of Trustees and American Legion War Memorial Commission effective January 1, 2017: Action  
Discussion and possible action to adopt Committee recommendation(s) regarding proposed renewal of Agreement between War Memorial Board of Trustees and American Legion War Memorial Commission effective January 1, 2017.
  - b. Proposed Renewal of Agreement between War Memorial Board of Trustees and Veterans Success Center Committee effective October 1, 2016: Action  
Discussion and possible action to adopt Committee recommendation(s) regarding proposed renewal of Agreement between War Memorial Board of Trustees and Veterans Success Center Committee effective October 1, 2016.
2. Presentors Liaison Committee:
  - a. Request for consideration of a new policy to allow patrons to bring beverages into the Opera House and Davies Symphony Hall auditoriums. Possible  
Action  
Discussion and possible action to adopt Committee recommendation(s) regarding implementation of a new policy to allow patrons to bring beverages into the Opera House and Davies Symphony Hall auditoriums.

**Miscellaneous Correspondence:** None.

Information/  
Discussion

**Good and Welfare:** Opportunity for Trustees to make remarks including special thanks and congratulatory remarks.

Information/  
Discussion

**General Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

Information/  
Discussion

**Regular Items:**

1. **Informational presentation by San Francisco Arts Commission: Public Art Conceptual Design Proposal for the Van Ness Bus Rapid Transit.**

Information/  
Discussion

2. **Rededication of San Francisco Vietnam Veterans Memorial in the Veterans Building: Informational notice from American Legion War Memorial Commission of rededication of the San Francisco Vietnam Veterans Memorial in the Veterans Building on Veterans Day, November 11, 2016.**

Information/  
Discussion

(Letter dated October 3, 2016, from American Legion War Memorial Commission, announcing rededication of the San Francisco Vietnam Veterans Memorial in the Veterans Building on Veterans Day, November 11, 2016.)

3. **CLOSED SESSION – Public Employee Performance Evaluation for War Memorial Managing Director Elizabeth Murray.**

a. **Public Comment on all matters pertaining to the closed session.**

b. **Vote on whether to hold closed session for performance evaluation of War Memorial Managing Director Elizabeth Murray [Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b)].**

Action

c. **Closed session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).**

Discussion

1) **Performance Evaluation of War Memorial Managing Director Elizabeth Murray.**

d. **Reconvene in open session:**

1) **Vote to elect whether to disclose any or all discussions held in closed session [San Francisco Administrative Code Section 67.12(a)].**

Action

**Adjournment.**

**Note:** There will be an opportunity for public comment on each agenda item.

# San Francisco War Memorial and Performing Arts Center

## BOARD OF TRUSTEES

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Nancy H. Bechtle, Vice President  
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## DEPARTMENT REPRESENTATIVES

Elizabeth Murray,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and  
Executive Secretary  
Telephone: (415) 621-6600  
FAX: (415) 621-5091  
Interested persons unable to attend this meeting  
may submit written comments regarding agenda  
items which will be distributed to Trustees, and  
made part of the official public record.

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

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## ACCESSIBLE MEETING POLICY



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Accessible seating for persons with disabilities (including those using wheelchairs) will be available.



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Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

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(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.**

Sunshine Ordinance Task Force  
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Office: (415) 554-7724 Fax: (415) 554-7854  
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org/sunshine>.