AGENDA

Roll Call.

Approval of Minutes:

1. Approval of minutes of the regular meeting of March 10, 2016.  
   (Draft minutes of the regular monthly meeting of March 10, 2016.)  
   Action

President’s Report:  Current developments and announcements.  

1. Introduction of Tom DeCaigny, San Francisco Director of Cultural Affairs.  
   Information

Managing Director’s Report:

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center.  
   (Rental Requests for April 14, 2016; Additional Rental Requests for April 14, 2016.)  
   Action

2. Director’s Report: Managing Director to report on recent activities and make announcements.  
      (Veterans Building Meeting Rooms Actual Usages FY 2015-16.)  
      Information / Discussion

   b. American Public Works Awards for the Veterans Building Seismic Upgrade and Improvements Project.  
      Information / Discussion

Secretary’s Report:

1. Approval of March 2016 Housekeeping Expenditures.  
   (Revenue, Appropriations, Housekeeping Expenditures Reports for March 31, 2016.)  
   Action

Regular Items.

1. San Francisco Opera request to install 2016 Summer Season banners on the Opera House loggia from May 11 through July 6, 2016.  
   (Letter dated March 16, 2016, from San Francisco Opera, requesting to install 2016 Summer Season banners on the Opera House loggia from May 11 through July 6, 2016, including renderings of proposed banners.)  
   Action

2. Request from American Legion, Cesar E. Chavez Post 505, to use the Memorial Court lawn area on May 27, 2016 from 11:30 a.m. to 1:30 p.m. for the launch of the Troops for Fitness San Francisco Program sponsored by the Coca Cola Foundation, National Recreation and Park Association and OneVet OneVoice.  
   (Letter dated April 4, 2016, from American Legion, Cesar E. Chavez Post 505, requesting to use the Memorial Court lawn area on May 27, 2016 from 11:30 a.m. to 1:30 p.m. for the launch of the Troops for Fitness San Francisco Program.)  
   Action
3. Request from Consulate of Poland, through the American Legion War Memorial Commission, to install a temporary display announcement of the Jan Karski Exhibit that will take place in the Veterans Building Trophy Room from May 2 – 13, 2016; the display announcement to consist of either a sandwich board or retractable banner located close to the Trophy Room entrance. (Letter dated April 5, 2016, from the Consulate of Poland, requesting permission to install a temporary display announcement of the Jan Karski Exhibit that will take place in the Veterans Building Trophy Room from May 2 – 13, 2016.)

**Miscellaneous Correspondence:**

1. Letter from San Francisco Falun Buddha Study Association regarding presentation of SHEN YUN Performing Arts in the War Memorial Opera House. (Letter dated March 28, 2016, from San Francisco Falun Buddha Study Association, regarding presentation of SHEN YUN Performing Arts in the War Memorial Opera House.)

2. Letter from Veterans Affairs Commission supporting the effort to place a tribute to the 363rd Infantry Regiment and the San Franciscans that served during World War I in the main lobby of the Veterans Building. (Letter dated February 11, 2016 [received on March 4, 2016], from Veterans Affairs Commission supporting the effort to place a tribute to the 363rd Infantry Regiment and the San Franciscans that served during World War I in the main lobby of the Veterans Building.)

3. Letter from American Legion War Memorial Commission regarding installing patriotic organizations in the Veterans Building. (Letter dated April 7, 2016, from the American Legion War Memorial Commission regarding installing patriotic organizations in the Veterans Building.)

**Good and Welfare:** Opportunity for Trustees to make remarks including special thanks and congratulatory remarks.

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

Adjournment.
### San Francisco War Memorial and Performing Arts Center

#### BOARD OF TRUSTEES
- Thomas E. Horn, President
- Nancy H. Bechtle
- Belva Davis
- Gorretti Lo Lui
- Mrs. George R. Moscone
- MajGen J. Michael Myatt, USMC (Ret.)
- Paul F. Pelosi
- Charlotte Mailliard Shultz
- Vaughn R. Walker
- Diane B. Wilsey

#### DEPARTMENT REPRESENTATIVES
- Elizabeth Murray, Managing Director
- Jennifer Norris, Assistant Managing Director and Executive Secretary

Telephone: (415) 621-6600
FAX: (415) 621-5091

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

---

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site http://www.sfgov.org/ethics.

---

**ACCESSIBLE MEETING POLICY**

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the War Memorial office at 621-6600 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

MUNI’s No. 5, 47 and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets.

Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

---

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDNANCE**

(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDNANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Office: (415) 554-7724 Fax: (415) 554-7854
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at [http://www.sfgov.org/sunshine](http://www.sfgov.org/sunshine).