WAR MEMORIAL BOARD OF TRUSTEES
Remote Access Only

OFFICIAL MEETING NOTICE

BUDGET AND FINANCE COMMITTEE MEETING /
WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, February 18, 2021 at 1:30 p.m.

During the Coronavirus (COVID-19) pandemic, the Board Room of the War Memorial Board of Trustees (WMBT) is closed. Pursuant to the Governor’s Executive Order N-29-20, and the Fifth, Eighth, Twelfth and Sixteenth Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency, this meeting will be held by teleconference.

The public is encouraged to join the meeting by teleconference or online. Public comment may be submitted in advance of the meeting by email to WarMemorialBoard@sfgov.org or by voicemail at 415-554-6308. Comments submitted no later than 12:00 p.m. the Monday prior to the meeting will be included in the record.

TO JOIN VIA TELECONFERENCE:
• Dial: 1 (877) 853-5247
• Enter Meeting ID: 867 6185 4670
• Enter Participant ID: 384235

TO JOIN ONLINE: https://us02web.zoom.us/j/86761854670?pwd=d2s5TmYyQTZ6VVpGVysrQXBsWTBMdz09

AGENDA

Roll Call.

Regular Items:

1. **Proposed Departmental Budget for Fiscal Year 2021-2022 and Fiscal Year 2022-2023.** Consideration and adoption of recommendation(s) to the War Memorial Board of Trustees on Fiscal Year 2021-2022 and Fiscal Year 2022-2023 Departmental Budget Proposal.

   Explanatory Documents:
   FY 2021-2022 and FY 2022-2023 Budget Presentation.

2. **Public Comment.** Public comment on items within the jurisdiction of the Budget and Finance Committee of the Board of Trustees but not on the agenda.

3. **Adjournment.**

Notice:
Because it is expected that six Trustees may attend this meeting of the Budget and Finance Committee, which would constitute a majority of the members of the War Memorial Board of Trustees, this meeting is also being noticed as a special meeting of the War Memorial Board of Trustees. If this should occur, the meeting will nevertheless be conducted as a Committee meeting, chaired by the Chair of the Budget and Finance Committee, and limited to providing advice and recommendations to the full Board of Trustees.

Note:
Public Comment will be taken before or during the Committee’s consideration of each agenda item.
Materials accompanying agenda items are available for inspection and copying on our website http://sfwmpac.org and during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours, on our website, or at the meeting.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site http://www.sfgov.org/ethics.

ACCESSIBLE MEETING POLICY

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Requesting accommodations at least 72 hours in advance will help ensure availability. Minutes may be translated after they have been adopted by the Board. For all these requests, please contact the War Memorial Office at least 72 hours before the meeting at 415/621-6600. Late requests will be honored if possible. The hearing room is wheelchair accessible.

Según lo exige la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance), los servicios de interpretación en chino, español y para el lenguaje de signos estarán disponibles a petición. Además, se hará todo el esfuerzo posible para tener disponible un sistema de sonido adecuado, los materiales de la reunión en formatos alternativos y un lector. Solicite las acomodaciones por lo menos 72 horas por adelantado para asegurar su disponibilidad. Las minutos se pueden traducir tras la aprobación de la Comisión. Para pedir estos servicios, comuníquese con la administración de War Memorial, por lo menos 72 horas antes de la reunión, llamando al (415) 621-6600. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencias es accesible a sillas de ruedas.

根据《美国残疾人法案》（Americans with Disabilities Act）和《语言服务条例》（Language Access Ordinance），中文、西班牙语，和/或美国手语译员在收到要求后将会提供翻译服务。另外，我们将尽力提供扩音设备，同时也会提供不同格式的会议资料，和/或提供阅读器。此外，翻译版本的会议记录可以在委员会通过后提供。上述的要求，请于会议前至少72小时前致电415/621-6600向War Memorial办公室提出。若可能的话，亦会被考虑接纳。听证室设有轮椅通道。
San Francisco War Memorial and Performing Arts Center


**DISABILITY ACCESS**

The War Memorial Board of Trustees meetings are held in the Board Room, War Memorial Opera House, 301 Van Ness, 4th floor. The meeting location is between Grove and McAllister Streets and is wheelchair accessible. MUNI’s No. 5, 47, and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 415-923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets. Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code). Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
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1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City’s website at [http://www.sfgov.org/sunshine](http://www.sfgov.org/sunshine).