MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MEETING
Thursday, March 13, 2014

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, March 13, 2014, in the Trustees’ Board Room, War Memorial Opera House, President Myatt presiding.

ROLL CALL

Present: President Myatt, Vice President Bashford, Trustee Davis, Trustee Horn, Trustee Moscone, Trustee Pelosi, Trustee Shultz, Trustee Stafford and Trustee Wilsey;

Absent: Trustee Bechtle and Trustee Lui

Staff Present: Elizabeth Murray, Managing Director
Jennifer Norris, Assistant Managing Director

APPROVAL OF MINUTES

President Myatt called for approval of the minutes of the February 20, 2014 special meeting of the Board. On motion of Trustee Shultz, seconded by Vice President Bashford, the minutes were unanimously approved.

PRESIDENT'S REPORT

San Francisco Symphony Tour: President Myatt reported that the San Francisco Symphony has departed for its 2014 European Tour featuring 11 concerts in 8 cities from March 14 to March 26. On behalf of the Trustees, President Myatt extended best wishes to the Symphony for a successful tour.

San Francisco Veterans Memorial Groundbreaking: President Myatt reminded Trustees and the public that the Groundbreaking Ceremony for the San Francisco Veterans Memorial will take place on Thursday, March 20, 2014 at 12:00 noon in the Memorial Court.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray stated that rental requests mailed to Trustees are routine and she requested their approval. On motion of Trustee Davis, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 14-14

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

San Francisco Falun Buddha Study Association May 13-July 12, 2014 $12,500.00 vs 10%
Shen Yun Performing Arts $25,000.00 maximum
LOUISE M. DAVIES SYMPHONY HALL

SF Symphony
2013-2014 Season (Partial)  
June 1-August 2, 2014 $57,500.00

San Francisco Performances
Recitals  
December 1, 2014 $5,000.00 vs 10%
March 2, 2015 $10,000.00 maximum

TechCrunch
Crunchies Awards & Party  
February 5, 2015 $10,750.00

Chanticleer
National Youth Choral Festival  
March 30, 2015 $2,500.00 vs 10%

San Francisco Gay Men’s Chorus
SF Gay Men’s Chorus in Concert  
March 31, April 1, 2, 2015 $7,220.00 vs 10%

SFJAZZ
Max Raabe  
April 3, 2015 $2,500.00 vs 10%

City Church San Francisco
Easter Service  
April 5, 2015 $3,500.00

UCSF School of Pharmacy
Graduation Ceremony  
May 8, 2015 $3,500.00

Golden Gate University School of Law
Graduation Ceremony  
May 21, 2015 $3,500.00

SECRETARY’S REPORT

Revenue, Appropriations and Housekeeping Expenditures Reports for February 2014: Ms. Norris stated that Revenue, Appropriations and Housekeeping Expenditures reports for February 2014 have been distributed to Trustees, and she requested approval of February housekeeping expenditures as submitted. On motion of Trustee Moscone, seconded by Trustee Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 14-15

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM14040 through WM140151 are hereby approved.

Annual Statements of Economic Interest: Ms. Norris reminded Trustees that all members of City boards and commissions must file Annual Statements of Economic Interests and Sunshine Ordinance/Ethics Declarations with the Ethics Commissions no later than April 1, 2014.

COMMITTEE REPORTS

Veterans Building Project Committee

Veterans Building Seismic Upgrade & Improvements Project:

Project Construction: Due to today’s construction tour, Trustee Horn, Chair of the Veterans Building Project Committee, did not give a report.
Project Budget: Ms. Murray reported that the Planning Department’s certificate of eligibility for War Memorial transferable development rights should be completed in the next week. Following this certification, the City’s Director of Property will initiate efforts towards sales of War Memorial TDR pursuant to the resolution approved by the Board of Supervisors.

REGULAR ITEMS

None

MISCELLANEOUS CORRESPONDENCE

Follow-up to Letter from DLA Piper LLP representing American Legion War Memorial Commission:
President Myatt stated that in follow-up to the Miscellaneous Correspondence item from last month, Trustees have today received the March 10 letter from Deputy City Attorney Adine Varah to DLA Piper LLP, attorneys representing the American Legion War Memorial Commission, responding to DLA Piper’s letter to the Trustees concerning the Veterans Building and the rights of the American Legion Posts as beneficiaries of the War Memorial Trust Agreement. President Myatt stated that he, Trustee Horn, Beth Murray and Adine Varah met with DLA Piper to hear their concerns and the matter remains referred to the Office of the City Attorney.

ADJOURNMENT

There being no further business to come before the Board, President Myatt adjourned the meeting at 2:20 p.m.

Jennifer E. Norris
Executive Secretary