

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MEETING**

**Thursday, March 13, 2014**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, March 13, 2014, in the Trustees' Board Room, War Memorial Opera House, President Myatt presiding.

**ROLL CALL**

Present: President Myatt, Vice President Bashford, Trustee Davis, Trustee Horn, Trustee Moscone, Trustee Pelosi, Trustee Shultz, Trustee Stafford and Trustee Wilsey;

Absent: Trustee Bechtle and Trustee Lui

Staff Present: Elizabeth Murray, Managing Director  
Jennifer Norris, Assistant Managing Director

**APPROVAL OF MINUTES**

President Myatt called for approval of the minutes of the February 20, 2014 special meeting of the Board. On motion of Trustee Shultz, seconded by Vice President Bashford, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**San Francisco Symphony Tour:** President Myatt reported that the San Francisco Symphony has departed for its 2014 European Tour featuring 11 concerts in 8 cities from March 14 to March 26. On behalf of the Trustees, President Myatt extended best wishes to the Symphony for a successful tour.

**San Francisco Veterans Memorial Groundbreaking:** President Myatt reminded Trustees and the public that the Groundbreaking Ceremony for the San Francisco Veterans Memorial will take place on Thursday, March 20, 2014 at 12:00 noon in the Memorial Court.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray stated that rental requests mailed to Trustees are routine and she requested their approval. On motion of Trustee Davis, seconded by Trustee Moscone, the following resolution was unanimously adopted:

**RESOLUTION NO. 14-14**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**WAR MEMORIAL OPERA HOUSE**

San Francisco Falun Buddha Study Association	May 13-July 12, 2014	\$12,500.00 vs 10%
Shen Yun Performing Arts		\$25,000.00 maximum

**LOUISE M. DAVIES SYMPHONY HALL**

SF Symphony 2013-2014 Season (Partial)	June 1-August 2, 2014	\$57,500.00
San Francisco Performances Recitals	December 1, 2014 March 2, 2015	\$5,000.00 vs 10% \$10,000.00 maximum
TechCrunch Crunchies Awards & Party	February 5, 2015	\$10,750.00
Chanticleer National Youth Choral Festival	March 30, 2015	\$2,500.00 vs 10% \$5,000.00 maximum
San Francisco Gay Men's Chorus SF Gay Men's Chorus in Concert	March 31, April 1, 2, 2015	\$7,220.00 vs 10% \$12,200.00 maximum
SFJAZZ Max Raabe	April 3, 2015	\$2,500.00 vs 10% \$5,000.00 maximum
City Church San Francisco Easter Service	April 5, 2015	\$3,500.00
UCSF School of Pharmacy Graduation Ceremony	May 8, 2015	\$3,500.00
Golden Gate University School of Law Graduation Ceremony	May 21, 2015	\$3,500.00

**SECRETARY'S REPORT**

**Revenue, Appropriations and Housekeeping Expenditures Reports for February 2014:** Ms. Norris stated that Revenue, Appropriations and Housekeeping Expenditures reports for February 2014 have been distributed to Trustees, and she requested approval of February housekeeping expenditures as submitted. On motion of Trustee Moscone, seconded by Trustee Shultz, the following resolution was unanimously adopted:

**RESOLUTION NO. 14-15**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM14040 through WM140151 are hereby approved.

**Annual Statements of Economic Interest:** Ms. Norris reminded Trustees that all members of City boards and commissions must file Annual Statements of Economic Interests and Sunshine Ordinance/Ethics Declarations with the Ethics Commissions no later than April 1, 2014.

**COMMITTEE REPORTS****Veterans Building Project Committee****Veterans Building Seismic Upgrade & Improvements Project:**

**Project Construction:** Due to today's construction tour, Trustee Horn, Chair of the Veterans Building Project Committee, did not give a report.

Project Budget: Ms. Murray reported that the Planning Department's certificate of eligibility for War Memorial transferable development rights should be completed in the next week. Following this certification, the City's Director of Property will initiate efforts towards sales of War Memorial TDR pursuant to the resolution approved by the Board of Supervisors.

### **REGULAR ITEMS**

None

### **MISCELLANEOUS CORRESPONDENCE**

#### **Follow-up to Letter from DLA Piper LLP representing American Legion War Memorial Commission:**

President Myatt stated that in follow-up to the Miscellaneous Correspondence item from last month, Trustees have today received the March 10 letter from Deputy City Attorney Adine Varah to DLA Piper LLP, attorneys representing the American Legion War Memorial Commission, responding to DLA Piper's letter to the Trustees concerning the Veterans Building and the rights of the American Legion Posts as beneficiaries of the War Memorial Trust Agreement. President Myatt stated that he, Trustee Horn, Beth Murray and Adine Varah met with DLA Piper to hear their concerns and the matter remains referred to the Office of the City Attorney.

### **ADJOURNMENT**

There being no further business to come before the Board, President Myatt adjourned the meeting at 2:20 p.m.

Jennifer E. Norris  
Executive Secretary