

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, December 11, 2008

The Board of Trustees of the War Memorial of San Francisco met in special session at 2:00 p.m. on Thursday, December 11, 2008, in the Trustees' Board Room, 4th Floor, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Davis, Trustee Farrow, Trustee Jarman, Trustee Moscone, Trustee Myatt, and Trustee Pelosi;

Absent: Trustee Shultz, Trustee Tsakopoulos-Kounalakis

Staff Present: Elizabeth Murray, Managing Director
Jennifer Norris, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the November 20, 2008 special meeting of the Board. On motion of Trustee Moscone, seconded by Trustee Davis, the minutes were unanimously approved.

PRESIDENT'S REPORT

Opera and Ballet Seasons: President Horn stated that the San Francisco Opera concluded the fall portion of its 2008-09 Season on December 7th, and he extended congratulations to the Opera on a superb season. He stated that the San Francisco Ballet opens its 2008 *Nutcracker* Season in the Opera House this evening, and will present 31 performances through December 28. On behalf of the Board, President Horn extended best wishes to the Ballet for a successful *Nutcracker* Season.

War Memorial Budget for FY 2009-10: President Horn reported that City department budget requests for the 2009-2010 fiscal year must be submitted to the Controller and the Mayor on February 20, 2009. He stated that in order to meet this deadline, the Board must consider and approve the War Memorial's FY 2009-10 budget request at the February 12, 2009 meeting. President Horn referred this matter to the Board's Budget and Finance Committee and asked the Committee to meet during the next two months and provide recommendations to the full Board at the February meeting.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests mailed to Trustees are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Myatt, the following resolution was unanimously adopted:

RESOLUTION NO. 08-44

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

SF JAZZ 2009 Season	May 10, 24, 2009	\$4,400.00 vs. 10% \$8,800.00 maximum
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HERBST THEATRE

Interserve / TechCrunch Crunchies Awards	January 9, 2009	\$1,250.00
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Youth Speaks Inc. 12 th Annual Bringing the Noise for Dr. Martin Luther King, Jr.	January 19, 2009	\$1,150.00
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Linking Rings Performing Arts An Encore Revue	January 23, 2009	\$750.00
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SF JAZZ 2009 Season	April 4, 2009 May 9, 22, 23, 2009 June 10, 20, 21, 2009	\$5,775.00
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Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 08-45

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental request is hereby approved:

HERBST THEATRE

Lamplighters Bitter Sweet	April 9, 16, 2009	\$1,425.00
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SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for November 2008: Ms. Norris referred to the Revenue, Appropriations, and Status of Building Projects Reports for November 2008, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Myatt, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 08-46

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM09161 through WM09185 are hereby approved.

REGULAR ITEMS

Election of Officers for 2009: President Horn opened the floor to nominations for the office of President of the War Memorial Board of Trustees for 2009. Trustee Moscone nominated Nancy H. Bechtle for the office of President, noting that her experience and leadership will be a great value as we continue to oversee the historic and beautiful War Memorial and Performing Arts Center complex. This motion was seconded by Trustee Farrow, and unanimously adopted as follows:

RESOLUTION NO. 08-47

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that nominations for the office of President of the Board of Trustees for 2009 are hereby closed; and further,

RESOLVED, That this Board unanimously elects Nancy H. Bechtle as its President for 2009.

President Horn opened the floor to nominations for the office of Vice President of the War Memorial Board of Trustees for 2009. Trustee Myatt nominated Charlotte M. Shultz for the office of Vice President of the Board of Trustees for 2009. The motion was seconded by Trustee Moscone, and unanimously adopted as follows:

RESOLUTION NO. 08-48

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that nominations for the office of Vice President of the Board of Trustees for 2009 are hereby closed; and further,

RESOLVED, That this Board unanimously elects Charlotte M. Shultz as its Vice President for 2009.

President-Elect Bechtle expressed her gratitude to the Trustees for the opportunity to serve as President of this exceptional group. She acknowledged President Horn's outstanding service as President of the Board for the last two years, and she extended to President Horn the Trustees' heartfelt thanks.

President Horn stated that it has been his great pleasure to serve as President of the Board of Trustees for the past two years, and he thanked the Trustees for their continued support, motivation and hard work in addressing current and upcoming challenges

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:20 p.m.

Jennifer E. Norris
Executive Secretary