MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
Thursday, July 12, 2007

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, July 12, 2007, in the Trustees’ Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Davis, Trustee Farrow, Trustee Moscone, Trustee Myatt, Trustee Pelosi, Trustee Shultz;

Absent: Trustee Jarman, Trustee Tsakopoulos-Kounalakis.

Staff Present: Elizabeth Murray, Managing Director
Gregory Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the June 14, 2007 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Shultz, the minutes were unanimously approved.

PRESIDENT’S REPORT

Davies Symphony Hall Parking Lot – Potential New Facility: President Horn noted that at the last two meetings of the Board, he provided updates on the collaborative effort of SFJAZZ, the San Francisco Symphony, and the San Francisco Opera, to explore the feasibility of a potential new facility to be located on what is now the Davies Symphony Hall parking lot at the corner of Grove and Franklin Streets. President Horn reported that early last week, SFJAZZ informed the Symphony, Opera and the War Memorial of a decision by the SFJAZZ Board of Trustees to withdraw from further exploration of the project due to concerns that the unique needs of SFJAZZ could not be fully met in a jointly developed proposal for the site. He stated that as a result of the decision of SFJAZZ, further study of a potential new facility for this site will not go forward.

President Horn noted this was not the first effort to explore potential development of the Davies Symphony Hall parking lot site, although it was the most extensive effort to date. He said that while the SFJAZZ decision is disappointing, the work product from this most recent effort will be of great value in subsequent explorations of the best use for this site to meet the needs of the Performing Arts Center and to serve the community as a whole.

MANAGING DIRECTOR’S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Shultz, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 07-30

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:
LOUISE M. DAVIES SYMPHONY HALL

Bill Graham Productions, Live Nation
Sinead O’Connor
September 16, 2007 $6,000.00

HERBST THEATRE

Heald College
Graduation Ceremony (moved from Green Room)
July 9, 2007 $500.00

Another Planet
Beirut
October 8, 9, 2007 $2,575.00

Anthony Chan
The Letterman
February 9, 2008 $1,100.00

Bill Graham Productions, Live Nation
Ryan Adams
July 23, 2007 $1,100.00

Melody of China
Concert
October 7, 2007 $630.00

ArtsPower National Touring Theatre
07-08 Presentations
October 22, 2007 $1,500.00
February 1, 12, 2008

Words on Dance
Jerome Robbins Programs: Screenings and Discussion
March 10, 17, 2007 $1,260.00

SF JAZZ
2007 Fall Festival
October 18, 19, 21, 25, 26, 27, 2007 $9,190.00
November 1, 3, 4, 8, 9, 10, 2007
December 9, 2007

Additional Rental Requests: Ms. Murray reported that additional rental requests as submitted include a request from the San Francisco Opera Guild to install a tent in the parking area behind the Veterans Building and Memorial Court from approximately August 30 through September 9, 2007, to host festivities for the opening of the Opera Fall Season on September 7, 2007. She noted the Opera further requests to use its one catering exemption for 2007-08 for Opera Ball festivities in the tented pavilion. Ms. Murray stated that remaining additional rental requests are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 07-31

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

San Francisco Opera
September 7, 2007 $6,000.00
Opera Ball – Parking Lot Tent for Opening Night Pre-Opera Reception & Post-Opera Dinner
Use of 2007-08 catering exemption
LOUISE M. DAVIES SYMPHONY HALL

IMG Artists  
Sretensky Monastery Choir  
September 14, 2007  
$2,100.00 vs. 10%  
$6,000.00 maximum

HERBST THEATRE

City Arts and Lectures  
Social Studies 2007-08  
September 20, 24, 26, 2007  
October 3, 18, 29, 30, 2007  
November 28, 2007  
December 3, 2007  
January 30, 2008  
$6,300.00

Claire Lilienthal School  
Graduation Ceremony  
June 10, 2008  
$500.00

San Francisco Chamber Orchestra  
2007-08 Season  
December 30, 2007  
January 25, 2008  
March 7, 2008  
April 11, 2008  
$2,520.00

Noreal Waste Systems, Inc.  
Music & Videos from the Dump  
November 16, 2007  
$1,100.00

Youth for Asian Theatre  
Rehearsal and Performance of original plays  
August 14, 15, 2007  
$1,130.00

New Century Chamber Orchestra  
Concert  
June 10, 2008  
$630.00

Presidio Performing Arts Foundation  
Holidays Across Cultures  
December 1, 2007  
$630.00

FY 2007-08 War Memorial Departmental Budget: Ms. Murray stated that the War Memorial’s FY 2007-08 departmental budget, approved by the Board of Trustees in February 2007 and approved by the Mayor on June 1, 2007, was heard by the Budget & Finance Committee of the Board of Supervisors on June 28, 2007. She said that the Budget & Finance Committee reviewed the expenditure reductions recommended by the Supervisors’ Budget Analyst, and subsequently approved reductions totaling $30,342, including small reductions in salary savings, overtime, related fringe benefits, travel and materials and supplies. Ms. Murray stated that the FY 2007-08 City budget, as recommended by the Supervisors’ Budget & Finance Committee and including the Controller’s final balancing adjustments, is scheduled for final consideration by the full Board of Supervisors on July 24, 2007. She said that a summary of the War Memorial’s final FY 2007-08 budget will be provided to Trustees at the August meeting.

SECRETARY’S REPORT

Revenue, Appropriations and Status of Building Projects Reports for June 2007: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for June 2007, and requested a resolution to approve housekeeping expenditures as submitted. He noted that while June 30, 2007 marked the end of the 2006-07 fiscal year, June revenue and appropriations reports do not reflect final year-end revenue and expenditures. He stated that the Controller’s Office will continue making year-end postings through August
2007, following which a final financial report for FY 2006-07 will be submitted to the Board. On motion of Trustee Farrow, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 07-32

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM070549 through WM070597 are hereby approved.

INFORMATIONAL ITEMS

Letter from American Legion Post 448: President Horn stated that Trustees have received a copy of the July 2, 2007 letter from Arch Wilson, Judge Advocate of the Alexander Hamilton Post #448 of the American Legion, addressed to the Veterans Committee of the Board of Trustees, regarding his complaint that the Post is being denied equal access to parking behind the Veterans Building by the American Legion War Memorial Commission, and requesting that the Veterans Committee of the War Memorial Board of Trustees intervene to mediate in this complaint. President Horn noted that this letter is provided to Trustees as an informational item only, as the Board of Trustees has previously adopted a resolution setting forth procedures to be followed by the American Legion War Memorial Commission to resolve complaints of discrimination. President Horn stated that War Memorial staff will communicate with the Commission and the Alexander Hamilton Post on this matter and, if necessary, reiterate complaint resolution procedures.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:35 p.m.

Gregory P. Ridenour
Executive Secretary