MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
Thursday, March 8, 2007

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, March 8, 2007, in the Trustees’ Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Farrow, Trustee Moscone, Trustee Pelosi, Trustee Shultz, Trustee Tsakopoulos-Kounalakis;
Absent: Trustee Haas, Trustee Jarman, Trustee Reynolds.
Staff Present: Elizabeth Murray, Managing Director
Gregory Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Horn stated that minutes of the February 15, 2007 special meeting of the Board will be distributed prior to the regular monthly meeting of April 12, 2007, and will be calendared for approval at the April meeting.

MANAGING DIRECTOR’S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Vice President Bechtle, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 07-13

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL
San Francisco Unified School District May 16, 2007 $2,100.00 vs. 10%
Music Is Our Life $4,200.00 max.
Live Nation May 24, 25, 2007 $4,200.00 vs. 10%
Harry Connick, Jr. $12,000.00 max.

HERBST THEATRE
San Francisco Friends of Chamber Music April 19, 2007 $630.00
Quartet San Francisco
Notable, Inc. April 19, 2008 $1,100.00
Simply Pasquale
Geographic Expeditions April 16, 2007 $1,100.00
In Conversation with Jan Morris (Private Event)
New Century Chamber Orchestra September 29, 2007 $630.00
Concert
Additional Rental Requests: Ms. Murray reported that additional rental requests include a request from the American Legion War Memorial Commission to use the Veterans Building Main Lobby on the morning of Saturday, April 7, 2007, for a ceremony commemorating Prisoner of War Recognition Day. Ms. Murray stated the Commission has requested a waiver of the rental fee for this use, and that the Commission is also requesting permission to install four POW banners on the front exterior of the Veterans Building from April 6 through April 10, 2007. Ms. Murray stated that remaining additional rental requests are routine and requested their approval. On motion of Trustee Moscone, seconded by Trustee Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 07-14

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

VETERANS BUILDING LOBBY
American Legion War Memorial Commission
Prisoner of War Recognition Day
April 7, 2007
Rental fee waived

HERBST THEATRE
Art Institute of California, San Francisco
Animation Festival
April 28, 2007
$500.00

Asian Pacific American Heritage Celebration
2007 Mayor’s Proclamation Ceremony for APAH Month
May 9, 2007
$630.00

Long Now Foundation
Lectures
July 13, 2007
August 10, 2007
Sept 14, 2007
$1,890.00

SECRETARY’S REPORT

Revenue, Appropriations and Status of Building Projects Reports for February 2007: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for February 2007, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Vice President Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 07-15

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM070402 through WM070438 and Revenue Transfer JEAT07000911 are hereby approved.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:15 p.m.

Gregory P. Ridenour
Executive Secretary