

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, April 8, 2004

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, April 8, 2004, in Room 110B, War Memorial Veterans Building, President Jarman presiding.

ROLL CALL

Present: President Jarman, Vice President Bashford, Trustee Bechtle, Trustee Farrow, Trustee Haas, Trustee Horn, Trustee Leones, Trustee Moscone, Trustee Reynolds;

Absent: Trustee Balianz, Trustee Shultz.

Staff Present: Elizabeth Murray, Managing Director
Gregory P. Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Jarman called for approval of the minutes of the March 11, 2004 regular meeting of the Board. On motion of Trustee Moscone, seconded by Trustee Leones, the minutes were unanimously approved.

PRESIDENT'S REPORT

San Francisco Symphony Tour: President Jarman reported that the San Francisco Symphony just returned from a two-week U.S. tour, during which they presented 10 concerts in seven cities including Cleveland, Boston, New York and Philadelphia. He noted that the Symphony received rave reviews for their tour concerts. On behalf of the Board of Trustees and the City, President Jarman extended congratulations to the Symphony on their tremendously successful tour.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 04-13

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Another Planet Enterprises Diana Krall	July 20, 2004	\$2,000.00 vs. 10% \$5,000.00 maximum
Commonwealth Club King Abdullah II of Jordan	April 16, 2004	\$1,650.00 vs. 10% \$3,850.00 maximum
San Francisco Conservatory of Music Sing It Yourself Messiah	December 6, 2004	\$2,000.00 vs. 10% \$4,000.00 maximum
San Francisco Girls Chorus Sing-Along Holiday Chorus	December 20 & 21, 2004	\$4,000.00 vs. 10% \$6,000.00 maximum

HERBST THEATRE

Ballet with Miss Tilly Annual Dance Recitals	May 17 – 21, 2004	\$3,225.00
San Francisco City Attorney's Office Commissioners' Training	May 3, 2004	\$450.00
Lamplighter's Music Theater Concert version "Candide"	March 26, 2005	\$600.00
Flashforward Flashforward Conference 2005	April 5 – 8, 2005	\$4,200.00
Sacred Heart Cathedral Preparatory Rehearsal and Choral Performance	May 3 & 5, 2004	\$1,075.00
Frameline Gay & Lesbian Film Festival	June 18 – 26, 2004	\$6,900.00
Philharmonia Baroque Six concerts from September 2004 – March 2005	2004-05 Season	\$3,600.00
World Projects San Francisco Instrumental Music Festival	April 4, 2005	\$1,050.00

Additional Rental Requests: Ms. Murray reported that additional rental requests are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 04-14

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

HERBST THEATRE

Theatreworks USA 2004-05 Season	November 15 & 16, 2004 February 24, 2005 March 15, 16, 22, 2005 April 26 & 27, 2005	\$6,400.00
San Francisco Performances 2004-05 25 th Anniversary Season	October 3, 25, 29, 30, 2004 December 16, 2004 January 11, 15, 21, 22, 25, 29, 2005 February 5, 10, 13, 19, 22, 26, 2005 March 3, 6, 8, 12, 19, 20, 2005 April 2, 3, 11, 14, 15, 16, 22, 29, 2005 May 1, 7, 15, 21, 2005	\$22,425.00

SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for March 2004: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for March 2004, and requested a resolution to approve March 2004 housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 04-15

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM040364 through WM040393 are hereby approved.

Sunshine Ordinance Training: Mr. Ridenour referred to a memo distributed to Trustees from City Attorney Dennis J. Herrera announcing the annual Sunshine Ordinance Training session for Commissioners, scheduled for Monday, May 3, 2004, from 5:30pm to 8:00pm in the Herbst Theatre. Mr. Ridenour also noted that the City Attorney's Office has released a new and updated "Good Government Legal Guide for 2004," copies of which can be requested by Trustees through staff.

COMMITTEE REPORTS**Budget & Finance and Veterans Committees - Renewal of Agreement with American Legion War Memorial Commission:**

Trustee Reynolds announced that as he is a member of the American Legion War Memorial Commission, he would abstain from participating in discussion and voting on this matter.

Trustee Horn reported that the Budget & Finance and Veterans Committees met in joint session on March 30, 2004, to consider and adopt recommendations on the renewal of the agreement between the War Memorial Board of Trustees and the American Legion War Memorial Commission.

Trustee Horn stated that at the Committees' previous meeting on this matter in August 2003, the War Memorial Commission submitted a letter advising that the American Legion Posts did not agree to extending the agreement and desired to negotiate a new lease agreement with the Trustees. It was the consensus of the Committee at that time that the Commission's letter suggested a misunderstanding of the scope and authority of the agreement being considered for renewal. At the conclusion of the August 2003 meeting, the Committee directed that a letter be sent to the Commission clarifying the scope and authority of the agreement, and voted to table the adoption of recommendations pending receipt of further communication from the Commission. Trustee Horn stated that a letter was sent to the Commission on September 2, 2003, and there was additional correspondence between the War Memorial and the Commission in October and November 2003.

Trustee Horn stated that in February 2004, the War Memorial received two communications from the Commission, including a letter dated February 26, advising that the Commission, at its meeting on February 17, adopted a resolution approving the proposal of its Negotiations Committee for the renewal of the agreement between the Commission and the Trustees. He stated that these communications, as well as staff's analysis reports, were reviewed and considered by the Budget & Finance and Veterans Committees on March 30.

Trustee Horn reported that following discussion and hearing public testimony, the Committee voted unanimously to recommend that the renewal of the agreement between the War Memorial and the American Legion War Memorial Commission be approved, commencing in April 2004 and continuing through calendar year 2005; and that the renewal provide for monthly payments to the Commission at the same level as provided under the 2001-03 renewal, totaling \$18,000 for the nine months remaining in 2004, and totaling \$24,000 for calendar year 2005.

President Jarman noted that while there was considerable public testimony on this matter at the two Committee meetings, he would provide opportunity for additional public comment on the matter. Public comment speakers:

Vince Rios, Secretary/Treasurer, American Legion War Memorial Commission, and Commander of American Legion Post #1;

Jack Trad, Chairman of the Negotiations Committee, American Legion War Memorial Commission;

Joe Aquino, Chairman, American Legion War Memorial Commission;

Ingrid Sarembe, Member, American Legion War Memorial Commission, and Commander of American Legion Parkside Post #505;

Rudy Asercion, Member, American Legion War Memorial Commission;

Jamie Lopez, Association for Service Disabled Veterans.

Ms. Murray responded to questions and comments of speakers and briefly recapped staff's analysis of the War Memorial Commission's budget history and budget projections.

Following further discussion, and on motion of Trustee Horn, seconded by Trustee Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 04-16

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Budget & Finance and Veterans Committees, and approves renewal of the agreement between the War Memorial Board of Trustees and the American Legion War Memorial Commission for the period April 1, 2004 through December 31, 2005, providing for the payment of monthly sums by the Trustees to the Commission effective as of April 2004, at the same level as the monthly payments provided under the previous 2001-03 renewal agreement.

PUBLIC COMMENT

Vince Rios, Secretary/Treasurer of the American Legion War Memorial Commission, stated there is a military group that may wish to use the Memorial Court in May 2004 for a ceremony. He requested permission from the Board of Trustees for this use of the Memorial Court should the group subsequently confirm its plans. President Jarman stated that the Commission should contact Ms. Murray or Mr. Ridenour to confirm and coordinate this or any other proposed activity at the War Memorial.

ADJOURNMENT

There being no further business, President Jarman adjourned the meeting at 2:35 p.m.

Gregory P. Ridenour
Executive Secretary