

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, April 10, 2003

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, April 10, 2003, in the Trustees' Board Room, War Memorial Opera House, President Jarman presiding.

ROLL CALL

Present: President Jarman, Trustee Bechtle, Trustee Farrow, Trustee Haas, Trustee Horn, Trustee Leones, Trustee Moscone;
Absent: Vice President Bashford, Trustee Balianz, Trustee Shultz.

APPROVAL OF MINUTES

President Jarman called for approval of the minutes of the March 13, 2003 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Moscone, the minutes were unanimously approved.

PRESIDENT'S REPORT

Passing of Opera House Head Usher, Henry Watson: President Jarman informed the Board of the passing of Henry Watson, Head Usher of the Grand Tier and Dress Circle levels in the Opera House. He noted that Henry Watson began as a volunteer usher in the 1960s, and became Head Usher in 1980. For over 40 years, Henry was a familiar and much beloved face to Opera House patrons, staff and artists, and his warm nature and devotion to the arts will be greatly missed. President Jarman stated that family and friends of Henry Watson are invited to attend a gathering in his memory this afternoon in the Opera House Dress Circle lobby. He requested that today's meeting be adjourned in memory of Henry Watson.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine, and she requested their approval. On motion of Trustee Horn, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 03-13

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

San Francisco Gay Men's Chorus Closer than Ever – The 25 th Anniversary Concert	November 17, 2003	\$1,650.00 vs 10% \$3,850.00 maximum
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HERBST THEATRE

United American Insurance Company UA Branch Convention – Awards Presentation	July 11, 2003	\$1,000.00
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San Francisco Opera Guild Insight Lectures 2003/2004	September 4, 2003 October 17, 2003 November 4, 2003 June 9, 2004	\$2,300.00
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Metropolitan Opera National Pacific Region Auditions	October 12, 2003	\$575.00
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Masazuka Sato & Gakei Jitodai Seiha U.S.A. Concert	June 5 & 6, 2004	\$1,150.00
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National Oceanic & Atmospheric Admin. Public Forum Report of the NOAA Science Panel	June 25, 2003	\$450.00
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Carol Brouillet Screening of "Aftermath – Unanswered Questions from 9-11"	April 21, 2003	\$1,000.00
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San Francisco City Attorney's Office Commissioner's Sunshine/Conflicts Training	May 6, 2003	\$450.00
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Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Horn, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 03-14

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved.

HERBST THEATRE

Theatreworks USA 2003-2004 Season	November 12, 2003 February 18, 2004 March 26 & 29, 2004 April 30, 2004	\$3,750.00
Philharmonia Baroque Orchestra 2003-2004 Season	September 19, 2003 October 16, 2003 November 14, 2003 December 19, 2003 February 5, 2004 March 18, 2004 April 15, 2004	\$4,025.00
Omni Foundation for the Performing Arts Pepe Romero Geraldo Trio	March 20, 2004 April 24, 2004	\$1,150.00

Impact of Protests on Performing Arts Center: Ms. Murray reported on the impact of recent rallies and anti-war protests in the Civic Center area on Performing Arts Center operations. She stated that despite some very large crowds and various street closures, all performances went on as scheduled with one exception. She noted that the Symphony's four "Kids Concerts" scheduled on the mornings of March 20 and 21, were cancelled due to the School District's cancellation of student bus service. Ms. Murray stated that the War Memorial incurred total costs of \$3,360 as a result of protest activities; \$160 for security overtime, and \$3,200 rent refund to the Symphony for its four "Kids Concerts." Ms. Murray acknowledged and thanked War Memorial security and ushering staffs as well as the Symphony and Ballet operations departments for their quick and effective actions in responding to protest activities.

SECRETARY'S REPORT

Revenue, Appropriations and Building Projects Reports for March 2003: Mr. Ridenour referred to the revenue, appropriations, and status of building projects reports for March 2003, and requested a resolution to approve March 2003 housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 03-15

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM030321 through WM030347 are hereby approved.

COMMITTEE REPORTS

President Jarman stated that while there are no current committee reports, the Presentors Liaison Committee is scheduled to meet immediately prior to the next regular Board meeting on Thursday, May 8, at 1:00 p.m., to consider the proposal of Restaurant Associates/Patina to renew its agreement with the War Memorial for food and beverage concession and catering services. President Jarman asked that committee members confirm their attendance with staff, and said that all other Trustees are welcome to attend the committee meeting.

ADJOURNMENT

There being no further business, President Jarman adjourned the meeting at 2:40 p.m., in memory of Henry Watson.

Gregory P. Ridenour
Executive Secretary