

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, January 9, 2003

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, January 9, 2003, in the Trustees' Board Room, War Memorial Opera House, President Jarman presiding.

ROLL CALL

Present: President Jarman, Vice President Bashford, Trustee Bechtle, Trustee Farrow, Trustee Haas, Trustee Horn, Trustee Leones;

Absent: Trustee Balianz, Trustee Moscone, Trustee Roth, Trustee Shultz.

APPROVAL OF MINUTES

President Jarman called for approval of the minutes of the December 12, 2002 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Leones, the minutes were unanimously approved.

PRESIDENT'S REPORT

Opening of Ballet Repertory Season: President Jarman reported that the San Francisco Ballet will open its 2003 Repertory Season on January 29, with a special performance in the Opera House and opening night festivities at City Hall. On behalf of the Board, President Jarman extended best wishes to the Ballet for a successful 2003 Season.

Committee Assignments for 2003: President Jarman reported that a list of Committee assignments for 2003 has been distributed to Trustees. He stated that Trustees are welcome to serve on different or additional committees, and should advise him if they would like to do so.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 03-01

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

HERBST THEATRE

San Francisco Jazz Festival Spring 2003	March 21 & 22, 2003 April 4, 5, 6 & 27, 2003 May 10, 23, 24 & 25, 2003 June 6, 2003	\$7,550.00
Jo Kuney Gail Dekreon Swearing-in	January 31, 2003	\$450.00
School of the Arts Graduation Ceremony	June 4, 2003	\$575.00

Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Bechtle, seconded by Trustee Leones, the following resolution was unanimously adopted:

RESOLUTION NO. 03-02

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved.

HERBST THEATRE

Gregangelo & Velocity Circus "Heliosphere"	February 20, 2003	\$1,000.00
Dan Levenstein Moscow Chamber Orchestra	February 11, 2003	\$1,000.00

Veterans Building Study: Ms. Murray reported that she will be meeting next week with representatives of the Department of Public Works, regarding authorization and planning for an independent study of the Veterans Building, per the Board of Trustees' Resolution No. 02-45, adopted at the December 2002 meeting.

SECRETARY'S REPORT

Revenue, Appropriations and Building Projects Reports for December 2002: Mr. Ridenour referred to the revenue, appropriations, and status of building projects reports for December 2002, and requested a resolution to approve December 2002 housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Leones, the following resolution was unanimously adopted:

RESOLUTION NO. 03-03

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM030224 through WM030257, and Revenue Transfers JE031163 and JE031204, are hereby approved.

COMMITTEE REPORTS

President Jarman stated that while there are no current committee reports, it is expected that several committees will meet prior to the February meeting of the Board. He noted that the Building Committee has tentatively scheduled a meeting on January 22, to consider the Symphony's proposal to remodel and improve the Symphony Store in Davies Symphony Hall, and the Budget and Finance Committee will be meeting to consider the War Memorial's departmental budget request for FY 2003-04.

ADJOURNMENT

There being no further business, President Jarman adjourned the meeting at 2:40 p.m.

Gregory P. Ridenour
Executive Secretary