

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MONTHLY MEETING**

**Thursday, April 12, 2001**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, April 12, 2001 in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

**ROLL CALL**

Present: President Horn, Trustee Bashford, Trustee Bechtle, Trustee Farrow, Trustee Haas, Trustee Leones, Trustee Moscone, Trustee Roth;

Absent: Vice President Jarman, Trustee Balianz, Trustee Shultz.

**APPROVAL OF MINUTES**

President Horn called for approval of the minutes of the March 8, 2001 regular meeting of the Board. On motion of Trustee Bechtle, seconded by Trustee Moscone, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**Introduction of New Trustee:** President Horn congratulated and welcomed Wilkes Bashford, who was appointed to the Board of Trustees by Mayor Willie Brown on March 9, 2001. He noted that as a long-time supporter of the arts, Trustee Bashford is no stranger to the Performing Arts Center or to its resident companies and licensees. President Horn acknowledged that Trustee Bashford brings a great deal of business acumen and experience to the Board, which will be valuable in the Trustees' consideration of current and future issues.

**Updated Committee Assignments:** President Horn noted that an updated list of Board committee assignments for 2001 has been distributed, and welcomed Trustees to contact him if they wish to serve on alternate or additional committees.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Leones, seconded by Trustee Moscone, the following resolution was unanimously adopted:

**RESOLUTION NO. 01-11**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**WAR MEMORIAL OPERA HOUSE**

San Francisco Opera 2001 Summer Season	May 9 - July 2, 2001	\$47,800.00
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**LOUISE M. DAVIES SYMPHONY HALL**

San Francisco Symphony Mozart Festival & Summer in the City	June 1 - August 31, 2001	\$35,075.00 vs. 10% \$37,075.00 maximum
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San Francisco Girls' Chorus Annual Holiday Concert	December 2, 2001	\$1,500.00 vs. 10% \$3,500.00 maximum
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San Francisco Performances Richard Goode, piano	April 2, 2002	\$1,500.00 vs. 10% \$3,500.00 maximum
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Sojourner Truth Foster Family Service Bay Area Gospel Festival	November 4, 2001	\$1,500.00 vs. 10% \$3,500.00 maximum
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**HERBST THEATRE**

Pacific Dance Theatre Dance Week Recital	April 23, 2001	\$525.00
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San Francisco Symphony Annual Meeting	December 3, 2001	\$525.00
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Radio Seoul "The Last Empress"	July 13, 2001	\$750.00
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Harmonic Chorus Yellow River Choral Concert	September 16, 2001	\$525.00
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Frameline Armistead Maupin's "Further Tales of the City"	May 1, 2001	\$525.00
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Community Works "Boys Will Be Men" SF Premier Screening	May 23, 2001	\$525.00
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Chinese American International School Annual Winter Program	December 19, 2001	\$400.00
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Theatreworks USA 2001-2002 Season	November 15, 2001 February 13, 2002 April 3 & 4, 2002 May 2 & 3, 2002	\$4,000.00
University of the Pacific School of Dentistry White Coat Ceremony	July 17, 2001	\$525.00
LaborFest Benefit Screening of "Bread & Roses"	May 22, 2001	\$525.00
New Century Chamber Orchestra 2001-2002 Season	December 15, 2001 February 23, 2002 March 23, 2002 May 2, 2002	\$2,010.00
Metropolitan Opera National Council Pacific Region Finals	October 7, 2001	\$525.00
Women's Philharmonic 2002 Season	January 25 & 26, 2002 May 10 & 11, 2002	\$2,010.00
Omni Foundation for Performing Arts 2002 Season	January 13, 2002 April 20, 2002	\$1,050.00
San Francisco Performances 2001-2002 Season	October 8, 2001 thru April 30, 2002	\$34,550.00

**Additional Rental Requests:** Ms. Murray referred to one additional rental request from SFJAZZ to present a performance in the Opera House on the evening of Sunday, November 4, 2001, as part of the 19<sup>th</sup> Annual San Francisco Jazz Festival. She mentioned this is a somewhat unusual request, as the date falls within the San Francisco Opera's 2001 Fall Season, and noted that the Opera has released the evening for this outside presentation, and will work directly with SFJAZZ on coordinating stage services. Ms. Murray requested approval of the one additional rental request as submitted. On motion of Trustee Farrow, seconded by Trustee Bechtle, the following resolution was unanimously adopted:

**RESOLUTION NO. 01-12**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental request is hereby approved:

**WAR MEMORIAL OPERA HOUSE**

SFJAZZ Jazz Festival Presentation	November 4, 2001	\$1,500.00 vs. 10% \$3,500.00 maximum
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**Energy Crisis Update:** Ms. Murray noted that at the February meeting of the Board, she reported on measures implemented by the War Memorial and resident licensees to reduce energy consumption in the facilities. She also reported that while the Veterans Building and most of the Opera House are on the “network” service, and therefore not impacted by rolling blackouts, War Memorial and licensee staffs have made preparations for possible rolling blackouts affecting Davies Symphony Hall, Zellerbach Rehearsal Hall and the Opera House backstage “theatrical panel,” all of which are in PG&E’s outage block #11. Ms. Murray reported that a rolling blackout occurred in outage block #11 on the evening of Monday, March 19, lasting for just over an hour, from approximately 6:30 p.m. to 7:30 p.m. She noted that while typically Monday evenings are “dark” (no performance activity), the Symphony had an 8:00 p.m. “Great Performers” concert scheduled for that evening. The rolling blackout necessitated a 45-minute delay in opening the hall to patrons, and delayed the start of the concert by 30 minutes until 8:30 p.m. Ms. Murray acknowledged that the quick response by Symphony and War Memorial event staff and the patience and understanding of patrons enabled this blackout to smoothly roll by without incident. Ms. Murray further commented on the emergency power systems in the various facilities as well as the impact of and preparations for possible rolling blackouts during Opera House performances.

### **SECRETARY’S REPORT**

**Revenue, Appropriations and Building Projects Report for March 2001:** Mr. Ridenour referred to the revenue, appropriations, and status of building projects reports for March 2001, and requested a resolution to approve March 2001 housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Haas, the following resolution was unanimously adopted:

#### **RESOLUTION NO. 01-13**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. POWM 185 through POWM 193 and RQWM 034 are hereby approved.

### **COMMITTEE REPORTS**

**Building Committee:** Trustee Bechtle, Chair of the Building Committee, stated that the Building Committee met on April 4, 2001, to consider two matters:

**Veterans Building Exterior Banners:** Trustee Bechtle reported that the Committee heard from Greg Ridenour on the request from the Art Commission Gallery, Performing Arts Library & Museum and San Francisco Law Library to install exterior banners on the Veterans Building. Mr. Ridenour stated that representatives of these organizations had met with the War Memorial over the past six months to develop a proposal for exterior banners identifying the public facilities and activities in the Veterans Building. He presented color renderings of the preferred banner design, as well as a cost estimate totaling \$4,000 for producing and installing four banners. Mr. Ridenour noted that the proposal provides that the War Memorial would contribute up to \$1,000.00 for the cost of one banner and the other organizations, with assistance from the City’s Grants for the Arts program, would fund the balance. Trustee Bechtle remarked that in discussion, the Committee acknowledged concerns expressed by representatives of veterans’ organizations about the agenda’s reference to this item as a request for permanent exterior banners. Mr. Ridenour clarified to the Committee that the use of the word “permanent” was to distinguish the banners

from temporary or event-specific banners, and that the banner request is not and should not be interpreted as a request for, or a decision regarding, future and/or permanent use of space in the Veterans Building by the Art Commission Gallery, PALM or the Law Library. Trustee Bechtle reported that following discussion, the Building Committee voted unanimously to recommend approval of the proposal for Veterans Building exterior banners as presented by staff, for a period of time subject to the discretion of the Board of Trustees. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 01-14

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Building Committee and approves the request of the Art Commission Gallery, Performing Arts Library & Museum and San Francisco Law Library to install exterior banners on the Veterans Building to be displayed at the Board's discretion, and further approves the War Memorial's expenditure of up to \$1,000.00 for the cost of one banner.

**United Humanitarian Mission Request for Opera House Sculpture:** Chair Bechtle reported that the Committee reviewed the written request from the United Humanitarian Mission to fund and establish a bust of tenor Enrico Caruso in the Opera House, and also heard from Mr. Leonid Nakhodkin, Founder, Chair and President of the United Humanitarian Mission. She stated that in discussion, it was noted that it has been the past practice of the Board to decline requests for the placement of art in the War Memorial facilities, with the exception of requests which have originated from resident licensees in conjunction with building projects or activities. Chair Bechtle reported that following discussion, the Building Committee voted unanimously to recommend that the request of the United Humanitarian Mission be denied. On motion of Trustee Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 01-15

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Building Committee and denies the request of the United Humanitarian Mission to fund and establish a bust of tenor Enrico Caruso in the Opera House.

**REGULAR ITEMS**

**Selection of Trustee-Directors to the San Francisco Performing Arts Center Foundation:** President Horn provided background information on the San Francisco Performing Arts Center Foundation, the non-profit corporation which provides support and services to the San Francisco War Memorial and Performing Arts Center. He stated that currently, and as authorized by the Board of Trustees, the Foundation provides services to the War Memorial including collecting and processing licensees' performance bond deposits in accordance with facility license agreements, and providing funds from volunteer activities for various facility improvements.

President Horn stated that the Foundation's by-laws provide for five directors, of which a minimum of three shall be members of the War Memorial Board of Trustees. He noted that he and Trustee Shultz currently

serve as Trustee-directors of the Foundation, and that Mrs. Thelma Shelley had served as an at-large director of the Foundation in her former capacity as War Memorial Managing Director. President Horn reported that there are currently two vacancies on the Foundation board of directors. He stated that in the past, a Trustee-director vacancy on the Foundation board has been filled by a current officer of the War Memorial Board of Trustees and if it the consensus of the Board to continue this practice, it would be appropriate to nominate and select Vice President Jarman to serve as a Trustee-director of the Foundation. For the second vacancy, President Horn suggested the nomination and selection of Trustee Roth for the Foundation Board, noting that Trustee Roth has a financial and accounting background and has expressed to him her interest in assisting with financial planning for the Foundation. President Horn stated further that, in accordance with past practice, it would be appropriate to name Elizabeth Murray as an at-large director of the Foundation in her capacity as War Memorial Managing Director, thus completing the complement of directors of the Foundation board. President Horn opened the floor for nominations to fill the vacancies on the Board of Directors of the San Francisco Performing Arts Center Foundation. On motion of Trustee Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 01-16

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby selects Vice President Claude Jarman and Trustee Irene Roth to serve as Trustee-directors, and selects War Memorial Managing Director Elizabeth Murray to serve as an at-large director, of the San Francisco Performing Arts Center Foundation.

**Resolution Commending John Robbins on his Retirement:** President Horn acknowledged that John Robbins, who has served as Director of Security for the War Memorial and Performing Arts Center since 1982, will retire from his position on April 30, 2001. President Horn proposed a resolution honoring Captain John Robbins on the occasion of his retirement, and on motion of Trustee Farrow, seconded by Trustee Leones, the following resolution was unanimously adopted:

RESOLUTION NO. 01-17

WHEREAS, John Robbins will retire from his position as Institutional Police Captain at the San Francisco War Memorial and Performing Arts Center on April 30, 2001, after 19 years of outstanding service to the City and County of San Francisco; and

WHEREAS, John Robbins joined the War Memorial department of the City and County of San Francisco in 1982, and developed and instituted a professional security program for the Performing Arts Center, which includes the War Memorial Opera House, Veterans Building, Louise M. Davies Symphony Hall and Zellerbach Rehearsal Hall; and

WHEREAS, John Robbins has established and maintained the highest level of security services to the Center's licensees and patrons, managing and overseeing two Institutional Police Sergeants and 30 Building and Grounds Patrol Officers, and developed and implemented special security programs for the four-year occupancy of the Veterans Building by the Offices of the Mayor and Board of Supervisors during the renovation of City Hall; and

WHEREAS, John Robbins has provided invaluable assistance to local, state and national law enforcement agencies in coordinating and supervising security arrangements for visits to the War Memorial and Performing Arts Center by dignitaries including Presidents Jimmy Carter, Gerald Ford and Bill Clinton, Her Majesty Queen Elizabeth II, Governor George Deukmejian, United Nations Secretaries General Boutros Boutros-Ghali and Koffi Anan, and United States Ambassador to the United Nations Madeleine K. Albright; now therefore be it

RESOLVED, that the Board of Trustees of the War Memorial of San Francisco hereby commends and thanks John Robbins for nineteen years of conscientious and diligent service to the War Memorial and Performing Arts Center and the City and County of San Francisco; and be it further

RESOLVED, that members of the War Memorial Board of Trustees extend their warmest best wishes to John Robbins on the occasion of his retirement.

President Horn asked Captain Robbins to come forward to receive the Board's Resolution. Captain Robbins addressed and thanked the Board of Trustees, past and present, and the War Memorial, Opera, Symphony and Ballet for an enjoyable 19 years.

#### **ADJOURNMENT**

There being no further business, President Horn adjourned the meeting at 2:40 p.m.

Gregory P. Ridenour  
Executive Secretary