OFFICIAL MEETING NOTICE
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
Thursday, September 13, 2012 at 2:00 p.m.

AGENDA

Roll Call.

Approval of Minutes: Approval of minutes of the regular meeting of August 9, 2012. (Draft minutes of the regular meeting of August 9, 2012.)

President’s Report:

Managing Director’s Report:
1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. (Rental Requests for September 13, 2012; Additional Rental Requests for September 13, 2012.)

Secretary’s Report:

Regular Items.
1. Request from San Francisco Symphony, Opera and Ballet – Renewal of Preferred Wine Partnership with E&J Gallo Winery. (Letter from Katie Nicely, San Francisco Symphony, requesting approval for the Symphony/Opera/Ballet to renew their wine partnership with E&J Gallo for the 2012-13 and 2013-14 performance seasons, including renewal of exclusive pourage rights of red, white and sparkling wines at all intermission bars in the Opera House, Davies Symphony Hall and Herbst Theatre.)
2. Relocation of American Legion Posts During Veterans Building Closure – Disclosure of advice to the Board of Trustees from the City Attorney.
3. Public Employee Performance Evaluation: War Memorial Managing Director Elizabeth Murray. a. Public Comment: Public comment on all matters pertaining to the closed session.
   b. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b), performance evaluation of the War Memorial Managing Director, Elizabeth Murray.
   c. Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(a): motion and vote to report any or all of the discussions held in closed session.

Good and Welfare.

Miscellaneous Correspondence.

Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

Adjournment.
ACCESSIBLE MEETING POLICY

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Upon request, American sign language interpreters and/or sound enhancement system will be available. Please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assuages that deliberations are conducted before the people and that City operations are open to the people's review.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, the City's website at http://www.sfgov.org/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site http://www.sfgov.org/ethics.